The syllabus and calendar are subject to revision.
prompts. You MUST answer one prompt. If you answer both prompts, only the first answer will be graded. Each portion of your grade will be scored on a 100-point scale.

You are responsible for all material presented in class and all assigned readings.

**Papers (20% of your final grade):**
There are a total of four papers—one addressing culture, one addressing education, one addressing social class, and one addressing race/ethnicity. Each paper is worth 5% of your grade. A hard copy of your paper is due within the FIRST ten minutes of class on the assigned due date. **ELECTRONIC COPIES OF PAPERS WILL NOT BE ACCEPTED!**
If you are not going to be in class, you will need to submit a hard copy of your paper early if you wish to avoid late-paper penalties.

If you submit a paper late, for the first 24-hour period it is late, a ten-point penalty will be assigned to your final grade. For the second 24-hour period the paper is late, an additional ten-point penalty will be assigned. Papers more than 48 hours late WILL NOT be accepted. Late-paper penalties are NON-NEGOTIABLE.

The assignments will be based upon performing, listening, viewing/observing, or reading assignments relevant to a particular section/chapter of the textbook. These are formal papers. You will be required to cite from the text and discuss the links between the text and the assignment using proper grammar and citation protocols. If you are unsure about how to do so, you can visit the writing center (located in the Glasscock building) for assistance.

The **format requirements** are as follows: Each paper must be three to five pages in length; 12 pitch font; Times New Roman; 1” margins; and double spaced. Failure to comply with these formatting requirements WILL compromise the points you earn for this assignment. I will deduct up to TEN points off your overall grade for not following format requirements.

**Quizzes (15% of your final grade):**
There are a total of 14 reading quizzes. Reading quizzes will take place during the first ten minutes of class on the day an article is listed on the reading calendar. You will need to get 60% of the answers correct to receive full credit on the quiz. You will receive either a zero, a 50, or a 100 on each quiz. The three lowest quiz grades will be dropped. There are NO MAKE UPS for this portion of the grade.

**Midterm Reflection (5% of your final grade):**
Detailed instructions will be provided to you as the assignment deadline nears.

**Final Portfolio (10% of your final grade):**
Detailed instructions will be provided to you as the assignment deadline nears.
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Absences:
Attendance is expected but will not be taken. You are an adult responsible for your own time and your own actions. Material will be presented and discussed in class, and that material often appears on exams. It is in your interest to attend. It has been demonstrated repeatedly that regular attendance is positively correlated with grades.

Grading:
I reserve the right to curve or NOT curve grades. If there is a particular grade that you NEED or WANT, work for it. Essays will be graded using a letter grade system: A++ indicates you’ve received full credit (aka: 100). A+ = 98, A = 95, A- = 92, A-/B+ = 90, B+ = 88, B = 85, etc. Extremely poor write ups which do not demonstrate any real mastery of the content will be assigned an F (50), and F- (25), or a zero, depending on the dearth of comments for which credit may be allocated.

Contacting the Professor:
Should you need to contact me, the best way to do so is via email. I check that multiple times, daily. When you do contact me, treat your email as a formal document. Use proper grammar and punctuation.

Electronic Devices:
LAP TOPS are not permitted in my class; however, electronic recording devices are. Should you wish to record the lectures/discussions, you are more than welcome to do so. All cell phones, ipods, mp3 players, and the like should be turned off prior to class beginning. You are not allowed to photograph my slides during lecture. A general power point is made available on blackboard. I encourage you to print the ppt and bring it to class with you.

Cheating Policy:
Any form of cheating will not be tolerated. Should you be caught cheating, your name will be submitted to the Department Chair, as well as to the Vice President of Student Affairs. If you are caught cheating, you will get a zero on the exam/assignment, will not be allowed to retake the exam/assignment or resubmit the reaction paper, and can be assigned an F for the semester. Please see the Student Code of Conduct for the disciplinary procedures pertaining to academic dishonesty.

ACADEMIC ADVISING
The College of Arts and Humanities requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. The College’s Academic Advising Center is located at Driftwood 203E and can be reached at 825.3466.

STUDENTS with DISABILITIES
The Americans with Disabilities Act is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability

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requiring an accommodation, please contact the Disability Services Office at 825.5816 or visit the office in Driftwood 101.

**Grade Appeal Process:**
As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule 13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules Web site at [http://www.tamucc.edu/provost/university_rules/index.html](http://www.tamucc.edu/provost/university_rules/index.html). For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.

**EMAIL**
You have your very own Islander e-mail account. I will be using this account should any correspondence be necessary. All university notifications will be using your Islander account to contact you. To access your Islander email, first go to S.A.I.L. for your new student ID number. Next, go to [http://newuser.tamucc.edu](http://newuser.tamucc.edu) for your new email account. For more information call 825.5618.