Field Professor: Dr. Carmen Tejeda-Delgado (Dr. TD 😊)

Class Meeting Time and Location: 7:45am-3:30pm @ Montclair Elementary

Office: TAMU-CC: FC 245
Montclair Elementary: Room 5

Office Hours: Monday: 9a.m. – 3p.m. & Wednesday: 8a.m. – 10a.m. @ TAMU-CC FC 245
Lunch: 11:30-12:30 (no lesson or post conferencing scheduling during this time)
Tues/Thurs: 7:30-7:45am & 3:15-3:30pm @ Montclair Elementary or;
Wednesday: 11a.m. – 1p.m. (Online via BB)
Fri: by appointment only

Office Telephone: 361-825-2860 E-Mail: Use “Blackboard Message” link only

Cell number: 361.728.5840
Credit Hours

Three (3) semester hours

Texas A&M University - Corpus Christi assigns credit hours based on the number and type of assignments that enable students to achieve the course learning objectives. The number and kind of activities estimated to fulfill time requirements will vary by degree level and student learning style, and by student familiarity with the delivery method and course content.

Course Description and Rationale

This 6-hour course is designed to provide the prospective EC-4 teacher with the pedagogical knowledge and skills necessary for the integrated teaching of math, science, social studies, language arts, kinesiology, art, and music. The use of technology in teaching these subject areas will be addressed throughout the course. Observation and collaboration with professional elementary teachers in the field, as well as journal writing, will be integral parts of the course. Two full days per week are required at a partner school site. Prerequisites: Admission to teacher education. Successful completion of SMTE 1350 and either SMTE 3315 or SMTE 3316. Successful completion of READ 3320 or READ 3321.

Course Materials

_The textbook(s) adopted for this course is/are:_


2. Supplemental Materials Packet (Handbook) (Blackboard)

3. _A Pocket Guide to APA Style_
Conceptual Framework and 11 Professional Education Unit Outcomes

Texas A&M University – Corpus Christi has developed a conceptual framework in collaboration with the professional community that articulates the shared vision of the Professional Education Unit’s efforts to prepare educators to work in P-12 schools. This conceptual framework provides the College of Education Unit’s philosophical foundation and serves as guide for decision making.

Professional Education Outcomes include critical components of the conceptual framework for addressing professional dispositions, and the diversity and technology proficiencies.

The student will:

1. Observe and participate in teaching within a variety of subject areas and/or grade levels. (TExES Competencies: 001, 002, 003, 004, 007, 008, 009) (State Proficiencies: 1, 2, 3)

2. Demonstrate the ability to write lesson plans in a variety of subject areas. (TExES Competencies: 001, 002, 003, 004, 007, 008, 009) (State Proficiencies: 1, 2, 3)

3. Incorporate assessment as an ongoing process integrated both within lessons and after lessons. (TExES Competencies: 001, 002, 004, 009, 010) (State Proficiencies: 1, 2)

4. Evaluate his/her teaching by reviewing videotaped lessons, writing reflections, and reporting on informal observation. (TExES Competencies: 003, 004, 005, 006, 007, 008, 009) (State Proficiencies: 2, 5)

5. Select and use a wide variety of children’s literature across subject areas (TExES Competencies: 001, 002, 003) (State Proficiencies: 1, 2, 3)

6. Apply and encourage higher-order thinking, questioning, and problem-solving skills across the subject areas. (TExES Competencies: 001, 003, 004, 008) (State Proficiencies: 1, 2)

7. Recognize the nature and significance of cultural diversity in historical and contemporary contexts and demonstrate an awareness and appreciation for cultural diversity. (TExES Competencies: 002, 005, 011) (State Proficiencies: 1, 3)

8. Apply a variety of methods, materials, and strategies to teach each of the subject areas. (TExES Competencies: 001, 002, 003, 004, 008) (State Proficiencies: 1, 2, 3)

9. Utilize technology to enhance teaching and learning. (TExES Competencies: 001, 003, 004, 008, 010) (State Proficiencies: 1, 2, 4)

10. Demonstrate familiarity with recent developments and issues in each of the subject areas. (TExES Competencies: 001, 012, 013) (State Proficiencies: 1, 2, 5)

11. Identify appropriate Texas Essential Knowledge and Skills (TEKS), English Language Proficiency Standards (ELPS) and TAKS objectives (if applicable) for each lesson plan. (TExES Competencies: 001, 003, 013) (State Proficiencies: 1, 2, 5)
12. Play an active role in campus events such as teacher conferences and team planning. (TExES Competencies: 001, 011, 012, 013) (State Proficiencies: 1, 4, 5)

13. Interact professionally with university faculty, public school students, and mentor teachers. (TExES Competencies: 005, 011, 012, 013) (State Proficiencies: 2, 4, 5)

14. Participate in conferences and exit interviews with Clinical Teacher and Site Professor. (TExES Competencies: 001, 012, 013) (State Proficiencies: 1, 4, 5)

15. Join a professional organization of your choice. (TExES Competencies: 012, 013) (State Proficiencies: 1, 5)

16. Gain an understanding of school policies and resources. (TExES Competencies: 001, 012, 013) (State Proficiencies: 1, 4, 5)

17. Complete school field placement requirements and activities in a timely, professional, and ethical manner. (TExES Competencies: 012, 013) (State Proficiencies: 1, 4, 5)

18. Maintain teachers’ hours and observe school field placement attendance and dress policies. (TExES Competencies: 012, 013) (State Proficiencies: 1, 4, 5)

19. Take initiative in working alongside Clinical Teachers in all their responsibilities and duties unless requested to do otherwise. (TExES Competencies: 012, 013) (State Proficiencies: 1, 4, 5)

20. Take initiative in participating in partner school functions. (TExES Competencies: 011, 012, 013) (State Proficiencies: 1, 4, 5)

Three additional unit outcomes addressing professional dispositions, and the diversity and technology proficiencies:

1. **Diversity Proficiencies:** The candidate creates educational opportunities that are adapted to diverse learners and remove barriers that inhibit learning.

