Instructor: Prof. Melissa Culver  
Office phone number: 825-2580  
Email: Melissa.Culver@tamucc.edu  
Office number and building: 260 Faculty Center

Office hours: M&W: 12:30-1:30; 4:00-5:00  
T&R: 11:00-12:00  
***If you cannot make these office hours, please contact me (preferably by email) to schedule an appointment.

Class meets: TR: 12:30-1:45

Course description
Reviews Spanish grammar through oral and written practice with emphasis on language proficiency. Utilizes cultural readings in Spanish to expand vocabulary and knowledge of the Hispanic cultures. Prerequisite: SPAN 1312 or three years of high school Spanish.

Texts:

Student Learning Outcomes
At the end of this course students will demonstrate ability to:
· Communicate in a range of situations at an intermediate level (home, school, work, etc.).  
· Understand and use a variety of vocabulary in common usage in different situations at an intermediate level.  
· Understand and respond to oral and written material at an intermediate level.  
· Show an awareness of elements of the culture and their role in communication at an intermediate level.

Course requirements:

-Attendance:
Attendance is mandatory. If you are absent you cannot present, participate, or demonstrate any understanding of class material. You may be absent twice without penalty. After the second absence, you will lose 3 points (3% of your final grade) for every class you miss. You are responsible for the material covered in class. If you must be absent more than twice, you will not be excused unless you provide official written documentation (medical note, field trip itinerary, police report, or other). Missed assignments will be due the day you return to class with the proper written documentation attached. Please notice that if you are late by more than 10 minutes, you will be considered absent, unless you provide official written documentation (medical note, field trip itinerary, police report, or other).
-Participation 16%:
Participation is essential in this course. Participation includes being attentive, asking questions, taking part in group activities during class time and completion of your Reading Guides.

-Readings from the textbook:
Your syllabus stipulates the readings you will do for every class. You must read the material in advance thoroughly and be ready to answer questions and make comments about it during class. If you did not read the material before class, you will lose your points for participation that day. With each assigned reading, you will also receive a Reading Guide with questions to help you get the most out of your reading experience.

-Presentation 10%:
You will be required to do a group presentation (2 students per group) worth 10% of your final grade. Your grade will be assigned individually and will be based on your work and effort. Presentations will consist of a dialogue (5-8 minutes long) on a variety of cultural topics that we will discuss in class in advance. You may not read your dialogue. Presentations will be held during the week of Nov 28th-Dec 1st during class time. Even if you are not presenting that day, attendance is still required. If you miss your presentation, you will lose the points, unless you have a properly documented excuse (medical note, police report, etc.). If you have a properly documented excuse, your presentation will be postponed until you return to class. Please remember that you are responsible for selecting your presentation partner.

-Compositions 12%:
Compositions will help you to reinforce the grammar structures/vocabulary that we have reviewed in class. You should always include in your compositions the more recent structures we have practiced, unless instructed otherwise by me. Composition topics will be determined in class by me and must be typewritten (in Spanish) and handed to me in class by their due date. No email submissions will be accepted for any reason. There will be 12 compositions, worth 1% each.

-Workbook and Lab Manual 12%:
You will be required to complete listening and grammar exercises from the workbook on a regular basis. Please remember that workbook/lab manual lessons must be completed by the class period after the corresponding textbook unit has been finished (e.g., if we finish Unit 1, lesson 1 on Sep 1st, workbook homework is due on Sep 6th). Your Workbook will be collected twice during the semester, on the date of your Midterm Exam and on the date of your Final Exam. There will be 12 assignments, worth 1% each.

-Exams:
There will be two exams: a midterm exam, worth 20% of your final grade and a final exam, worth 30% of your final grade. Both exams are cumulative (they will include all the material covered up to the exam date, unless specified otherwise by me). Attendance to both exams is mandatory. Please review TAMUCC’s guidelines regarding more than two final exams on the same day and come to see me as soon as possible if you have a problem with the exam dates.

-Late work:
Late work will not be accepted for any reason (this includes forgotten homework/previous unexcused absence) unless you have a valid excuse (medical note, police report, etc.). If you have an excuse, you may submit your work to me the day you return to class with the proper written documentation attached.
-Grading policy:

20% Midterm Exam
30% Final Exam
16% Participation (8% before the Midterm, 8% after the Midterm)
12% Workbook assignments 1% each
12% Compositions (redacciones) 1% each
10% Presentation

-Grade distribution:

<table>
<thead>
<tr>
<th>Grade Range</th>
<th>Letter</th>
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<tbody>
<tr>
<td>90-100</td>
<td>A</td>
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<tr>
<td>80-89</td>
<td>B</td>
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<td>70-79</td>
<td>C</td>
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<tr>
<td>60-69</td>
<td>D</td>
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<tr>
<td>59 and below</td>
<td>F</td>
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-Plagiarism will not be tolerated and will be reported.
-Disrespect towards the instructor, class mates or Lab personnel will not be tolerated and will result in disciplinary action. Disrespect also includes not setting your cell phone(or any other equipment) on silent mode, using your cell phone or any other equipment for viewing unrelated material during class time and leaving and entering the classroom during class time (unless you have a medical excuse).

Academic Advising:

Academic advisors are available to assist students with course selection, degree plans, and other academic matters. Each college has an academic advising center, staffed by full-time, professional advisors. In the College of Liberal Arts, the undergraduate advisor is Linda Miller (825-3466), Linda.miller@tamucc.edu. The graduate advisor is Rachelle Stanley (825-3466, Rachelle.stanley@tamucc.edu). Both are located on the second floor of Driftwood. Students who have yet to declare a major are advised by the Academic Advising Transition Center. For more information, call (361) 825-5931 or log on to http://www.tamucc.edu/~aac.

