Music Department
Fall 2011
Fundamentals of Music, MUSI 1301
9 – 9:50 MWF

Sec 001, location TBA:
Staff
Office hours: TBA

Required texts:


MUSI 1301. Fundamentals of Music

I. Course Description: Fundamentals of Music is designed to teach beginning music students the basic tenets of music theory: note reading, rhythm, scales, key signatures, basic intervals and triads, and solfeggio. There are no prerequisites and this course is open to music majors and non-music majors.

II. Student Learning Outcomes: After completing this course, students will be able to read, build and identify the following aspects of music:

   A. Reading treble, bass, alto and tenor clefs – Weeks 1-2
   B. Major and minor scales – Weeks 3-6
   C. Solfeggio – Weeks 7-9
   D. Major and minor key signatures – Weeks 10-11
   E. Intervals – Weeks 12-13
   F. Triads – Weeks 13-14

III. Attendance Policy

Since every class will cover new material, good attendance is essential for your success. Plan to attend every class meeting, with the reading assignment completed beforehand, and with your books in hand.

The attendance policy for this course is the following:

   ● You are allowed four absences from class for any reason. A student must be present for the majority of a class meeting to be counted as “present”.

   ●
- After the fifth absence (regardless of the reason), your final course grade will be lowered by one letter grade.
- After the sixth absence (regardless of the reason), you will receive a failing grade in the course.
- Arriving late or leaving early from class counts as ½ an absence.

Students who do miss class are expected to contact the instructor regarding any missed work. It is YOUR RESPONSIBILITY to find out what was covered and make up missed work as soon as possible. Because this course will move very quickly, late homework assignments will not be accepted (except with medical documentation). Assignments must be completed prior to the beginning of class and turned in at the assigned time.

Students who miss exams or quizzes will ONLY be allowed to make them up with either a written doctor’s excuse, a letter from a faculty member stating the student was involved in an official school function, or a death in the family. Make-up exams and quizzes are time-consuming and difficult to schedule and administer. Students should always strive to attend every class and especially every day with a scheduled quiz or exam.

### IV. Measuring Learning Outcomes

<table>
<thead>
<tr>
<th>Quiz Composite (10 quizzes)</th>
<th>25%</th>
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</thead>
<tbody>
<tr>
<td>Midterm Exam</td>
<td>Wed, 10/12</td>
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<tr>
<td>Final Exam</td>
<td>Mon, 12/12 (8 – 10:30 am)</td>
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</table>

Homework composite 25%

**Grading Scale:**
- A = 90-100
- B = 80-89
- C = 70-79
- D = 60-69
- F = 0-59

*Course must be passed with a “C” or better in order to be admitted to MUSI 1311 and MUSI 1116.*

### V. Advising Statement

The College of Liberal Arts requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. The College’s Academic Advising Center is located in Driftwood 203E, and can be reached at 825-3466. The adviser assigned to music majors is Dr. Debbie Kanipe.

### VI. NOTICE TO STUDENTS WITH DISABILITIES
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at 361.825.5816 in Driftwood 101. If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at 361.825.5816.

VII. Grade Appeal Process

As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal.

A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. If the problem cannot be resolved at this level, the student may take the steps below.

1. Presentation of grievance to instructor. (This step must be taken within fourteen calendar days after the beginning of the next term.)
2. Appeal to department chair or area coordinator.
3. Written appeal to the University Academic Standards Grievance Committee.
4. Preliminary review and advising by an ombudsman appointed by the Provost.
5. Submission of file by department chair to the chair of the University Academic Standards Grievance Committee.
6. Review of file by committee chair and submission of case to committee.
7. Proceedings of the University Academic Standards Grievance Committee. (Committee holds hearing, reviews data, presents findings to all parties, and makes recommendation to Provost.)
8. Decision by Provost.
9. Final appeal in writing to the Provost if student or instructor thinks appropriate procedures have not been followed.

For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule 13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules Website at http://www.tamucc.edu/provost/university_rules/index.htm. For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.