Theatre Practicum - THEA 1101 Fall 2012
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Office hours M- F 10 – 11 , and by appointment.
Shop Hours  M-F 2 – 5
Work calls Fri 2 – 6 MUST ATTEND AT LEAST TWO

This syllabus is intended to fulfill the requirements for posting syllabi for the State of Texas, Texas A & M University - Corpus Christi, and College of Liberal Arts. The instructor reserves the right to make changes and adjustments to the syllabi prior to the beginning of class and during the semester. Any and all changes will be presented in class. Students will be given ample notice of any changes in order to adjust their schedules and activities to meet the requirements. Any special consideration or concerns should be addressed to the instructor.

Course Description
THEA1101 Theatre Practicum provides for the construction, setup, crew work and strike of TAMU-CC’s theatre productions. Credit is based upon Participation and Attendance in Assigned work, Labs, Work calls, and Strikes.

This course will focus on the following areas
1. Theatre shop safety and proper use of all tools and equipment
2. Theatre construction techniques and procedures
3. Theatre productions and activities related to mounting a production
4. Professionalism and backstage etiquette

Your grade is determined by the total hours of participation in labs, crew work and by your attitude. As a student in this course you will not be required to do anything you do not feel comfortable with. Please alert the instructor if you have any concerns. You are required to attend at least 2 of the Saturday work calls, Strikes for Bare: the musical & The Arabian Nights.

Student Learning Outcomes

1. Students will learn and demonstrate proper safety techniques for theatre
2. Students will learn and identify stage terminology and definitions
3. Students learn stagecraft, its principles and practices and demonstrate them
4. Students will rotate through the various positions of theatre production assignments and teams to better understand the process each theatre artist accesses in the design process.
5. Students will fill out appropriate paperwork to document their understanding of stagecraft and its role in the theatre production process
6. The student will learn have access to some of the latest and best equipment, in Technical theatre. They will develop their technical skills.
7. The student will learn how the various technical studios, and production areas operate. They will eventually gain the skills and knowledge to organize and run those studios as a leader, foreman, crew head, manager, director, etc.
8. The student will learn to thrive on the collaborative and interdisciplinary process that goes into mounting a production.
9. The student will learn to always be early, always present, and ready so that you are always a functioning member of the production team.
10. The student work to become the next leaders. Serving their peers, promoting change and growth, that will always better the department and productions.
11. The student will help chart the road to the future of our department.
12. Students will learn, if students are willing.

Requirements
1. All students are required to have insurance or to be able to make decisions regarding their health care should the need arise.
2. All students must attend their assigned work times, rehearsals, meetings, etc as needed.
3. All students must attend both strikes. Missed strike will lower final grade one letter.
4. All students are required to work in a professional manner for all theatrical productions and performance activities.
5. All students will be using a log book to track work. All Students must use this system and follow procedures.

Additional requirements – You must provide the following:
1. Safety glasses or goggles- shop safety requires glasses or goggles at all times.
2. Tape measure and writing instrument. A 25 foot tape recommended.
3. Writing instrument – pencil preferred.
4. Any additional tools the student wishes to use to supplement the shop tools.

Insurance.
For everyone’s protection it is a request that all students enrolled in THEA 1101- Theatre practicum have some type of insurance. This will guarantee you will be covered in the case of an accident. More information will be provided in class. Students without insurance may be limited in their participation in class activities. In the case of injury neither the University nor the instructor cannot provide other than minor first aid. If you are injured please alert the instructor immediately. I recommend that we all be aware of safety at all times to avert any emergency or injury.

Labs & Attendance
Class is scheduled for Friday 2 – 4:30 for the purpose of the university’s scheduling system but students can opt to meet during the other lab times. Labs meet Mon- Fri 2 – 5
For Students enrolled in Stagecraft, THEA 2370; you will meet for one lab time a week. You will be assigned a role, task, responsibility, position based upon your needs and the departments. You are required to meet with your director, crew chief, instructor or other supervisory person as necessary for the specific production. Other times for your attendance vary by crew assignment, major and tasks.

