Leadership and Literacy
Syllabus

Course Description
READ 5395, Leadership and Literacy, Prerequisite: READ 5345. This course emphasizes “how to” disseminate reading research to critical stakeholders involved in education. Techniques include, but are not limited to, coaching, collaborating, mentoring, and consulting with colleagues. This course is required for the Master Reading Teacher Certificate.

Learning Objectives
(Student learning outcomes)

1. The student will demonstrate proficiency in the instructional role of literacy leader in various ways i.e., supports classroom teaching, and works collaboratively to implement a quality reading program.
2. The student will demonstrate proficiency in the assessment role of literacy leader.
3. The student will demonstrate proficiency as a literacy leader in providing professional development for a variety of critical stakeholders.
4. The student will demonstrate proficiency as a literacy leader by having in-depth knowledge of reading processes, acquisition, assessment, and instruction.
5. The student will demonstrate proficiency as a literacy leader by working with teachers to improve instructional practices.

Major Course Requirements

1. Literacy leader: Select and research a literacy leader. You will select from a list an individual who is considered a leader in reading and/or literacy. You will read a minimum of five to seven of their articles and chapter contributions or books. Expected length of this assignment is 5 pages. (15 points)

2. Research Paper: Select an aspect associated with literacy leaders i.e. roles, professional development, etc. and review the literature associated with it. You are only to use peer-reviewed journal articles and scholarly books. This paper is to be thorough which is why assigning page numbers is difficult. An average paper will be approximately 10 pages (not including the title page, abstract, or references.) Papers are to be written using APA 6th edition format. You may consider purchasing the manual to help write your paper. All papers must go through the writing center and two additional readers before turning in your final paper. (30 points)

3. Professional Development: As a literacy leader, you will be expected to disseminate information to critical stakeholders. One way of sharing that information is through professional development. You are to select the topic and provide professional development to all stakeholders. Your presentation is to be informative and highly interactive. For the purposes of this class, your presentation should be one hour. (40 points)

Or
4. Professionalism: Due to the nature of this course, active student participation is essential to overall successful class performance. You must also be prepared with all assignments. Lack of preparation will be considered an absence. There are no unexcused absences. An absence is an absence. Each absence after two will result in five points deducted from your final grade. (15 points)

**Required or Recommended Readings**


**Required position statements and/or online articles are:**


**Recommended or Supplemental Reading:**


Website:

http://www.literacycoachingonline.org/

List of Supplies N/A

State Adopted Proficiencies/ (COE)

A. The literacy leader possesses and draws on a rich knowledge base of content, pedagogy, and technology to provide relevant and meaningful learning experiences for all students.

B. The literacy leader creates a learner-centered community; the teacher collaboratively identifies needs; and plans, implements, and assesses instruction using technology and other resources.

C. The literacy leader responds appropriately to diverse groups of learners.

D. While acting as an advocate for all students and the school, the literacy leader demonstrates effective professional and interpersonal communication skills.

TExES Competencies

Competency 001 Higher-Order Thinking
The elementary teacher understands, applies, and encourages higher-order thinking skills in various language arts contexts across the curriculum.

Competency 004 Reading Process
The elementary teacher understands reading as a process in which the reader, text, and context interact; recognizes how reading competence emerges; and applies this knowledge in instructional contexts.

Competency 016 Language Arts Across the Content Areas
The elementary teacher recognizes the importance of language competence for learning across the content areas and knows how to apply language arts strategies and concepts in relation to content in a variety of subjects.

Competency 019 Recent Developments and Issues
The elementary teacher is familiar with recent developments and issues in language arts education.

Course Policies

Attendance/tardiness
1. Students are expected to attend class regularly. Every absence after 2 will result in a letter grade reduction to your final grade. There are no excused absences, an absence is an absence. Students are responsible for all work missed. Each student is expected to form a sharing agreement with another student in class for the purpose of obtaining notes, handouts, and information about the classes that are missed. No repeat performances!

Late work and Make-up Exams
1. Assignments are due on the date required. No late work will be accepted resulting in a zero for that assignment. I will accept assignments early.
2. Absences on dates of major examinations require a formal excuse from the University nurse or your private physician. Evidence that the absence was necessary will be required before makeup exams are given.

**Extra Credit**

PROFESSIONAL MEMBERSHIP
Student Reading Council: Join, attend all three meetings for the semester and participate in community service projects. $10.00 annual membership fee

**Cell Phone/Electronic Device Usage**
Cell phones, text messaging, and checking your cell phone, email, and text messages or any other form of social networking which do not support course instruction during class are all **strictly prohibited**. Come to class prepared to focus on class. Violations may result in being asked to withdraw from the course and/or failure of course. If there is a potential emergency, then prior notification of such possibility must be made known to me before the start of class and phone set on vibrate.

