Tuesday/Thursday
9:30-10:45am

Professor: Isabel Araiza, Ph.D.
Office: Bay Hall 347
Office Hours: T/T: 11am-12:15pm; W: 8-10:30am
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Email: Isabel.Araiza@tamucc.edu
Blackboard: http://bb9.tamucc.edu

GENERAL COURSE INFORMATION:

Course Description:
For most students, this course is their first formal introduction to sociology. Sociology is a systematic, scientifically influenced examination of the human social world. It investigates virtually every aspect of human social life, critically examining how impersonal social forces and phenomena influence various aspects of our existence: what our social institutions look like, how they operate, the choices we make in our everyday lives, the options from which we have to choose, how and why we arrive at our understanding of the world around us, why we hold the values we possess, etc.

Sociologists employ multiple theories to examine our social world. The different theories available focus their attention on a variety of aspects of our social life and can offer dramatically different, sometimes conflicting, explanations about social phenomena. This course is designed to introduce you to basic sociological concepts, theories, methods, and research findings. We will be using these tools to analyze various aspects of contemporary society, focusing on the United States (though, you should note: These tools can be used to analyze any social groups from nuclear families to businesses, to countries, to transnational organizations, as well as subgroups that exist within and across each form of human social organization).

Learning Objectives:
- To describe the basic concepts, methods, and theories used in sociology
- To understand the relationship between technology and social change
- To recognize the reciprocal relations between individuals and society

COURSE REQUIREMENTS:

Text:
COURSE ASSESSMENT INSTRUMENTS

Section Exams:
There are a total of four exams. Each exam is worth 20% of your grade. Exams will include two parts. The first part will include eight short answer questions; you must answer six. The second part of the exam will include two essay questions, you must answer one. Both parts of the exam are weighted equally.

Out-of-Class Assignments:
There are a total of 3 assignments: You must complete all three assignments. Should you fail to complete your assignment at the due date and time, you will have a maximum of two days (48 hours to complete the assignment. Note that for each 24-hour time period that your assignment is late, your paper will be penalized 15 points.

Directions for each assignment are unique for each task. You will be expected to follow the directions accompanying each assignment. Failure to do so WILL COMPROMISE your grade.

In-Class Assignments:
In class assignments will be related to class lectures and material presented in class. There is no opportunity to make up the missed assignments.

Grade Template

<table>
<thead>
<tr>
<th>Assessment Tool</th>
<th>Due Date</th>
<th>Weight of Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam I</td>
<td>TBA</td>
<td>10%</td>
</tr>
<tr>
<td>Exam II</td>
<td>TBA</td>
<td>20%</td>
</tr>
<tr>
<td>Exam III</td>
<td>TBA</td>
<td>20%</td>
</tr>
<tr>
<td>Exam IV</td>
<td>TBA</td>
<td>20%</td>
</tr>
<tr>
<td>Assignments</td>
<td>See calendar for dates</td>
<td>20%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>Throughout semester</td>
<td>10%</td>
</tr>
<tr>
<td>Final Grade</td>
<td></td>
<td>100%</td>
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</tbody>
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Final Grade Scale:
89.5+ pts = A       79.5-89.4 = B       69.5-79.4 = C       59.5-69.4 = D       <59.5 = F

Point Values Associated with Letter Grades:
A++: 100
A+: 98    B+: 88     C+: 78    D+: 68
A: 95     B: 85      C: 75     D: 65     F: 50
A-: 92    B-: 82     C-: 72     D-: 62     F-: 25
A-/B+: 90 B-/C+: 80  C-/D+: 70  D-/F+: 60  0

Syllabus and Calendar may be subject to revision
COURSE POLICIES:

Last Third of the Semester:
The topics we will be addressing during the last third of the semester will be determined collectively by how you and your classmates rank order the social institutions in which you are most interested.

Exams:
Students need to bring a pencil or a pen to the exam. Once the exam is distributed, you will be permitted to leave the classroom ONLY AFTER you have completed your exam. Those arriving after the first exam is submitted WILL NOT be permitted to take the exam. Exams will be returned no more than two weeks after the exam date. Exams not picked up on the day they are distributed will be left in the bin outside my office door. If you have questions regarding the grade of your exam, you can come to my office to discuss those with me. Be aware that, after reviewing your exam, I reserve the right to modify your grade UP or DOWN.

Missed Exams:
Every effort should be made to be present for ALL scheduled exams. The dates of the exams are posted on the calendar. Should a student miss a scheduled exam, he/she will be permitted to make up ONE exam. Be aware that make up exams tend to be MUCH MORE challenging than the scheduled exams and the format of the exam will be disclosed only upon the administration of the exam. Make up exams will be administered on the day of the final.

Absences:
Attendance is expected but will not be taken regularly. You are an adult, responsible for your own time and your own actions. Material will be presented and discussed in class, and that material often appears on exams. It is in your interest to attend. It has been demonstrated repeatedly that regular attendance is positively correlated with grades.

Grading:
I reserve the right to curve or NOT curve grades. If there is a particular grade that you need or want, WORK FOR IT. Essays will be graded using a letter grade system: A++ indicates you’ve received full credit (aka: 100). A+ = 98, A =95, A- = 92, A-/B+ = 90, B+ = 88, B = 85, etc. Extremely poor write ups which do not demonstrate any real mastery of the content will be assigned an F (50), and F- (25), or a zero, depending on the dearth of comments for which credit may be allocated. Remember: You earn your grades; they are not given to you.

Contacting the Professor:
Should you need to contact me, the best way to do so is via email. I check my email multiple times, daily. When you do contact me, treat your email as a formal document. Use proper grammar and punctuation. Begin your emails with a proper salutation.

Electronic Devices:
LAP TOPS are not permitted in my class. Should you wish to record the lectures/discussions, you must use a digital recorder. All cell phones, ipods, ipads, mp3 players, and the like should be turned off prior to class beginning.
UNIVERSITY POLICIES

CHEATING POLICY
Any form of cheating will not be tolerated. Should you be caught cheating, your name will be submitted to the Department Chair, as well as to the Vice President of Student Affairs. If you are caught cheating, you will get a zero on the exam/assignment and will not be allowed to retake the exam/assignment or resubmit the reaction paper. Please see the Student Code of Conduct for the disciplinary procedures pertaining to academic dishonesty.

ACADEMIC ADVISING
The College of Arts and Humanities requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. The College’s Academic Advising Center is located at Driftwood 203E and can be reached at 825.3466.

STUDENTS with DISABILITIES
The Americans with Disabilities Act is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Disability Services Office at 825.5816 or visit the office in Driftwood 101.

GRADE APPEAL PROCESS
As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule 13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules Web site at http://www.tamucc.edu/provost/university_rules/index.html. For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.

EMAIL
You have your very own Islander e-mail account. I will be using this account should any correspondence be necessary. All university notifications will be using your Islander account to contact you. To access your Islander email, first go to S.A.I.L. for your new student ID number. Next, go to http://newuser.tamucc.edu for your new email account. For more information call 825.5618.