Hours.
We will be using the time sheet to log hours. You must sign in and out for each time you work in the theatre on productions. Your hours are by specific assignment. We need you to make your time spent in the theatre worthwhile. Therefore we will work with you to develop times and duties appropriate for your practicum.
Grading
Total hours of participation in your assignment 15 weeks @ 3 hrs per week 1500 pts
Attendance at all strikes during the semester 300 pts
Attendance at Two weekend calls 200 pts
Total 2000 pts

Grading Break Down
2000 – 1800  A
1799 – 1600  B
1599 - 1400  C
1399 - 1200  D
Below 1200  F

Practical information
The practicum classes will involve working in different activities. Students should attend labs in suitable attire. Items such as clothes and shoes you won't mind getting dirty, appropriate for the activity you are engaged in, etc. Please refer to the student handbook for appropriate information pertaining to your behavior and responsibilities while engaged in our activities. It is your responsibility to read and understand this info as you will be held accountable should the need arise. Students who are not prepared for theatre activities, will be dismissed from the activity, and not receive credit. You are here to do a job. It is expected that you will not only do the tasks assigned but will also request more work if you wish more than a passing (C) grade.

Safety is everyone's responsibility.
Please ask questions if you do not understand a procedure. It will protect you from possible injury and insure whatever you are doing will be done right. All students are required to attend a safety and orientation seminar as a part of this class. This class will be held during the first week of class. It is your responsibility to be at these safety classes or to meet with the instructor to schedule a make up time.

Academic Integrity
Students are expected to do their own work. To claim another's work as one's own constitutes Plagiarism. Plagiarism would be the taking of someone else's writing, creative projects, electronic media or other assignments and turning it in as your own. Using someone else work as a template or splitting the work up between several individuals also falls under this category. Plagiarism will not be tolerated. Under university policy you can face severe consequences, which include probation or expulsion from the university. If you are found guilty of presenting someone else work as your own you will receive an F in the class and will be reported to the dean of students for further action.

University Required information
The following statements represent information required from the university as a part of its SACS accreditation. For more specific information on student rights and responsibilities please consult the student handbook. In all cases of special student needs
or accommodations it is the student's responsibility to utilize the campus resources in order for special considerations or accommodations to be made. Please make sure you read the handbook and consult your advisor, faculty member or department chair if there are any questions.

*Notice to Students with Disabilities: Texas A&M University-Corpus Christi complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. If you suspect that you may have a disability (physical impairment, learning disability, psychiatric disability, etc.), please contact the Services for Students with Disabilities Office, located in Driftwood 101, at 825-5816. If you need disability accommodations in this class, please see me as soon as possible.

**ACADEMIC ADVISING:** The College of Liberal Arts requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. The College's Academic Advising Center is located in Driftwood 203E, and can be reached at 825-3466.

*** Grade Appeal Process. As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule 13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules Web site at http://www.tamucc.edu/provost/university_rules/index.html. For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.
MANDATORY WORK CALLS

Students will meet at 2PM in the Wilson Theatre. If you are not signed in on time you could risk being marked absent. From 2 to 3 will be lecture and discussion. Work calls will end no later then 6pm for a total of four hours. Thank you.

Work Call Dates
Orientation is Jan 24 at 5 pm – Student meeting – All students attend
Feb 1
Feb 8
Mar 6
Apr 5

 Strikes
You must attend both strikes,
The Bacchae is on Sunday February 24, 2013 4:00 Call Time, Work till complete
Avenue Q is on Sunday April 21, 2013 4:00 pm Call Time, Work till complete

 Strikes
After the last performance we will tear down the set and put all theatre equipment away in storage. You are required to attend strikes for both The Bacchae and Avenue Q. Failure to attend will drop your grade one level and you will not pass practicum if you miss both strikes. Please schedule 3 to 4 hours for strike.
ADDITIONAL STRIKE FOR 10 MINUTE PLAY FESTIVAL. Dec 8

May 5, 2013 Last day to get lab hours. SHOP HOURS DUE
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SAFETY REGULATIONS

In addition to having insurance, the student is responsible for:

1. Receiving an orientation on inherent hazards, safety rules and regulations required to prevent accidents.

2. Reporting to the supervisor and or instructor all hazards in the work environment that he/she is unable to correct.

3. Attending scheduled safety/orientation classes.

4. Being physically capable of maintaining the required stamina to safely perform assigned duties.

5. Informing the supervisor when not able to perform his/her regular or other assigned duties.

6. Wearing or using ALL items of protective clothing and equipment provided or required to perform the job safely.

7. Contacting his/her supervisor for assistance or instruction when in doubt about how to perform a job or activity safely or accurately.

8. Wearing proper clothing when reporting to work, i.e., no open-toed sandals, high heels, loose sleeves, hair or clothing, etc. These types of clothing could result in, or contribute to, an accident or its severity.

9. Performing other actions as necessary to prevent accidents.

I have read the above procedures for safety and have been briefed as to the proper safety procedures for use of equipment in Theatre Stagecraft THEA 2370, Theatre Practicum class THEA 1101

NAME __________________________  DATE __________________