Texas A&M University - Corpus Christi  
Composition I  
Tetrad N Fall 2011

Instructor Name: Lili Peña Cook  
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Email: Lilia.Cook@tamucc.edu (Lili.Cook@tamucc.edu will also work)  
Webpage: http://falcon.tamucc.edu/wiki/LiliPenaCook/Home  
Office Hours: M: 3:15 p.m.- 5:15 p.m. W: 9:00 a.m.-10 a.m. F: 10:50 a.m.-11:50 a.m. and by appointment

Class: ENGL 1301.540, MWF 12:00 p.m.-12:50 p.m., CCH 230

Course Description  
Principles, techniques, and processes of written composition, textual analysis, and critical thinking.

1301 Student Learning Outcomes  
Upon completion of this course, students will be able to

- Apply principles of the writing process, including drafting, editing, and revision, to generate academic / professional documents  
- Analyze complex issues / ideas in research-based academic writing  
- Analyze and interpret a variety of texts  
- Write in several genres  
- Produce an introduction with a solid focus, direction, and purpose  
- Cohesively integrate academic research to support the writer’s purpose  
- Connect ideas across courses

The required textbook for all English 1301 classes  
- Writing about Writing, by Elizabeth Wardle and Doug Downs

1301 will also require these other materials

- Access to University Network and an active Islander e-mail account.  
- Access to a computer with Microsoft Word (we have plenty on campus if you don't have one of your own).  
- Appropriate / compatible media to save and transport computer files among computers on campus and / or between home and campus.  
- Sanddollar card and money in your account to print on campus (at least $1).  
- Be sure and always bring a pen and paper to class (old school, I know, but humor me).

Grade Distribution
<table>
<thead>
<tr>
<th>Assignment</th>
<th>Date Due</th>
<th>% of course grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-Class Participation</td>
<td>Daily</td>
<td>15%</td>
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<tr>
<td>Homework</td>
<td>Daily</td>
<td>10%</td>
</tr>
<tr>
<td>Paper 1 (Literacy Narrative)</td>
<td>Week 5</td>
<td>10%</td>
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<tr>
<td>Paper 2 (Primary Research Project)</td>
<td>Week 9</td>
<td>10%</td>
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<tr>
<td>Portfolio One</td>
<td>Week 8</td>
<td>15%</td>
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<tr>
<td>Paper 3 (Annotated Bibliography)</td>
<td>Week 12</td>
<td>10%</td>
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<tr>
<td>Paper 4 (Researched Essay)</td>
<td>Week 14</td>
<td>10%</td>
</tr>
<tr>
<td>Portfolio Two</td>
<td>Week 15</td>
<td>20%</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>100%</td>
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</tbody>
</table>

**Brief Description**

The course will be divided into multiple units, each covering specific aspects within the study of writing. You will be asked to write an essay for each unit covered, a total of 4 major writing assignments in the course of the semester. You will also be asked to submit 2 major portfolios: 1 midterm, and 1 final. Specific guidelines will be posted to the class website for these as well as other writing assignments.

**First 9 weeks**

The first half of the semester will focus on getting students to examine how their own personal histories (past writing/reading experiences as well as community involvements) have influenced their writing today. Further, this will help them to better understand and possibly reshape their own writing strategies and methods. There will be 2 major writing assignments in this section, along with “feeder assignments” that lead up to the major essays.

**Remaining 7 weeks**

During the second half of the semester, students will focus their energy toward understanding research and the research process in order to help situate them within academic discourse. They will examine how texts communicate ideas and authors obtain authority. They will be given 2 major writing assignments during this time period.

**Policies and Information**

**Attendance/Daily Participation**

Coming to class each and every day is extremely important. Of course, being prepared for class is equally important. Each class day will be an opportunity to earn points (or not earn points), so please be prepared every class day. This includes completing all reading and homework assignments to the best of your ability before the due date.

**Late Work**

Any major assignment (such as a portfolio) will be accepted late; there will, however, be a penalty of half a letter grade per calendar day. If there are extenuating circumstances that will prevent you from meeting a deadline, please come and speak to me during office hours at least 24 hours before the deadline. Late daily work or homework will not receive credit.

