COURSE DESCRIPTION: Research, composition, organization, and delivery of speeches for various purposes and occasions with emphasis on listener analysis and on informative and persuasive techniques. Satisfies the University core curriculum requirement in oral communication.

Note cards (3x5 or 4x6)
2 Blue Books for exams
1 folder with pockets & name on the front

GOALS:
1. Students will recognize and demonstrate communication skills based on instruction and discussion.
2. These skills acknowledge that effective human communication is a process of selecting, sorting, and sending of symbols to help a listener elicit comprehension.
3. Students will present speeches to inform and to persuade.
4. Students will differentiate between and use the organizational criteria required to effectively fulfill the purpose of the individual speeches.

STUDENT LEARNING OUTCOMES:
1. Demonstrate understanding of the terminology and principles of public speaking.
2. Create and deliver informative and persuasive oral presentations which incorporate elements of effective public speaking.
3. Utilize listening skills in critically assessing speeches presented by other speakers.

ATTENDANCE: This course is part of the University core curriculum, and it is both a performance and participatory class. Absences for medical, work-related (i.e. attending seminars, workshops, etc.) emergency situations with documentation will be excused; otherwise three or more absences (including tardiness and leaving class early) will incur a three point deduction off the final grade.
CLASS METHODS:
1. Class lectures, discussion, written and oral assignments, 3 mini exams and final exam, Library search, one Audience analysis and speech presentations.
2. Handwritten copy will not be accepted unless indicated otherwise by the Instructor.
3. All assignments are due at the beginning of the class period shown on the syllabus for a grade. Any late assignments will be given a zero grade.
   Do not e-mail any assignments. They will not be graded. A hard copy must be turned in on the due date for a grade.
4. ON SCHEDULED MAJOR SPEECH DAYS: Students will sign up in advance, so there will be no make-up presentations, other than for emergencies. Documentation must be given to the Instructor during that round of speeches. Any student missing a speech (work-related schedules or other reasons) will receive a zero grade.
5. If a student misses an exam, please notify the Instructor within 24 hours. No exams will be given in advance of the date as shown on the Syllabus.
6. SPEECHES include several icebreakers, and three major speeches (1) Demonstration (2) Information, (3) Persuasion (4) Introduction to Special Speeches. All topics must be approved by the Instructor; Do this 1-2 class periods before your Presentation (See Handout for topics to avoid).
7. (a) A one-minute ‘grace’ period exceeding the time limit is allowed, otherwise 10 points will be deducted from the speech grade; similarly 10 point deduction if the minimum time limit is not met. (This is for the three major speeches)
   (b) All speeches will be given extemporaneously using note cards; speeches will be research-based. (See Speech Handouts)
   (c) Students will write peer critiques on fellow students for the three major speeches. Up to 6 points are given per speech round for critiquing.
   (d) Refrain from chewing gum and wearing a cap or hat during speech presentations. Also, dress is important in all speech situations.

Grading: (see breakdown on separate grade sheet)
(1) Speeches, Topic Declaration Pages, Visual aids 50%
(2) 3 mini Exams & Final Exam .......................... 25%
(3) Critiquing 3 major speeches, Library Search;
   1 Audience Analysis .............................. 25%

(A = 100-90; B =80-89; C=79-70; D=69-60; F=59— (don’t ask)
NOTE:
(1) To avoid distractions in the classroom at all times, please turn off cellular phones at the
beginning of every class. These are a distraction to both speakers and the Instructor. If a
student’s cell phone causes a distraction during a speech presentation, that student will incur a
three point deduction off his/her speech grade.
(2) Also, turn off ipods, CD’s, ear phones and other technology and put them in your bag.
(3) Do not check your phone during class, and don’t leave the classroom to make or answer
a call. That can wait until you leave the room at the end of the class period.
NO TEXTING messages during class time.
(4) Anyone using a Laptop must sit close to the front row to avoid distractions. Laptops are for
taking reading the textbook on-line, and/or taking Lecture notes only. Please inform
the Instructor.
(5) During exams, turn off cell phones and/or other technological equipment in the
classroom. If anyone uses a cell phone or other equipment during an exam,
the instructor will remove that student’s exam and consider it finished.
(6) DO NOT BRING FOOD OR DRINK INTO THE CLASSROOM
(7) Preferred method of scholarly citations where appropriate will be MLA style.