2. **Professional Dispositions:** The candidate builds meaningful relationships to improve student learning by effective planning, communication, use of assessment data, and high-caliber delivery of instruction.

3. **Technology Proficiencies:** The candidate designs and develops learning environments that integrate various technology tools and applications, connect technology usage to content areas, and embed technology into assessment strategies.

**Course Topics**

**Course Format and Instructional Framework**

Your successful completion of this course will rely upon a variety of learning activities. In this distance education course, you will function both as an independent, self-directed learner as well as a team member who learns collaboratively. You will learn about the best practices and
original ideas of experts and will generate your own ideas as they relate to your teaching practice. Viewing, listening, reading, discussing, writing, and reflecting are the essential, mutually reinforcing learning activities of this course and degree program, and they are the tools that will help you be successful in a distance learning environment. In addition, the timely, individualized, and substantive feedback you receive from your Faculty Member will reinforce and refine your learning as you move through the course.

The course consists of 7 weeks, each containing activities and assignments designed to increase understanding of a given topic or topics. These activities and assignments should be completed in sequence, as the course content is progressive. For more information on the instructional delivery model, please visit:

www.tamucc.edu/distancelearning. Refer to the Getting Started link.

Each week includes some of all of the following elements:

Introduction

Each week begins with an Introduction that presents an overview of content to be addressed and establishes the context for the new knowledge.

Learning Objectives

The Learning Objectives articulate the knowledge and/or skills you will demonstrate in completing the weekly assignments. They are related to the conceptual framework, professional standards, and expected program outcomes.

Learning Resources

The Learning Resources present new knowledge and skills on the topic(s) covered each week. The Learning Resources will inform Discussions, Application Assignments, and the Reflective Essay. Learning Resources include:

Required Readings

Required Readings provide support, research, and information related to the topic(s) of the week. You will be expected to demonstrate your understanding of the concepts and ideas in the Required Readings in your weekly assignments.

Media

Media segments and multimedia components provide new knowledge and demonstrate skills related to the content of each
Most weeks feature one or more media segments that may include interviews with contributing scholars and practitioners as well as demonstrations of best practices. The title of each media segment and a brief overview of its content are provided.

Optional Resources

In addition to the required course material, optional resources are also suggested. Although these readings are not required, you are encouraged to explore them to further your learning, and/or to incorporate them into any of your assignments.

Discussions (as required and necessary)

The Discussion will provide you with an opportunity to interact in small groups as you exchange thoughts and points of view about the weekly topics, as well as about your educational experiences in general. Together you will brainstorm ideas, pose questions about the media segments and/or the Required Readings, discuss your practice of new skills and strategies, and support and respectfully challenge one another in your application of new knowledge. Although you may find that you and your colleagues frequently agree on particular issues, remember that optimal learning will result from examining various points of view. Feel free to pose an alternative idea, or present a contrasting viewpoint in the interest of a thorough and dynamic discussion.

Each Discussion consists of the following:

- Introductory information to be considered prior to making your initial Discussion posting

- A Discussion activity, in which you are asked to interact with the members of your group to brainstorm ideas, practice using new skills and strategies, and begin applying your knowledge. For online Discussions, candidates will be directed to:
  - Post their thoughts/insights/ideas for their colleagues to consider
  - Read a sampling of their colleagues’ postings
  - Respond to a designated number of postings
  - Return to their initial posting and reflect on their colleagues’ responses and their own learning

Application (as required and necessary)

The Application Assignment is an opportunity for you to transfer new knowledge and skills to an authentic context relevant to your own teaching situation. Each Application Assignment requires independent reflection, analysis, synthesis, and personalization of the concepts and strategies presented during the week.
Suggested assignment lengths are provided for the Application Assignments. *Note:* These page lengths do not include (if applicable) the cover page, reference list, and appendices.

Unless otherwise noted, Application Assignments must follow American Psychological Association (APA) guidelines. Please refer to the *Pocket Guide to APA Style.*

**Reflective Essay (as required and necessary)**

A Reflective Essay will provide you with an opportunity to review, synthesize, and evaluate distinct concepts as they have affected your practice. Your work should reflect knowledge gained through the media segments, the readings, Discussions with your colleagues, Application Assignments, and personal experience.

A suggested assignment length is provided for the Reflective Essay. *Note:* This page length does not include (if applicable) the cover page, reference list, and appendices.

Unless otherwise noted, the Reflective Essay must follow American Psychological Association (APA) guidelines. Please refer to the *Pocket Guide to APA Style.*

**Instructional Methods and Activities**

EDUC 4605, 4608/002 utilizes a variety of traditional instructional methods and activities, as well as field-based experiences:

A. Traditional Experiences (lecture/discussion; demonstration; drill; guest speaker; on-line deliveries; video, etc)

B. Clinical Experiences (simulations; cooperative groups; student demonstrations or presentations; guided discovery; role play; lab exercise; value clarifications)

C. Field Experiences (field base teaching; field trips; community resource use)

**VIII. Assignments**

*All assignments will be critically evaluated for correct spelling and grammar.*

*As a professional educator, you must model clear and correct writing at all times.*

*Proofread, and may I suggest have someone else proofread, all assignments prior to turning them in to be graded.*
All assignments need to be typed, double-spaced, 12-pt font
(Unless otherwise specified)

1. (4) TExES PPR Quizzes (400 points)
   PPR Exams will be given after Domain I: Designing Instruction (Competencies 1-4); Domain II: Creating a Positive, Productive Classroom Environment (Competencies 5-6); Domain III: Implementing Effective, Responsive Instruction & Assessment (Competencies 7-10); and Domain IV: Professional Roles & Responsibilities (Competencies 11-13). A study guide will be posted on Blackboard at least 48 hours prior to the test.

2. Teaching Lessons (500 points) (Video Lesson 1@ 50pts.; Lesson plans and Reflections, 4@ 100 pts. (*see below for details) You will be expected to teach at least FIVE lessons in your assigned classroom this semester.

