English 1301.510
Composition I

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Class: ENGL 1301.510, Composition I, MWF 10:00-10:50, OCNR 240

Course Description
Principles, techniques, and processes of written composition, textual analysis, and critical thinking.

1301 Student Learning Outcomes
Upon completion of this course, students will be able to

• Apply principles of the writing process, including drafting, editing, and revision, to generate academic / professional documents
• Analyze complex issues / ideas in research-based academic writing
• Analyze and interpret a variety of texts
• Write in several genres
• Produce an introduction with a solid focus, direction, and purpose
• Cohesively integrate academic research to support the writer’s purpose
• Connect ideas across courses

The required textbook for all English 1301 classes
• Writing about Writing, by Elizabeth Wardle and Doug Downs

1301 will also require these other materials
• Access to University Network and an active "Islander" e-mail account.
• Access to a computer with Microsoft Word.
• Appropriate / compatible media to save and transport computer files among computers on campus and / or between home and campus.
• Sanddollar card and money in your account to print on campus, if needed.
• Be sure and always bring a pen and paper to class.

Class Description
The class will be divided into units, each covering specific aspects within the study of writing. You will be asked to complete a major writing assignment for each unit covered: a total of 4 major writing assignments in the course of the semester. At midterm and at the end of the semester you will be asked to compile a portfolio which highlights and reflects on what you have learned during that period. More details will be given in class and via Blackboard as we approach these points in the semester.
The first eight weeks of class will focus on writing processes and practices. We will examine the ways in which readers read and writers write. During this time you write a literacy autobiography which discusses how you became literate, and a rhetorical analysis which demonstrates your understanding of the construction of a piece of writing.

The second eight weeks will focus on researching and writing in an academic voice. During this time, you will write an annotated bibliography and an objective research paper. In addition, you will showcase your research on November 30 at the First Year Celebration. The portfolio for this section will be completed during your final exam period.

Integration activities will be assignments that are graded for all three of your Triad M classes: History, Seminar, and English. More details will be given via Blackboard.

Grade Distribution (Due dates are subject to change: check Blackboard for any changes in dates)

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Date Due</th>
<th>% of course grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-Class Participation</td>
<td>Daily</td>
<td>10%</td>
</tr>
<tr>
<td>Homework</td>
<td>Daily</td>
<td>10%</td>
</tr>
<tr>
<td>Literacy Autobiography</td>
<td>M 09/19</td>
<td>10%</td>
</tr>
<tr>
<td>Rhetorical Analysis</td>
<td>F 10/07</td>
<td>10%</td>
</tr>
<tr>
<td>Portfolio One</td>
<td>R 10/13</td>
<td>15%</td>
</tr>
<tr>
<td>Annotated Bibliography</td>
<td>F 10/11</td>
<td>10%</td>
</tr>
<tr>
<td>Objective Research Paper+ First Year Celebration</td>
<td>W 11/23</td>
<td>15%</td>
</tr>
<tr>
<td>Portfolio Two</td>
<td>W 12/14 (Final Exam Period)</td>
<td>15%</td>
</tr>
<tr>
<td>Integration Activities (Charlotte Temple and Frederick Douglass Projects)</td>
<td>TBA</td>
<td>5%</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>100%</td>
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Policies

Attendance & Tardiness
You will note that Attendance and Participation is a large portion of your grade. It is important that you attend class and actively participate in order to get the full benefit of the class. If you are absent, it is your responsibility to check the class plans on Blackboard and complete any homework that is due on the day you return. Attendance and Participation is graded on a 0-2 point scale. (2 attended and participated, 1 tardy/little to no participation, 0 absent). These grades are then averaged and converted into a 100-point scale to calculate your final Attendance and Participation grade.

Late Work
I will not accept late homework or in-class writing assignments. This means postings must be time stamped by the due date. If you know you will not be in class, you can e-mail me the homework before the start of the class period it is due. In-class writing cannot be made up. Major grades (papers and portfolios) will have 5 points deducted for each day it is late (ten for the weekend). If you feel there are extenuating circumstances that prevent you from completing the portfolio on time you should e-mail
your seminar instructor and me as soon as possible for the opportunity of an extension. Extensions will be given at the instructors’ discretion.