ACADEMIC INTEGRITY/PLAGIARISM University students are expected to conduct
themselves in accordance with the highest standards of academic honesty. Academic
misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit
possession of examinations or examination materials, falsification, forgery, complicity or
plagiarism. (Plagiarism is the presentation of the work of another as one’s own work). In this
class, academic misconduct or complicity in an act of academic misconduct on an assignment or
test will result in a zero.

CLASSROOM/PROFESSIONAL BEHAVIOR: Texas A&M University-Corpus Christi, as
an academic community, requires that each individual respect the needs of others to study and
learn in a peaceful atmosphere. Under Article III of the Student Code of Conduct, classroom
behavior that interferes with either (a) the instructor’s ability to conduct the class or (b) the
ability of other students to profit from the instructional program may be considered a breach of
the peace and is subject to disciplinary sanction outlined in article VII of the Student Code of
Conduct. Students engaging in unacceptable behavior may be instructed to leave the classroom.
This prohibition applies to all instructional forums, including classrooms, electronic classrooms,
labs, discussion groups, field trips, etc.

ACADEMIC ADVISING The College of Liberal Arts requires that students meet with an
Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set
up a degree plan, which must be signed by the student, a faculty mentor, and the department
chair. The College’s Academic Advising Center is located in Driftwood 203E, and can be
reached at 825-3466
Notice to Students with Disabilities:
Texas A&M University-Corpus Christi complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities; If you need disability accommodations in this class, please see me as soon as possible. Please have your accommodation letter from Texas A&M University-Corpus Christi Disability Services (DS) Office with you when you come see me. If you suspect that you may have a disability (physical impairment, learning disability, psychiatric disability, etc.), please contact the Disability Services Office located in 116 Corpus Christi Hall at 361.825.5816.
If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus please contact the Disability Services office for assistance at (361) 825-5816

All students are encouraged to sign up for an Islander e-mail account. Islander e-mail is critical for university communication in any weather-related situations, or other emergencies. Students may contact the Instructor by phone, Islander e-mail, or visit in my office in Bay Hall, 372.

DROPPING A CLASS : I hope that you never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. Please consult with me before you decide to drop to be sure it is the best thing to do. Should dropping the course be the best course of action, you must initiate the process to drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation WILL NOT automatically result in your being dropped from the class. (……………….) is the last day to drop a course with an automatic grade of “W”.

Grade Appeal Process
As stated in University rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule: 13.02.99.C2, Student Grade Appeals, and university Procedure 13.02.99.C2.01. Student Grade Appeal Procedures. These documents are accessible through the University Rules. Web site at http://www.tamucc.edu/provost/university_rules/index.htm. For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.
May 16  R  Introduction to speaking in Public (ch. 1)
Ethics and Public Speaking (ch 2)
Delivery (ch. 13)
**Impromptu speech – up to 2 min.**

Topic selection (ch.5) + handouts
Audiences (ch. 6)
Introduction to sources (ch. 7)

Introduction to Demonstration speech (5-8 min). (ch. 15)
Sign up for Demonstration Speech schedule
+ in-class assignments

May 20  M  5-8 min. Demonstration Speech (half the class)
Turn in the TOPIC DECLARATION Page in your folder

**Test #I** over chapters 1,2,13 (Blue Book)

Introduce Information Speech (5-8 min) (ch. 15)
Organizational patterns
Sources (ch. 7)
Explain and assign Library Search with annotated bibliography) to be completed by Wednesday class (ch 7-8)