   All lesson plans must be discussed with Dr. TD and/or your clinical teacher AS WELL AS E-MAILED TO THEM prior to the day the lesson(s) is taught. ALL lessons must integrate the use of technology (e.g., E-Tech lesson (Dr. Elwood; power point, United Streaming video, AlphaSmarts, etc.). Evidence of the implementation of technology must be provided with the packet for grading.
**LESSON PLAN SUBMISSION GUIDELINES & PROTOCOL:**

**ALL 5 LESSONS ARE TO BE SENT TO BOTH YOUR CT AND SITE PROFESSOR FOR REVIEW AND FEEDBACK VIA E-MAIL**

Below is a description of the lessons and how each lesson will be evaluated:

For a lesson that will be taught on a Tuesday, the draft is due to the site professor AND CT by 5:00 pm on Saturday preceding the teaching event via Blackboard (e-mail or hardcopy to CT). For a lesson that will be taught on a Thursday, the draft is due to the site professor AND CT by 5:00 pm on Monday preceding the teaching event via Blackboard (e-mail or hardcopy to CT).

Save each lesson as a “.doc” file with the filename CT1 (or whatever lesson it is)+last name+your first initial. For example, Yolanda Ruiz first lesson would be saved as such: “CT1RuizY” (without the quotation marks).

**Rationale:** The reason for submitting the lessons early is so that the professor and the CT have an opportunity to provide you with feedback on your lesson as necessary and appropriate. Remember to discuss ALL lesson ideas with your CT PRIOR to beginning the writing and developing of your lesson. In other words, it should be approved by the CT first! ☺

- The first lesson that you teach will be videotaped. Due by ___see calendar 😊___. You will personally critique the video tape of the lesson and turn in the lesson plan along with a reflection analysis (see “Video Tape Self–Evaluation) of your lesson all at one time, stapled together on the Tuesday or Thursday after you taught the lesson. (You will be provided the guidelines, “Video Tape Self-Evaluation”). Lesson Plan and Reflection- 100pts.

- Two lessons (CT1 and CT2) will be observed and critiqued by your clinical teacher. Provide your CT a copy of the evaluation form (in your Field Base Packet purchased from bookstore) she/he will use to evaluate your lesson AND a final draft of your lesson plan at least one day before your lesson is taught. Your first lesson evaluation is due ___see calendar____. Your second lesson evaluation is due ___see calendar____. Please turn in your lesson plan, the evaluation form completed by the clinical teacher, and your reflection all at one time, stapled together on the day of your post conference with me.*

*POST CONFERENCING is REQUIRED after EACH LESSON – 5 POST CONFERENCES). BE SURE TO E-MAIL ME OR LET ME KNOW WHEN YOU WILL BE POST CONFERENCING AFTER EACH LESSON IS TAUGHT.
• Two lessons will be observed and evaluated by Dr. Tejeda-Delgado (TD1 &TD2). Your first lesson observation is due __see calendar Your second lesson observation is due __see calendar. Please turn in your lesson plan, the evaluation form completed by the clinical teacher, and your reflection all at one time, stapled together on the day of your post conference with me *

IMPORTANT PROTOCOL FOR TD1 & TD2:

1. YOU MUST CALENDAR YOUR TD (Tejeda-Delgado) LESSONS ON THE WHITE BOARD WITH DATE AND TIME OF LESSON–do this ASAP as it fills up fast!

2. MAKE SURE YOU HAVE PROVIDED COPIES OF LESSON PLAN VIA BLACKBOARD OR E-MAIL TO BOTH Dr. Tejeda-Delgado AND CT (see above submission deadlines)

3. HAVE THE "Pre-Service Teacher Observation Form" (the top section completed by PST) AND a FINAL draft of your lesson plan READY for me on the day of the observation placed in the area of your CT’s room where you would like me to sit when I go into observe TD1 and TD2 lessons.

4. Make sure to employ Higher Order Thinking questions in every lesson and have the students highly engaged.

NOT ADHERING TO THE ABOVE PROTOCOL CAN NEGATIVELY AFFECT PREPARATION GRADE.

• POST CONFERENCING PLUS – DELTA Chart self evaluation form: It is important to be a reflective practitioner, and examining the effectiveness of the lesson is an excellent way to improve those skills. The reflection should provide reaction to the questions provided in the self evaluation guidelines. Self-evaluations should include positive remarks as well as suggestions for improvement.

STUDENTS ARE REQUIRED TO SCHEDULE A POST CONFERENCE FOR THE TUESDAY OR THURSDAY AFTER EACH LESSON IS TAUGHT. THE “PLUS – DELTA Chart” WILL BE USED TO COMPLETE THE SELF EVALUATION OF LESSONS 2-5 (CT1, CT2, TD1, TD2). THE CHART CAN BE FOUND IN OUR BLACKBOARD COURSE. I ALSO HAVE HARDCOPIES IN OUR ZAVALA CLASSROOM.

IMPORTANT NOTE! You CANNOT teach your next lesson before having post-conferenced with Dr. TD on each lesson. 1 PAGE MAXIMUM!

