THE TAMUCC Pep Band
MUEN 1127
Fall 2012

Director: Dr. Shawn Smith
Phone: 825-2375
E-mail: shawn.smith@tamucc.edu
Office Hours: 11:00 a.m. to 12:00 p.m. or by appointment

Rehearsals: Mon/Wed. 3:30-4:30 p.m. CA 127

Course Objective: The objective of the TAMUCC Pep Band is to support Islander Athletics and to serve as ambassadors of Texas A&M University-Corpus Christi and its Music Department.

Expectations: Each Pep Band member is expected to be prepared and on time to all rehearsals, games, and performances, and to exhibit a good attitude and good sportsmanship at all times. We will always begin playing half an hour before tip-off!!

Game Schedule: TBA

Additional Performances: There may be additional university performances TBA. I will give you enough advanced notice to work out your schedules.

Grading: Each ensemble member meeting expectations (i.e. preparation, attendance, attitude) and having no unexcused absences from rehearsals/performances will receive a grade of “A.” Those not meeting expectations will receive a grade of “B” or lower. In the case of substandard preparation/attitude, the student will be called into a conference with Dr. Smith in an effort to ameliorate the situation before the grade is lowered.

Excuses from performances and rehearsals are extremely rare (i.e. death in the family). Each unexcused absence from rehearsal will lower the student’s grade by one full letter grade. Four unexcused tardies will equal one unexcused absence. An unexcused absence from a performance will result in a failing grade.

IMPORTANT: If you find that you are unable to attend a rehearsal or performance for any reason, you must contact Dr. Smith by email (preferred), phone, or in person before said rehearsal or performance. If impossible to do so (car accident on the way to rehearsal, etc.), contact Dr. Smith as soon as possible.

Academic Advising: The College of Liberal Arts requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. The College's Academic Advising Center is located in Driftwood 203E, and can be reached at 825-3466.

Notice to Students with Disabilities: The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Corpus Christi Hall, Room 116.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.
Grade Appeal Process

- As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal.

- A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. If the problem cannot be resolved at this level, the student may take the steps below.
  1. Presentation of grievance to instructor. (This step must be taken within fourteen calendar days after the beginning of the next term.)
  2. Appeal to department chair or area coordinator.
  3. Written appeal to the University Academic Standards Grievance Committee.
  4. Preliminary review and advising by an ombudsman appointed by the Provost.
  5. Submission of file by department chair to the chair of the University Academic Standards Grievance Committee.
  6. Review of file by committee chair and submission of case to committee.
  7. Proceedings of the University Academic Standards Grievance Committee. (Committee holds hearing, reviews data, presents findings to all parties, and makes recommendation to Provost.)
  8. Decision by Provost.
  9. Final appeal in writing to the Provost if student or instructor thinks appropriate procedures have not been followed.

For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule 13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures.

These documents are accessible through the University Rules Web site at http://www.tamucc.edu/provost/university_rules/index.htm.

For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.

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