May 21  T  **Test #II** (ch. 5-6) (Blue Book)
5-8 min. Demonstration Speech (half the class)
Turn in the TOPIC DECLARATION Page in your folder

Preparation for Information speech (5-8 min) (ch. 15)
Support materials (ch 8)
Introductions and Conclusions (ch 10)
In-class assignments on outlines, support material
Sign up for Information Speech Schedule
May 22 W  Test III over chapters 7,8,9  (Blue Book)

**2-3 min. speech on anything that happened in the 1930’s (with source)
Instructor to give details

Information speech preparation with handouts and assignments
Report on Library search with annotated bibliography and show how to
Integrate sources into a speech
Watch VT speech for analysis purposes

May 23 R  5-8 min. Information Speech  (half the class)
TOPIC DECLARATION PAGE in your folder

Introduction to Persuasion Speech 5-8 min.  (ch. 16-17)
Discuss persuasive patterns and topics.
Introduce Persuasive Audience analysis to have ready for next Tuesday’s class
In-class assignments
Sign up for speech presentation

May 27 M  Memorial Day – no class

May 28 T  5-8 min. Information Speech  (half the class)

All students give Persuasive Audience Analysis to 8 students and then
Go through criteria to tabulate responses  (see Lucas p. 110-113)
Students work on tabulating results and paragraph assessment in class
Discuss visual aids and powerpoint guidelines  (ch. 14)  fallacies  ch. 17
Show VT of persuasive speech

May 29 W  5-8 min. Persuasive Speech + visual aid + Audience Analysis in your folder
If necessary,, complete Persuasive Audience Analysis

2-3 min. Impromptu speech
May 30 R  5-8 min. Persuasive Speech + visual aid+Audience Analysis in folder (half the class)

   Introduction to Special Speeches (graded in-class assignment)

May 31 F  Final Exam  (12 noon – 2:30 p.m.)
            Blue Book Exam – subjective and objective questions) (chapters 16-17)
            (No exams will be given before this date)

This Syllabus describes the day to day class schedule. If any changes are made due to illness, inclement weather, or other reasons, etc., the Instructor has the right to make alterations and those changes will be announced in class.

See page 2 for grading breakdown
# COMPUTE YOUR OWN GRADES

## SPEECHES (50%)

<table>
<thead>
<tr>
<th>Type of Speech</th>
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</tr>
<tr>
<td>Impromptu Speech</td>
<td>(10)</td>
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<tr>
<td>1930’s Speech + source</td>
<td>(30)</td>
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<tr>
<td>Demonstration Speech</td>
<td>(100)</td>
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<td>- Topic Declaration</td>
<td></td>
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<tr>
<td>Information Speech</td>
<td>(10)</td>
</tr>
<tr>
<td>- Topic Declaration &amp; main points</td>
<td>(10)</td>
</tr>
<tr>
<td>- Speech</td>
<td>(100)</td>
</tr>
<tr>
<td>Persuasion Speech</td>
<td>(10)</td>
</tr>
<tr>
<td>- Topic Declaration &amp; main points</td>
<td>(10)</td>
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<tr>
<td>- Visual Aid(s)</td>
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<tr>
<td>- Speech</td>
<td>(100)</td>
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<td>Special Speeches</td>
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## IN-CLASS/OUT OF CLASS ASSIGNMENTS (25 %)

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<tr>
<td>Critique grade (Inf. Speech)</td>
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</tr>
<tr>
<td>Critique grade (Pers. Speech)</td>
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<tr>
<td>Library Search assignment</td>
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<tr>
<td>Persuasive Audience Analysis</td>
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## EXAMS (25 %)

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<tr>
<td>Exam #3</td>
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</tr>
<tr>
<td>Final Exam</td>
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</table>

Refer to Syllabus for consequences of not participating in any Speech presentations and/or turning in assignments on due date.