You must score at least 35/50 points on each of the four evaluated lessons. It may be necessary for some students to teach more lessons. If the student does not meet the minimum 35 point criteria on four lessons, the student will not be recommended for student teaching.
3. Professionalism (Summative Assessment of Professional Attributes-Handbook) (500 pts)

- You will be evaluated on your professionalism in this field experience. This semester you will have many opportunities to develop professional skills and work habits. How you dress and present yourself will also affect this grade. **No (visible) tattoos or texting** allowed on campus premises. Phones should only be used for emergencies. The summative assessment handout will be provided to your CT and she/he will submit the form ONLY to me at the end of the semester.
- The average of the scores obtained from the formative evaluation by the Clinical Teacher and the Site Professor will be reflected by the following grades: **(no rounding will occur)**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0 = 500</td>
</tr>
<tr>
<td></td>
<td>3.9 = 475</td>
</tr>
<tr>
<td></td>
<td>3.8 = 450</td>
</tr>
<tr>
<td></td>
<td>3.7 = 425</td>
</tr>
<tr>
<td>B</td>
<td>3.6 = 400</td>
</tr>
<tr>
<td></td>
<td>3.5 = 375</td>
</tr>
<tr>
<td></td>
<td>3.4 = 350</td>
</tr>
<tr>
<td></td>
<td>&lt;3.4 = 325</td>
</tr>
</tbody>
</table>

4. Attendance (50) & Participation (50) (see Absence Policy in your handbook) 100 pts. total

**Attendance:**

***Each student will sign in electronically at Montclair’s front office computer. In addition, students must keep an individualized attendance record (handout will be provided to you in class). Text or call me if you are going to be absent or late. **MAKE SURE TO CALL YOUR CT FIRST! IF YOU CANNOT REACH YOUR CT, YOU SHOULD IMMEDIATELY CONTACT MONTCLAIR (361-994-3651) AND LEAVE A MESSAGE WITH MS. LINDA (SECRETARY) TO CONVEY YOUR MESSAGE TO YOUR CT – SHE WILL NOT ANSWER THE PHONE UNTIL AFTER 7:45AM.** It’s always a good idea to obtain your CT’s contact information ASAP 😊

Students are expected to attend all class meetings. Time missed in your clinical teachers' classrooms must be made up **(no exceptions)**. A doctor’s excuse may be required for any and all absences, but will not excuse the absence from having to be made up. **Approved Absence means notification and/or approval of absence prior to 7:45 am on the date of the absence.** The following criteria will be used for determining your attendance and participation grade:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>50</td>
<td>Perfect attendance, punctual (no absence; no tardies)</td>
</tr>
<tr>
<td></td>
<td>47</td>
<td>1-2 tardies or early departures</td>
</tr>
<tr>
<td></td>
<td>45</td>
<td>One absence <strong>with</strong> 1-2 tardies or early departures</td>
</tr>
<tr>
<td>B</td>
<td>42</td>
<td>3-4 tardies or early departures</td>
</tr>
<tr>
<td></td>
<td>40</td>
<td>One absence w/ 3-4 tardies/early departures or 5-6 tardies/early departures</td>
</tr>
</tbody>
</table>
Tejeda-Delgado, Spring 2014

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
<th>Policy Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>C</td>
<td>37</td>
<td>Two absences, or one absence with 5-6 tardies/early departures or 7-8 tardies/early departures</td>
</tr>
<tr>
<td></td>
<td>35</td>
<td>Two absences w/ 7-8 tardies/early departures or Three absences or 9-10 tardies/early departures</td>
</tr>
<tr>
<td>F</td>
<td>30</td>
<td>Four or more class absences or More than 10 tardies/early departures</td>
</tr>
</tbody>
</table>

NOTE: Individuals receiving a F on this criterion will need to repeat EDUC 4605/4608.000, irrespective of performance on all other criterion.

Participation:

*PSTs are expected to participate in activities (5 hours) beyond the normal school day on Tuesday/Thursday. These activities include, but are not limited to, the following:*

1. PTO meetings
2. Tutoring (3:05-4:00 pm)
3. Fieldtrips on MWF
4. Faculty Meetings (3:05-4:00, Monday)
5. attending the Clinical Teacher’s classroom on a MWF
6. Board meetings (District level)
7. PDM Meetings

*For any of the above mentioned activities, or other pre-arranged activities with the site professor, the PST will receive 10 points per hour of attendance. The activity must be documented, dated and signed by either the Clinical Teacher or an administrator in attendance. Forms will be provided. Turn the form into the site professor at the conclusion of the five hours or no later than the last day we are on the Montclair campus.*

You will be evaluated on your professionalism in this field experience. This semester you will have many opportunities to develop professional skills and work habits. As part of your professional development, you are expected to: *(PLEASE READ AND REVIEW EACH BULLET CAREFULLY)*

- Plan and coordinate Mid-term Breakfast and end of semester luncheon. Students should elect a Chair and Co-Chair for both events to help plan, coordinate and notify CTs of Breakfast and Luncheon.
- Plan and coordinate Family Math Night (see below for more specific details). Students should elect a Chair and Co-Chair for both events to help plan, coordinate and advertise (make posters & include information in Montclair’s Newsletter) for Math Night.
- Play an active role in campus events such as family nights, parent-teacher conferences, team planning.
- Interact effectively with university faculty, public school students, and mentor teachers.
- Participate in pre-conferences, post-conferences, and exit interviews.
- Join a professional organization of your choice (optional).
- Gain an understanding of school policies and resources.
- Complete school field placement requirements and activities in a timely, professional, and ethical manner. It is your responsibility to meet with the faculty should any unforeseen circumstances arise that interfere or prevent you from meeting these expectations.
- Maintains teachers’ hours and observes school field placement attendance and dress policies.
Take initiative in working alongside Clinical Teachers in all their responsibilities and duties unless requested to do otherwise.

Take initiative in participating in partner school functions.

Conduct self-evaluation and develop personal growth plan using Emotional Intelligence Website (ESAP)

All tattoos must be covered and only ear piercings are allowed.

Cell phone use is prohibited while in the Clinical Teacher’s classroom (including texting).

Personal and/or University coursework is prohibited while in the Clinical Teacher’s classroom.

5. Practice-TExES EXAM (100 points)

The Pedagogy and Professional Responsibilities (PPR) Practice TExES exam will be administered in class.

Date to be announced.

6. TExES COMPETENCY PRESENTATION & Peer Evaluations AND Family Night (100 pts):

**Competency Presentations (Due: See Calendar):**

Collaborative groups will be assigned the first week of class. Each group will design and present two (2) interactive lessons that teach a specific TExES competency to the rest of the class on the assigned date/time.

Lessons will follow the lesson plan template included in this syllabus and will be just like a regular classroom lesson in form. See the lesson plan template on the Blackboard homepage and attached to this syllabus for lesson expectations.

