Instructor Name: Ms. Chelsea Mikulencak (Perez)
Email: Chelsea.Perez@tamucc.edu
Office: Faculty Center (FC) 115A
Office Hours: MW 2:30-3:30, TR 4:30-5:30, by appt.
Telephone: (361) 825-6084
Course Website: http://www.tamucc.edu/wiki/ChelseaPerez/Home
Program Website: http://firstyearwiki.tamucc.edu/wiki

Course Information: UCCP 1102.393 MW 12-12:50 PM BH 234

Course Description
UCCP 1102, First Year Seminar II, is an important part of Triad I. This first-year learning community – especially the seminar – is designed to help you achieve success, academically and socially, as you make the transition from high school to the university.

This seminar will challenge you to engage in significant learning in college-level intellectual work. You will develop your skills to work productively in small groups. To develop your critical thinking skills and your information literacy, you will learn how to examine problems and questions from multiple perspectives.

Course Objectives
The primary objectives of First Year Seminar are for students to:
- Explore the interconnections among the Triad/Tetrad courses;
- Develop critical thinking skills and significant learning;
- Clarify personal values, goals, and strengths;
- And the develop the ability to learn through study, discussion, writing, cooperation, and collaboration

Student Learning Outcomes:
- Students will apply interdisciplinary knowledge to address and analyze real-world issues
- Students will interpret and evaluate various research materials and/or perspectives

Evaluation and Grade Distribution

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Date Due</th>
<th>% of course grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance and Participation</td>
<td>Daily</td>
<td>30%</td>
</tr>
<tr>
<td>Experiential Assignment</td>
<td>M 2/25</td>
<td>15%</td>
</tr>
<tr>
<td>Midterm Portfolio</td>
<td>F 3/1</td>
<td>15%</td>
</tr>
<tr>
<td>Reaction Paper #1</td>
<td>F 3/22</td>
<td>10%</td>
</tr>
<tr>
<td>FYRC Proposal</td>
<td>W 3/27</td>
<td>5%</td>
</tr>
<tr>
<td>Reaction Paper #2</td>
<td>F 4/19</td>
<td>10%</td>
</tr>
<tr>
<td>End of Semester Portfolio</td>
<td>M 5/6</td>
<td>15%</td>
</tr>
</tbody>
</table>
University & Course Policies

Classroom/Professional Behavior
Texas A&M University-Corpus Christi, as an academic community, requires that each individual respect the needs of others to study and learn in a peaceful atmosphere. Under Article III of the Student Code of Conduct, classroom behavior that interferes with either (a) the instructor’s ability to conduct the class or (b) the ability of other students to profit from the instructional program may be considered a breach of the peace and is subject to disciplinary sanction outlined in article VII of the Student Code of Conduct. Students engaging in unacceptable behavior may be instructed to leave the classroom. This prohibition applies to all instructional forums, including classrooms, electronic classrooms, labs, discussion groups, field trips, etc.

Attendance
To earn daily, in-class participation points, you must be on time, come to class prepared, participate in all class activities, and remain in class for the entire period. Leaving early, coming in late, or refusing to participate in class work will result in zero credit for any in-class work that day. Any student missing more than 5 days of class will automatically earn the letter grade of “F” for this course.

Student Success
I want all students to succeed in my class. I encourage you to contact me immediately if anything is interfering with your ability to succeed in this class, so we can discuss strategies and options.

In-class Conduct
In general, treat each other and the instructor with respect and follow standards of common courtesy.

- Please make sure that your cell phone is on silent before class begins. Refrain from the use of electronic devices during class – this includes texting, listening to music (unless given permission to do so), gaming, etc. Limit the use of your laptop or tablet to class activities. Exit the classroom quietly if it is necessary for you to take a phone call or message.
- Do not use your time in Seminar to work on assignments for other classes unless given permission to do so.
- Do not talk or make excessive noise while the instructor or another student is speaking to the class as a whole. This includes typing on the keyboard or clicking the mouse.
- When group work is assigned in class, you must work in a group, not as an individual.
- During group work time, please stay on task and work cooperatively with other group members.

Late Work/Extensions
I will not accept late in-class or homework assignments – these daily assignments are directly related to your attendance and participation in class. If there is an event that prevents you from meeting a deadline for a major assignment, you can request an extension to turn in the work late without penalty. The approval of an extension is entirely at my discretion and will depend on the reason(s) for your absence or necessity for an extension as well as your attendance and progress in the course up to that point in the semester. All extensions must be confirmed by email at least 24 hours before the due date. Due dates are already posted – please note them in your calendar and plan ahead. If you are granted the opportunity by me to submit late work, you will lose 5 points for every day that work is late.
**Academic Honesty/Plagiarism**
The University will not tolerate plagiarism or any other form of intellectual/academic dishonesty. Plagiarism is a serious violation of departmental and University policies, but it is sometimes difficult to understand what plagiarism actually is. Often, students commit unintentional plagiarism (not citing sources properly, for example), because they are unaware of the standards that apply. Regardless, if you submit plagiarize work in this course, you will receive a zero for the assignment. I will also submit an Academic Misconduct Incident Form to the Office of Student Affairs and record of this violation will be placed in your permanent student file.

Plagiarism includes:
- using the work of another as your own,
- downloading or purchasing ready-made essays off the web and using them as your own,
- using resource materials without correct documentation,
- using the organization or language of a source without using quote marks and proper citation, or
- turning in a researched paper without citing sources in an appropriate documentation style.

Be aware that there are other ways to plagiarize. When in doubt, visit me or the Writing Center for help.

As English 1301 and 1302 courses review plagiarism rules and the use of citation/formatting styles, claiming ignorance will not prevent failure. Information on documentation and formatting expectations are available at the Purdue University’s OWL: [http://owl.english.purdue.edu](http://owl.english.purdue.edu), from our awesome CASA Writing Center (GSSC 113), and from countless sources online.

**Veterans**
If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

**Students with Disabilities**
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in in CCH 116 and 119.

**Academic Advising**
The College of Liberal Arts requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. The College’s Academic Advising Center is located in Driftwood 203E, and can be reached at 825-3466.

**Dropping a Class**
I hope that you never find it necessary to drop this or any other course you are enrolled in. However, events can and sometimes do occur that make dropping a course (or courses) a necessary action. Please consult with me (or the instructor of the course) before you decide to drop a course to make sure that it is the best thing to do. Should dropping the course be the best choice, you must initiate the process to drop the course by going to the Student Services building (the round building) and filling out a Course Drop form. Stopping attendance and participation in a course WILL NOT automatically drop you from the class. **Friday, April 12 is the last day to drop a course with an automatic grade of “W” for the Spring 2013 semester.**
Grade Appeal Process
As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule

- 13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules Web site at http://www.tamucc.edu/provost/university_rules/index.html. For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Engagement and Success.