**Technology**
We are fortunate to be holding class in a computer classroom. We will try to take advantage of this by drafting and revising on the computer when possible as well as utilizing Blackboard for some in-class writings. The computers should not be used for any purpose other than those related to this class. If you are on Facebook, Twitter, another class site, or any other site that is not directly related to what we are doing in class, you will be asked to leave, and your participation points will be 0 for the day. Cell phones are another technology that we have to contend with for attention. Your cell phone should be OFF (not on “vibrate”) when class begins. My cell phone is off as a courtesy to you, please give me and your classmates the same courtesy of your undivided attention. You can check your messages right after class, I promise.

**Extra Credit**
Going to the Writing Center will earn you extra credit. You can make an appointment with a consultant or walk-in for help. Once your session is completed, ask the consultant for a stamped slip. I will give you one point per slip, up to three slips per major assignment (excluding integration activities).

**Academic Integrity/Plagiarism**
University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, falsification, forgery, complicity or plagiarism.

**University Rule: 13.02.99.C3.01 Procedure for Academic Misconduct Cases**
Disciplinary action for academic misconduct is first the responsibility of the faculty member assigned to the course. The faculty member is charged with assessing the gravity of any case of academic misconduct and with giving appropriate sanction to any student involved. The faculty member must file a record (an Academic Misconduct Incident Form) for each case of academic misconduct, along with any materials involved. Any student who has been penalized for academic misconduct has the right to appeal the judgment or the penalty assessed, unless the student chooses not to sign the Academic Misconduct Incident Form within the time constraints indicated below. (Further details are available the University website: [http://www.tamucc.edu/provost/university_rules/index.html](http://www.tamucc.edu/provost/university_rules/index.html), or from the Division of Student Affairs at 825-2612.

Plagiarism includes:
1. using the work of another as your own,
2. downloading or purchasing ready-made essays off the web and using them as your own,
3. using resource materials without correct documentation,
4. using the organization or language of a source without using quote marks and proper citation.

Be aware that there are other ways to use sources incorrectly, or to plagiarize. When in doubt, visit me or the Writing Center for help on correct use of sources, how to paraphrase, and how to document correctly.
Academic Dishonesty
Other forms of academic dishonesty include falsification (the intentional alteration of information), fabrication (the intentional invention of information), multiple submission (using the same material for two separate assignments or courses without permission from the instructors), and abuse of academic materials (the intentional destruction of resource materials).

Students with Disabilities and Veterans
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Driftwood 101.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

Academic Advising
The College of Liberal Arts requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. The College's Academic Advising Center is located in Driftwood 203E, and can be reached at 825-3466.

Grade Appeal Process
As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule

- 13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student
- Grade Appeal Procedures. These documents are accessible through the University Rules
- Web site at http://www.tamucc.edu/provost/university_rules/index.html. For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.

Provisional Course Outline

Week 1  Introductions, Writing Processes and Practices
Week 2  Writing Processes and Practices
Week 3  Writing Processes and Practices
Week 4  Writing Processes and Practices
Week 5  How do Readers Read and Writers Write? Literacy Autobiography due
Week 6  How do Readers Read and Writers Write?
Week 7  How do Readers Read and Writers Write?, Rhetorical Analysis due
Week 8  Charlotte Temple Conferences, Midterm Portfolio due
Week 9  Discourse Communities and Reading Academic Voice
Week 10 Discourse Communities and Reading Academic Voice
Week 11  Discourse Communities and Reading Academic Voice, Drop Date (Friday, Nov. 5)
Week 12  Integrating Research/ Writing in Academic Voice, Annotated Bibliography due
Week 13  Integrating Research/ Writing in Academic Voice
Week 14  Objective Research Paper due, Thanksgiving
Week 15  Practice FYC, First-Year Celebration (Wed, Nov. 30)
Week 16  Course Wrap-up, Last Day of Class
W Dec 14  Final portfolio due during exam period