Peers and the instructor will use an abbreviated CT evaluation form to evaluate group performance. Final points for the group will be assigned according to the average score (total score for three lessons/3). Individual group member will receive the number of points earned by the group.

**Family Night (Date: SEE CALENDAR):**

1. With the assistance of your clinical teacher (CT) and cohort members, you will select and plan a developmentally appropriate activity for family night. The following are a must:

   (a) activity should engage both the child and his/her caregiver (prepare 60-70 take home sets for kiddos);
   (b) be a hands-on activity; c) teach parents/caregivers how they can promote the theme of family night at home (either mathematics or science); (d) students are responsible for creating flyers, posters, and making weekly announcements over the intercom the days prior to the event in order to solicit maximum student and teacher participation; d) create colorful posters should also be created to hang around the school building as well as at perspective tables the night of the event; and (e) contact PTA president and/or Principal and coordinate food and drinks; (f) coordinate with Newsletter writer to ensure Family Math Night is being highlighted & (g) provide students with stickers day of Family Night

   (b) PSTs will elect a Family Night Chair and Co-Chair to help ensure success and follow through of all of the above). This event takes place in the evening, after school hours. *If you have an evening class that conflicts with this event, you must immediately notify your site professor and obtain a
request to be excused from that class. This is a requirement of the field base course. This can also be used in 5 Hour Activity Log.

(c) NOTE: Every member of the Science or Math Night groups should contribute to the planning and development of their Science or Math Night activity-EQUALLY. Not one person should pull the weight of another. GRADE WILL BE LOWERED FOR THOSE NOT PLANNING AND DEVELOPING THE ACTIVITY APPROPRIATELY. STUDENTS WILL BE ASKED TO EVALUATE ONE ANOTHER ON PARTICIPATION AND PROFESSIONALISM.

7. **Portfolio (300 pts)**

Using the five Learner-Centered Proficiencies as your topics, collect at least four pieces of evidence for EACH category that will demonstrate your ability in each area. These may be lessons that you have taught, journal entries, lessons from other course, professional development & workshops you have attended, after school activities, community activities, etc. For each proficiency, write a brief description (rationale; 2-3 sentences) for EACH ARTIFACT explaining how each artifact/piece of evidence demonstrates the said proficiency. The final section of your Portfolio should include: **BLOCK 2 documents.** You will be provided a handout detailing the **Block 2 documents.** You are responsible for ensuring ALL these documents are in a folder and placed INSIDE your portfolio pocket and submitted on the day of portfolio conferencing. IMPORTANT: **Include Teaching Philosophy and Resume’ at the front of your Portfolio.** Due: See Calendar

8. **Mid-term Breakfast and Luncheon (50pts.)**

- We will plan a mid-term Breakfast and Luncheon for CTs, administrators and secretaries. The breakfast should be a time to discuss the checklist and be sure that students are on track with completing everything in the checklist. The luncheon will be a time gather one last time with our CTs and express our gratitude and thanks for their mentorship and leadership. Students may prepare short speeches if they wish to do so. Both the breakfast and the luncheon will be pot luck provided by the students and professor 😊

- **Students should elect a Chair and Co-Chair for both events to help plan, coordinate and notify CTs of Breakfast and Luncheon. REMEMBER TO REMIND YOUR CTs OF THE LUNCHEON ON THE DAYS LEADING UP TO IT. PRINCIPAL, AP, OFFICE STAFF, LIBRARIAN, WORK ROOM STAFF SHOULD ALSO BE INVITED BY CHAIR/CO-CHAIR.**

9. **Coastal Bend Science Fair (Extra Credit):**

The Coastal Bend Regional Science Fair has expanded to 10 counties and to the American Bank Center. This year we will have two to three hour shifts on Friday and Saturday, Dates TBD. **Saturday we will need judges.**

This is an option for extra credit in my. It is sure to be a very positive experience for students and will benefit CCISD science fair students.

Registration for volunteers and judges is open and on line at [http://cbrsf.tamucc.edu](http://cbrsf.tamucc.edu)

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Dr. Tonya Jeffrey  
Assistant Professor  
Department of Teacher Education  
6300 Ocean Drive, Unit 5834  
Corpus Christi, Texas 78412-5834
Evaluation Procedures and Grading Scale

Candidates are expected to complete all assignments according to the due dates and to submit work that meets defined criteria for graduate-level work. If any assignments are late or missing, the final course grade may be affected.

Candidates should refer to the Instructor Link for important information regarding late assignments, procedures and office hours.

The following summative (final) course grades may be achieved:

<table>
<thead>
<tr>
<th>Quality of Work</th>
<th>Letter Grade</th>
<th>Points</th>
<th>PercentRange</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exemplary</td>
<td>A</td>
<td>1800-2050</td>
<td>93.75%-100%</td>
</tr>
<tr>
<td>On-degree level work</td>
<td>B</td>
<td>1500-1799</td>
<td>68.75%-87.5%</td>
</tr>
<tr>
<td>Minimal (needs improvement)</td>
<td>C</td>
<td>1300-1499</td>
<td>43.75%-62.5%</td>
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<td>Poor (attempted and submitted)</td>
<td>F</td>
<td>Less than 1299</td>
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The Instructor shall use professional judgment in cases where candidate scores fall between A and B or B and C. When determining the grade, the Instructor may take into account a candidate's effort and improvement, professionalism, willingness to accept and apply constructive criticism, and evidence of commitment to growth and improvement.

Skipping or waiving assignments in any course at TAMU-CC is never an option. If candidates neglect to complete any weekly assignments, the Instructor has the right to lower the final grade.

Course Policies and Procedures

See the Guidelines and Policies area for University policies on grading, academic honesty, and accessibility. Also see the Guidelines and Policies area for more detailed information about faculty and student guidelines for online courses, including student participation, faculty accessibility, faculty feedback, late assignments, and grades of Incomplete.