**Importance of Communicating with Instructor (This one in particular)**

Transitioning from high school to college takes time and patience (on the part of students and the
You all should know that there are plenty of resources on campus that are here to assist you in this process and help ensure your success as a college student. Instructors are some of the most important resources available to you, so please utilize office hours as often as possible. The best way to reach me (outside of class) will be to visit me during office hours. Email is great for quick questions, but in-depth issues are best dealt with in person.

**Electronic Device Policy**

Please refrain from the use of electronic devices during class. Cell phones should be set to silent or turned off (vibrating phones are just as distracting as ringing phones) when you enter the classroom. There will be days when we are using our class time to work on our writing assignments; on these days, you should feel free to listen to music as long as you have ear/headphones and no one else is able to hear your music. You should have a playlist created as you will be expected to spend your time working, not choosing which song to listen to next. We will be using computers on a daily basis, and you all will be expected to stay on task during class time. If you are using the computers for purposes other than coursework or are using electronic devices (phones, mp3 players, etc.), it is likely you will be asked to leave the classroom so as the other students are able to work in a distraction-free environment.

**Academic Integrity/Plagiarism**

University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, falsification, forgery, complicity or plagiarism.

**University Rule: 13.02.99.C3.01 Procedure for Academic Misconduct Cases**

Disciplinary action for academic misconduct is first the responsibility of the faculty member assigned to the course. The faculty member is charged with assessing the gravity of any case of academic misconduct and with giving appropriate sanction to any student involved. The faculty member must file a record (an Academic Misconduct Incident Form) for each case of academic misconduct, along with any materials involved. Any student who has been penalized for academic misconduct has the right to appeal the judgment or the penalty assessed, unless the student chooses not to sign the Academic Misconduct Incident Form within the time constraints indicated below. (Further details are available the University website: [http://www.tamucc.edu/provost/university_rules/index.html](http://www.tamucc.edu/provost/university_rules/index.html), or from the Division of Student Affairs at 825-2612.

Plagiarism includes:

1. using the work of another as your own,
2. downloading or purchasing ready-made essays off the web and using them as your own,
3. using resource materials without correct documentation,
4. using the organization or language of a source without using quote marks and proper citation.

Be aware that there are other ways to use sources incorrectly, or to plagiarize. When in doubt, visit me or the Writing Center for help on correct use of sources, how to paraphrase, and how to document correctly.

**Academic Dishonesty**
Other forms of academic dishonesty include falsification (the intentional alteration of information), fabrication (the intentional invention of information), multiple submission (using the same material for two separate assignments or courses without permission from the instructors), and abuse of academic materials (the intentional destruction of resource materials).

**Students with Disabilities and Veterans**
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Driftwood 101.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

**Academic Advising**
The College of Liberal Arts requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. The College's Academic Advising Center is located in Driftwood 203E, and can be reached at 825-3466.

**Grade Appeal Process**
As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule

- 13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules
- Web site at [http://www.tamucc.edu/provost/university_rules/index.html](http://www.tamucc.edu/provost/university_rules/index.html). For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.

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**Provisional Course Outline**
<table>
<thead>
<tr>
<th>Week 1</th>
<th>Introductions to Course and Each Other</th>
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<tbody>
<tr>
<td>Week 2</td>
<td>College Readiness and Literacy Narrative</td>
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<td>Week 3</td>
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<td>Week 4</td>
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<td>Week 5</td>
<td>Literacy Narrative Due</td>
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<td>Week 6</td>
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<td>Week 7</td>
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<td>Week 8</td>
<td>Midterm Portfolio Due</td>
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<td>Week 9</td>
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<td>Week 10</td>
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<td>Week 11</td>
<td>Drop Date (Friday, Nov. 4)</td>
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<td>Week 12</td>
<td>Annotated Bibliography Due</td>
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<td>Week 13</td>
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<td>Week 14</td>
<td>Researched Essay/ Thanksgiving</td>
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<tr>
<td>Week 15</td>
<td>First-Year Celebration (Wednesday, November 30th)/ Final Portfolio Due</td>
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<tr>
<td>Week 16</td>
<td>Last Day of Class</td>
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