Americans with Disabilities Act:

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, contact the Disability Services Office at 825-5816 or visit their office in Driftwood #101.

Grade Appeal Process. As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal.
A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule 13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules Web site at http://www.tamucc.edu/provost/university_rules/index.html. For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.

**Dates to remember:**

**Fall 2011**

- **August 24, Wednesday:** Classes begin
- **August 31, Wednesday:** Last day to register or add a class
- **September 5, Monday:** Labor Day Holiday
- **November 4, Friday:** Last day to drop a class
- **November 24-25, Thursday-Friday:** Thanksgiving Holidays
- **December 5, Monday:** Last day to withdraw from the University
- **December 6, Tuesday:** Last day of classes
- **December 7, Wednesday:** Last day to apply for May 2012 graduation
- **December 7, Wednesday:** Reading Day
- **December 8-9, Thursday-Friday:** Final examinations
- **December 12-14, Monday-Wednesday:** Grading days
- **December 15-16, Thursday-Friday:** Fall Commencement
- **December 17, Saturday:** Fall Commencement
<table>
<thead>
<tr>
<th>Week (Mon-Thurs)</th>
<th>Unit/Contents</th>
<th>Major Assignments/Important dates/Assigned readings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Aug 24th-25th</td>
<td>Introduction/Course overview</td>
<td>*Review grammar (I, II): verb conjugation (present, past, imperfect, subjunctive), pronouns (subject, object, possessive, reflexive), etc. and familiarize yourselves with the book (index, appendixes, etc.) Bring questions to class</td>
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<tr>
<td>2. Aug 29th-Sep 1st</td>
<td>Unidad 1, Lección 1 -Nouns and articles -The Present Indicative. Regular verbs</td>
<td>Sep 1st: Comp 1 due Reading 1: Alarcón, <em>Consejos de una madre</em></td>
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<td>3. Sep 5th-Sep 8th</td>
<td>Unidad 1, Lección 2 -The Present Indicative: Stem-changing verbs -The Present Indicative: Verbs with spelling changes and irregular verbs.</td>
<td>Sep 5th: Labor Day Sep 8th: Comp 2 due Reading 2: Santiago, <em>Cuando era puertorriqueña</em></td>
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<tr>
<td>4. Sep 12th-Sep 15th</td>
<td>Unidad 1, Lección 3 -Descriptive adjectives. -Uses of ser and estar</td>
<td>Sep 15th: Comp 3 due Reading 3: García, <em>Soñar en cubano</em></td>
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<td>5. Sep 19th-Sep 22nd</td>
<td>Unidad 1, Lección 4 -Comparatives and superlatives. -Demonstrative adjectives and pronouns -Indefinite and negative expressions (p171, from U2, L4)</td>
<td>Sep 22nd: Comp 4 due Reading 4: Argueta, <em>Esperanza muere en Los Ángeles</em></td>
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<td>6. Sep 26th-Sep 29th</td>
<td>Unidad 2, Lección 2 -Direct and Indirect object pronouns and the personal a -Gustar and similar constructions</td>
<td>Sep 29th: Comp 5 due Reading 5: Samperio, <em>Tiempo libre</em></td>
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<tr>
<td>Date Range</td>
<td>Course Content</td>
<td>Assignment Due</td>
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<td>Oct 24th-Oct 27th</td>
<td>Unidad 2, Lección 3 - The preterite: Stem-changing and irregular verbs - Review of the preterite</td>
<td>Oct 27th: Comp 8 due</td>
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<tr>
<td>Oct 31st-Nov 3rd</td>
<td>Unidad 2, Lección 4 - The imperfect - Irregular verbs in the imperfect: ser, ver and ir.</td>
<td>Nov 3rd: Comp 9 due Reading 8: Martí, Versos sencillos</td>
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<td>Nov 7th-Nov 10th</td>
<td>Unidad 3, Lección 1 - The preterite and the Imperfect: Completed and background actions</td>
<td>Nov 10th: Comp 10 due Reading 9: Darío, A Margarita Debayle</td>
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<td>Nov 14th-Nov 17th</td>
<td>Unidad 3, Lección 2 - The preterite and the Imperfect: Simultaneous and Recurrent actions - Para and por (p242, from U3, L3)</td>
<td>Nov 17th: Comp 11 due Reading 10: Castelar, Paz del solvente</td>
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<tr>
<td>Nov 21st-Nov 24th</td>
<td>Review</td>
<td>Nov 22nd: Comp 12 due Nov 24th: Thanksgiving Holiday</td>
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<td>Nov 28th-Dec 1st</td>
<td>Review</td>
<td><strong>Final presentations begin Nov 29th.</strong> <strong>Final presentations end Dec 1st.</strong></td>
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<td>Dec 5th- Dec 6th</td>
<td>Review</td>
<td></td>
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<tr>
<td><strong>Tuesday, Dec 13th</strong></td>
<td><strong>FINAL EXAM 11:00-1:30</strong></td>
<td><strong>Workbook due</strong></td>
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*Minor assignments are not listed here and will be assigned in class by me, on a course needs basis.
*Please remember that if you are absent, you are responsible for assignments/due dates.
*Some assignment dates may be subject to change (e.g, compositions) on a course needs basis.