Course Requirements

The courses in this program are offered via distance learning using an established online course platform. Candidates must have access to the following:

- DVD player for home entertainment system or computer
- Access to a tape recorder, digital camera, or other media equipment
- Access to an educational setting

Delivery of Assignments

All assignments are due by 11:59 p.m. Mountain Time (MT) on the day assigned (which is 1:59 a.m. Eastern Time (ET) the next day). The time stamp in the
classroom will reflect Eastern Time (ET), regardless of your time zone. As long as your submission time stamp is no later than 1:59 a.m. Eastern Time (ET), you have submitted on time. Skipping or waiving assignments is never an option; failure to complete one or more assignments may result in failing the course.

Classroom Access

Classroom access is strongly recommended for students enrolled in this teacher education degree program. **Educators who do not have such access must find a student or group of students to work with when asked to apply their new knowledge and reflect on the results.** Students without classroom access will not be given alternative assignments.

Writing Across the Curriculum

Texas A&M University – Corpus Christi is committed to high academic literacy standards. To develop these skills in candidates, this course has a strong emphasis on written assignments. All assignments are expected to meet the following standards:

1. Clear central idea carefully and coherently developed with intended emphasis
2. Correct grammar; no persistent mechanical errors
3. Neat appearance with evidence of having been carefully proofread
4. Academic integrity and honesty
5. Full documentation of research work
6. References cited using APA style (except in Discussion postings in online classrooms). A **Pocket Guide to APA Style** is one of the recommended text that should be purchased to help with success in writing. You may also visit the following website for more information on APA style: [http://www.apastyle.org/](http://www.apastyle.org/)

Please note that although academic standards are expected in all submitted assignments and formal discussions, candidates will not be graded on other written contributions to the course, such as informal questions, comments, and additional discussions that candidates may choose to begin.

Academic Honesty

Texas A&M University considers academic honesty to be essential for each student's intellectual development. As an institution fundamentally concerned with the free exchange of ideas, the university depends on the academic integrity of each of its members. In the spirit of this free exchange, students and faculty of Walden recognize the necessity and accept the responsibility for academic honesty. A student who enrolls at the University thereby agrees to respect and acknowledge the research and ideas of others in his or her work and to abide by those regulations governing work stipulated by the school or academic program and, in turn, the Faculty Member.

Plagiarism

Plagiarism is defined as use of intellectual material produced by another person without acknowledging its source. You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with your Student Handbook, especially the section on academic misconduct. Students who engage in academic misconduct are subject to university disciplinary procedures.

Some infractions may include, but are not limited to the following:
• Wholesale copying of passages from works of others into an assignment, paper, Discussion forum posting, or thesis or dissertation without acknowledgment

• Using the views, opinions, or insights of another without acknowledgment

• Paraphrasing another person’s characteristic or original phraseology, metaphor, or other literary device without acknowledgment

Faculty Members monitor student work for evidence of plagiarism. In addition, the Office of Academic Affairs conducts periodic reviews of randomly selected samples of current student work for evidence of plagiarism.

Please note that your Instructor may require you to submit your work through Turnitin.com, which is a plagiarism prevention tool, prior to submitting assignments. You are strongly encouraged to review the Turnitin.com tutorial at http://www.turnitin.com/en_us/support/support-services

Candidates with Disabilities
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Driftwood 101.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

*Required by SACS

Slightly revised again by Jack Cassidy, co-chair Curriculum Coordinating Committee, 11/10/10.

Classroom Participation

In accordance with US Department of Education guidance regarding class participation, The Texas A&M System requires that all students submit their required Week 1 assignments within each course(s) during the first 7 calendar days of class. The first calendar day of class is the official start date of the course as posted on your academic page.

Assignments submitted prior to the official start date will not count toward your participation.

Financial aid may be negatively affected if class participation as defined above is not met.
If you have any questions about your assignments, or you are unable to complete your assignments, please contact your faculty member right away.

**Nonacademic misconduct**

The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either

(1) The instructor’s ability to conduct the class,

(2) The inability of other students to profit from the instructional program, or

(3) Campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures.

**Sexual misconduct**

Sexual harassment of students and employers at Texas A&M University-Corpus Christi is unacceptable and will not be tolerated. Any member of the university community violating this policy will be subject to disciplinary action.
Bibliography


Appendices

I. State Competencies

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II. Learner-Centered Schools for Texas:

State Adopted Proficiencies for Teachers

**LEARNER-CENTERED KNOWLEDGE**

The teacher possesses and draws on a rich knowledge base of content, pedagogy, and technology to provide relevant and meaningful learning experiences for all students.

The teacher exhibits a strong working knowledge of subject matter and enables students to better understand patterns of thinking specific to a discipline. The teacher stays abreast of current knowledge and practice within the content area, related disciplines, and technology; participates in professional development activities; and collaborates with other professionals. Moreover, the teacher contributes to the knowledge base and understands the pedagogy of the discipline.

As the teacher guides learners to construct knowledge through experiences, they learn about relationships among and within the central themes of various disciplines while also learning how to learn. Recognizing the dynamic nature of knowledge, the teacher selects and organizes topics so students make clear connections between what is taught in the classroom and what they experience outside the classroom. As students probe these relationships, the teacher encourages discussion in which both the teacher’s and the students’ opinions are valued. To further develop multiple perspectives, the teacher integrates other disciplines, learners’ interests, and technological resources so that learners consider the central themes of the subject matter from as many different cultural and intellectual viewpoints as possible.

**LEARNER-CENTERED INSTRUCTION**

To create a learner-centered community, the teacher collaboratively identifies needs; and plans, implements, and assesses instruction using technology and other resources.

The teacher is a leader of a learner-centered community, in which an atmosphere of trust and openness produces a stimulating exchange of ideas and mutual respect. The teacher is a critical thinker and problem solver who plays a variety of roles when teaching. As a coach, the teacher observes, evaluates, and changes directions and strategies whenever necessary. As a facilitator, the teacher helps students link ideas in the content area to familiar ideas, to prior experiences, and to relevant problems. As a manager, the teacher effectively acquires, allocates, and conserves resources. By encouraging self-directed learning and by modeling respectful behavior, the teacher effectively manages the learning environment so that optimal learning occurs.