**Academic Integrity/Plagiarism.**

University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, falsification, forgery, complicity or plagiarism. (Plagiarism is the presentation of the work of another as one’s own work.) In this class, academic misconduct or complicity in an act of academic misconduct on an assignment or test will result in
- Written reprimand;
- Requirement to re-do work in questions;
- Requirement to submit additional work;
- Lowering of grade on work in questions;
- Assigning grade of “F” to work in questions;
- Assigning grade of “F” for course
- Recommendation for more severe punishment, such as dismissal from the program or from the University.

**NOTE:** If a grade of “F” to the course is the appropriate penalty and this disciplinary action occurs prior to the deadline for dropping the courses, the student forfeits his/her right to drop the course in question.

**Dropping a Class**

I hope that you never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. Please consult with me before you decide to drop to be sure it is the best thing to do. Should dropping the course be the best course of action, you must initiate the process to drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation **WILL NOT** automatically result in you being dropped from the class. **Friday, April 1, 2011** is the last day to drop a class with an automatic grade of “W” this term.

**Preferred methods of scholarly citations**

**APA 6th Edition**
**Classroom/professional behavior**

**PLEASE NOTE:** **Ground rules for discussions and assignments:** Although I am certain most of us are clear about what democratic deliberation and civil discussion entails, I want to spell out in writing how I expect our discussions to proceed, so that we may refer directly to my requirements if the situation arises.

- **Respect**
  - We are not always going to agree or see everything the same way; each person has a right to and responsibility for his/her own feelings, thoughts and beliefs.
  - When speaking of an occurrence or relaying one’s experience outside the class refrain from disclosing identities of those involved.
  - Show courtesy and listen when others speak.

- **Comfort**
  - Students and professor should work together to make a safe, respectful and comfortable atmosphere for associating.
  - I will not ask you to take any risks in class (such as sharing your own experiences) that I am not willing to make myself. We are all in this together!
  - No question is unintelligent! We all learn at different paces and by asking questions.

- **Honesty**
  - You should feel comfortable and respected in the academic environment so that you speak honestly about your thoughts, ideas and opinions.
  - All work you submit must be your own. If you use someone’s words or work other than your own please use the appropriate citation (APA 6th edition). ----even if found on the Internet.
  - World Wide Web – Any work you find on the web must be cited. Provide the URL and the name of the website and the date it was accessed. Lessons found on the Web must be adapted and modified (using proper citations) for your personal use.
  - Academic Honesty Statement: Learning and teaching take place in an atmosphere of intellectual freedom and openness. All members of the academic community are responsible for supporting freedom and openness through rigorous personal standards of honesty and fairness. Plagiarism and other forms of academic dishonesty undermine the very purpose of the university and diminish the value of an education.

**Evaluation and Grading:**

Grades will be determined according to the following:

1. Literacy leader 15 pts
2. Research Paper 30 pts
3. Professional Development 40 pts
4. Professionalism 15 pts

**Total** 100 pts

**Grades:**
- A (100% - 92%)
- B (91% - 84%)
- C (83% - 76%)
- D (75% - 68%)
- F (67% and below)

**Grade Appeals**

As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule 13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student
Grade Appeal Procedures. These documents are accessible through the University Rules Web site at http://www.tamucc.edu/provost/university_rules/index.html. For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.

**Disabilities Accommodations**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Driftwood 101.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.
Syllabus
(Tentative Course Schedule)

January 11
Introductions
Syllabus
Assign Literacy Leader Interview

January 18
Chapters 1 & 2
Assign Research Paper
Download position statements from the International Reading Association’s website

January 25
Chapters 3 & 4
Assign Professional Development Activity

February 1
Chapters 5 & 6
Literacy Leader #1

February 8
Search the Literacy Coach Clearinghouse
Literacy Leader #2

February 15
Chapters 7 & 8
Literacy Leader #3

February 22
Chapters 9 & 10
Literacy Leader #4

February 29
Writing Day

March 07
Writer’s Workshop
Literacy Leader #5

March 14
Spring Break

March 21
Models of Professional Development
Literacy Leader #6

March 28
Models of Professional Development Continued
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<tr>
<th>Date</th>
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<tr>
<td>April 4</td>
<td>New Standards for Literacy Specialists</td>
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<tr>
<td>April 11</td>
<td>Professional Development Presentations</td>
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<td>April 18</td>
<td>Professional Development Presentations</td>
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<td>April 25</td>
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<td>May 02</td>
<td>Reading Day</td>
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<td>May 09</td>
<td>Research Paper Due</td>
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