Assessment is used to guide the learner community. By using assessment as an integral part of instruction, the teacher responds to the needs of all learners. In addition, the teacher guides learners to develop personally meaningful forms of self-assessment.
The teacher selects materials, technology, activities, and space that are developmentally appropriate and designed to engage interest in learning. As a result, learners work independently and cooperatively in a positive and stimulating learning climate fueled by self-discipline and motivation.

Although the teacher has a vision for the destination of learning, students set individual goals and plan how to reach the destination. As a result, they take responsibility for their own learning, develop a sense of the importance of learning for understanding, and begin to understand themselves as learners. The teacher’s plans integrate learning experiences and various forms of assessment that take into consideration the unique characteristics of the learner community. The teacher shares responsibility for the results of this process with all members of the learning community.

Together, learners and teachers take risks in trying out innovative ideas for learning. To facilitate learning, the teacher encourages various types of learners to shape their own learning through active engagement, manipulation, and examination of ideas and materials. Critical thinking, creativity, and problem solving spark further learning. Consequently, there is an appreciation of learning as a life-long process that builds a greater understanding of the world and a feeling of responsibility toward it.

**EQUITY IN EXCELLENCE FOR ALL LEARNERS**

The teacher responds appropriately to diverse groups of learners.

The teacher not only respects and is sensitive to all learners but also encourages the use of all their skills and talents. As the facilitator of learning, the teacher models and encourages appreciation for students’ cultural heritage, unique endowments, learning styles, interests, and needs. The teacher also designs learning experiences that show consideration for these student characteristics.

Because the teacher views differences as opportunities for learning, cross-cultural experiences are an integral part of the learner-centered community. In addition, the teacher establishes a relationship between the curriculum and community cultures. While making this connection, the teacher and students explore attitudes that foster unity. As a result, the teacher creates an environment in which learners work cooperatively and purposefully using a variety of resources to understand themselves, their immediate community, and the global society in which they live.

**LEARNER-CENTERED COMMUNICATION**
While acting as an advocate for all students and the school, the teacher demonstrates effective professional and interpersonal communication skills.

As a leader, the teacher communicates the mission of the school with learners, professionals, families, and community members. With colleagues, the teacher works to create an environment in which taking risks, sharing new ideas, and innovative problem solving are supported and encouraged. With citizens, the teacher works to establish strong and positive ties between the school and the community.

Because the teacher is a compelling communicator, students begin to appreciate the importance of expressing their views clearly. The teacher uses verbal, nonverbal, and media techniques so that students explore ideas collaboratively, pose questions, and support one another in their learning. The teacher and students listen, speak, read, and write in a variety of contexts; give multimedia and artistic presentations; and use technology as a resource for building communication skills. The teacher incorporates techniques of inquiry that enable students to use different levels of thinking.

The teacher also communicates effectively as an advocate for each learner. The teacher is sensitive to concerns that affect learners and takes advantage of community strengths and resources for the learners’ welfare.

**LEARNER-CENTERED PROFESSIONAL DEVELOPMENT**

The teacher, as a reflective practitioner dedicated to all students’ success, demonstrates a commitment to learn, to improve the profession, and to maintain professional ethics and personal integrity.

As a learner, the teacher works within a framework of clearly defined professional goals to plan for and profit from a wide variety of relevant learning opportunities. The teacher develops an identity as a professional, interacts effectively with colleagues, and takes a role in setting standards for teacher accountability. In addition, the teacher uses technological and other resources to facilitate continual professional growth.

To strengthen the effectiveness and quality of teaching, the teacher actively engages in an exchange of ideas with colleagues, observes peers, and encourages feedback from learners to establish a successful learning community. As a member of a collaborative team, the teacher identifies and uses group processes to make decisions and solve problems.
The teacher exhibits the highest standard of professionalism and bases daily decisions on ethical principles. To support the needs of learners, the teacher knows and uses community resources, school services, and laws relating to teacher responsibilities and student rights. Through these activities, the teacher contributes to the improvement of comprehensive educational programs as well as programs within specific disciplines.
III. TExES Pedagogy and Professional Responsibilities EC-4

Domain I—Designing Instruction and Assessment to Promote Student Learning (31% of Test)

Competency 001 The teacher understands human developmental processes and applies this knowledge to plan instruction and ongoing assessment that motivate students and are responsive to their developmental characteristics and needs.

Competency 002 The teacher understands student diversity and knows how to plan learning experiences and design assessments that are responsive to differences among students and that promote all students’ learning.

Competency 003 The teacher understands procedures for designing effective and coherent instruction and assessment based on appropriate learning goals and objectives.

Competency 004 The teacher understands learning processes and factors that impact student learning and demonstrates this knowledge by planning effective, engaging instruction and appropriate assessments.

Domain II—Creating a Positive, Productive Classroom Environment (15% of Test)

Competency 005 The teacher knows how to establish a classroom climate that fosters learning, equity, and excellence and uses this knowledge to create a physical and emotional environment that is safe and productive.

Competency 006 The teacher understands strategies for creating an organized and productive learning environment and for managing student behavior.

Domain III—Implementing Effective, Responsive Instruction and Assessment (31% of Test)

Competency 007 The teacher understands and applies principles and strategies for communicating effectively in varied teaching and learning contexts.

Competency 008 The teacher provides appropriate instruction that actively engages students in the learning process.

Competency 009 The teacher incorporates the effective use of technology to plan, organize, deliver, and evaluate instruction for all students.

Competency 010 The teacher monitors student performance and achievement; provides students with timely, high-quality feedback; and responds flexibly to promote learning for all students.

Domain IV—Fulfilling Professional Roles and Responsibilities (23% of Test)

Competency 011 The teacher understands the importance of family involvement in children’s education and knows how to interact and communicate effectively with families.

Competency 012 The teacher enhances professional knowledge and skills by effectively interacting with other members of the educational community and participating in various types of professional activities.

Competency 013 The teacher understands and adheres to legal and ethical requirements for educators and is knowledgeable of the structure of education in Texas.
IV. TExES Generalist EC-4

Domain I—English Language Arts and Reading (40% of Test)

Competency 001 (Oral Language) The teacher understands the importance of oral language, knows the developmental processes of oral language, and provides children with varied opportunities to develop listening and speaking skills.

Competency 002 (Phonological and Phonemic Awareness) The teacher understands phonological and phonemic awareness and employs a variety of approaches to help children develop phonological and phonemic awareness.

Competency 003 (Alphabetic Principle) The teacher understands the importance of the alphabetic principle for reading English and provides instruction that helps children understand the relationship between printed words and spoken language.

Competency 004 (Literacy Development) The teacher understands that literacy develops over time, progressing from emergent to proficient stages, and uses a variety of approaches to support the development of children's literacy.

Competency 005 (Word Analysis and Decoding) The teacher understands the importance of word analysis and decoding for reading and provides many opportunities for children to improve their word-analysis and decoding abilities.

Competency 006 (Reading Fluency) The teacher understands the importance of fluency for reading comprehension and provides many opportunities for children to improve their reading fluency.

Competency 007 (Reading Comprehension) The teacher understands the importance of reading for understanding, knows the components of comprehension, and teaches children strategies for improving their comprehension.

Competency 008 (Research and Comprehension Skills in the Content Areas) The teacher understands the importance of research and comprehension skills to children's academic
success and provides children with instruction that
promotes their acquisition and effective use of these skills
in the content areas.

**Competency 009** (Writing Conventions) The teacher
understands the conventions of writing in English and
provides instruction that helps children develop proficiency
in using writing conventions.

**Competency 010** (Development of Written
Communication) The teacher understands that writing to
communicate is a developmental process and provides
instruction that promotes children’s competence in written
communication.

**Competency 011** (Assessment of Developing Literacy) The
teacher understands the basic principles of literacy
assessment and uses a variety of assessments to guide
literacy instruction.

**Domain II—Mathematics (15% of Test)**

**Competency 012** (Mathematics Instruction) The teacher
understands how children learn mathematical skills and uses this
knowledge to plan, organize, and implement instruction and assess
learning.

**Competency 013** (Number Concepts, Patterns, and Algebra) The teacher understands concepts related to numbers and
number systems and demonstrates knowledge of patterns, relations, functions, and algebraic reasoning.

**Competency 014** (Geometry, Measurement, Probability, and
Statistics) The teacher understands concepts and principles of
graphing and measurement and demonstrates knowledge of
probability and statistics and their applications.

**Competency 015** (Mathematical Process) The teacher
understands mathematical processes and knows how to reason
mathematically, solve mathematical problems, and make
mathematical connections within and outside of mathematics.

**Domain III—Social Studies (15% of Test)**

**Competency 016**  (Social Science Instruction) The teacher uses social science knowledge and skills to plan, organize, and implement instruction and assess learning.

**Competency 017**  (History) The teacher demonstrates knowledge of significant historical events and develops and applies social science skills to historical information, ideas, and issues.

**Competency 018**  (Geography and Culture) The teacher demonstrates knowledge of geographic relationships among people, places, and environments in Texas, the United States, and the world; understands the concept of culture and how cultures develop and adapt; and applies social science skills to geographic and cultural information, ideas, and issues.

**Competency 019**  (Government, Citizenship, and Economics) The teacher understands concepts and processes of government and the responsibilities of citizenship; knows how people organize economic systems to produce, distribute, and consume goods and services; and applies social science skills to information, ideas, and issues related to government and economics.

**Domain IV—Science (15% of Test)**

**Competency 020**  (Science Instruction) The teacher uses knowledge of science content and methods to plan effective, engaging, and safe instruction and to assess learning.

**Competency 021**  (Physical Science) The teacher understands the fundamental concepts, principles, and processes of physical science.

**Competency 022**  (Life Science) The teacher understands the fundamental concepts, principles, and processes of life science.

**Competency 023**  (Earth and Space Science) The teacher understands the fundamental concepts, principles, and
processes of earth and space science.

Domain V—Fine Arts, Health, and Physical Education (15% of Test)

**Competency 024** (Visual Arts) The teacher understands concept, processes, and skills involved in the creation, appreciation, and evaluation of art and uses this knowledge to plan and implement effective art instruction.

**Competency 025** (Music) The teacher understands concepts, processes, and skills involved in the creation, appreciation, and evaluation of music and uses this knowledge to plan and implement effective learning experiences in music.

**Competency 026** (Health) The teacher uses knowledge of the concepts and purposes of health education to plan and implement effective and engaging health instruction for all children.

**Competency 027** (Physical Education) The teacher uses knowledge of the concepts, principles, skills, and practices of physical education to plan and implement effective and engaging physical education activities.
Active Participation Log

as required in

EDUC 4605/4608.000: Planning, Teaching, Assessment and Technology for The Elementary Teacher

Name of PST__________________________
Semester_____________________

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These activities include, but are not limited to, the following:

a) PTO meetings
b) Tutoring (3:15-4:00 pm)
c) Fieldtrips on MWF
d) Faculty Meetings (3:15-4:00, Monday)
e) attending the Clinical Teacher’s classroom on a MWF
f) Board Meetings (District level)
g) PDM Meetings

For any of the above mentioned activities, or others pre-arranged activities with the site professor, the PST will receive 10 points per hour of attendance. The activity must be documented and signed by either the Clinical Teacher or an administrator in attendance. Turn the form into the site professor at the time of Portfolio Conferencing along with Block 2 folder/documents.

These hours cannot be counted as make-up time required for tardies or absences.

Note: Family Math/Science Night WILL COUNT toward the Active Participation Log Hours 😊.