Instructor: Prof. Melissa Culver
Office phone number: 825-2580
Email: Melissa.Culver@tamucc.edu
Office number and building: 260 Faculty Center

Office hours: M&W: 4:00-5:00
T: 4:30-6:30
R: 11:00-12:00

Class meets: TR: 12:30-1:45

Course description
Reviews Spanish grammar through oral and written practice with emphasis on language proficiency. Utilizes cultural readings in Spanish to expand vocabulary and knowledge of the Hispanic cultures.
Prerequisite: SPAN 1312 or three years of high school Spanish.

Texts:

Student Learning Outcomes

At the end of this course students will demonstrate ability to:
· Communicate in a range of situations at an intermediate level (home, school, work, etc.).
· Understand and use a variety of vocabulary in common usage in different situations at an intermediate level.
· Understand and respond to oral and written material at an intermediate level.
· Show an awareness of elements of the culture and their role in communication at an intermediate level.

Course requirements:
- Attendance:
Attendance is mandatory. If you are absent you cannot present, participate, or demonstrate any understanding of class material. You may be absent twice without penalty. After the second absence, you will lose 3 points (3% of your final grade) for every class you miss. You are responsible for the material covered in class. If you must be absent more than twice, you will not be excused unless you provide official written documentation. If you have an excused absence, missed assignments will be due the day you return to class. Please remember that if you are late by more than 10 minutes, you will be considered absent, unless you provide official written documentation.
-**Participation 16%:**
Participation is essential in this course. Participation includes being attentive, asking questions, taking part in group activities during class time and completion of your Reading Guides. Reading Guides will be collected twice during the semester (on the day of the midterm exam and on the day of the final exam).

-**Readings from the textbook:**
Your syllabus stipulates the readings you will do for every class. You must read the material in advance thoroughly and be ready to answer questions and make comments about it during class. If you did not read the material before class, you will lose your points for participation that day. With each assigned reading, you will also receive a Reading Guide with questions to help you get the most out of your reading experience.

-**Presentation 10%:**
You will be required to do a group presentation (2 students per group) worth 10% of your final grade. Your grade will be assigned individually and will be based on your work and effort. Presentations will consist of a dialogue (10-15 minutes long) on a variety of cultural topics that we will discuss in class in advance. You may not read your dialogue. Presentations will be held during the week of Nov 18th-Nov 21st in my office (I will have extended office hours during that week). If you miss your presentation, you will lose the points, unless you have a properly documented excuse. If you have a properly documented excuse, your presentation will be postponed until you return to class. Please remember that you are responsible for selecting your presentation partner.

-**Compositions 12%:**
Compositions will help you to reinforce the grammar structures/vocabulary that we have reviewed in class. You should always include in your compositions the more recent structures we have practiced, unless instructed otherwise by me. Composition topics and the number of words required will be determined in class by me. Your compositions must be typewritten (in Spanish), double-spaced, Times New Roman, font 12 and handed to me in class by their due date. There will be 12 compositions, worth 1% each. **Please write your compositions yourself: avoid the use of online translators and/or proofreaders.**

-**Workbook and Lab Manual 12%:**
You will be required to complete listening and grammar exercises from the workbook on a regular basis. Please remember that workbook/lab manual lessons must be completed by the class period after the corresponding textbook unit has been finished. Your Workbook will be collected twice during the semester, on the date of your Midterm Exam and on the date of your Final Exam. There will be 12 workbook assignments, worth 1% each.

-**Exams:**
There will be two exams: **a midterm exam, worth 20% of your final grade and a final exam, worth 30% of your final grade.** Both exams are cumulative (they will include all the material covered up to the exam date, unless specified otherwise by me). Attendance to both exams is mandatory. **Please review TAMUCC’s guidelines regarding more than two final exams on the same day and come to see me as soon as possible if you have a conflict with the exam dates. I will need at least 30 days advance written notice if you need to reschedule your Final Exam.**

**Late work policy:** late work is only accepted if you have a properly documented, official excuse. If you have an excuse, your work will be due the day you return to class.
Should you experience technical difficulties (e.g., you are unable to print your composition by the due date), please email me your assignment immediately (Melissa.Culver@tamucc.edu) so that I can mark it as “on time”, then print your assignment and hand it in to me as soon as possible. **Please note that I do not grade work submitted by email.**

If you submit late work, 0.5 points per day late will be taken off your grade (starting on the due date/time) until the work is submitted.

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**Grading policy:**

- 20% Midterm Exam
- 30% Final Exam
- 16% Participation (8% before the Midterm; 8% after the Midterm)
- 12% Workbook assignments 1% each
- 12% Compositions (redacciones) 1% each
- 10% Presentation
- **Total: 100%**

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**Grade distribution:**

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90-100</td>
<td>A</td>
</tr>
<tr>
<td>80-89</td>
<td>B</td>
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<tr>
<td>70-79</td>
<td>C</td>
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<tr>
<td>60-69</td>
<td>D</td>
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<tr>
<td>59 and below</td>
<td>F</td>
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**Miscellaneous.** Please reduce unnecessary distractions to the minimum. **Cell phones must be set on vibration mode; laptop users must sit in the front row.** Visitors are not allowed in class, unless permitted by the professor in advance. Students are expected to follow the Student Code of Conduct as described by the University Student Handbook and to have an amicable and respectful attitude towards their instructor, language lab staff and fellow students.

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**DATES TO REMEMBER**

**Fall 2013**

- August 8, Thursday: Last day to apply for December 2013 graduation
- August 26, Monday: Faculty Start Date
- September 4, Wednesday: Classes begin
- September 11, Wednesday: Last day to register or add a class
- November 15, Friday: Last day to drop a class
- November 28-29, Thursday-Friday: Thanksgiving Holidays
- December 9, Monday: Last day to withdraw from the University
December 10, Tuesday

Last day of classes

Last day to apply for May 2014 graduation

December 11, Wednesday

Reading Day

December 12-13, Thursday-Friday

Final examinations

December 16-18, Monday-Wednesday

Grading days

December 19-20, Thursday-Friday

December 21, Saturday

Fall Commencement

**Academic Advising**: Academic advisors are available to assist students with course selection, degree plans, and other academic matters. Each college has an academic advising center, staffed by full-time, professional advisors. In our college the undergraduate advisor is Linda Miller (825-3466) Linda.miller@tamucc.edu. The graduate advisor is Rachelle Stanley (825-3466, Rachelle.stanley@tamucc.edu). Both are located on the second floor of Driftwood. Students who have yet to declare a major are advised by the Academic Advising Transition Center. FMI - please call (361) 825-5931 or log on to http://www.tamucc.edu/~aac.

**Americans with Disabilities Act**: The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Corpus Christi Hall, Room 116. If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816

**Grade Appeal Process**: As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules Web site at http://www.tamucc.edu/provost/universityrules/index.html. For assistance and/or guidance in the grade appeal process, contact the Office of Student Affairs.

**In the event of a hurricane, I will follow the published policies of TAMU-CC. If the campus remains officially open during the time that our class normally meets then class will proceed as scheduled (including all graded events). If the university closes campus we will push the course requirements to the**
If an exam date is cancelled, the exam will be held during the next official class meeting.

**COURSE OUTLINE (TENTATIVE)**

<table>
<thead>
<tr>
<th>Week (Mon-Thurs)</th>
<th>Unit/Contents</th>
<th>Major Assignments/Important dates/Assigned readings</th>
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</thead>
<tbody>
<tr>
<td>1. Sept. 4-5</td>
<td>Introduction/Course overview</td>
<td>*Review grammar (I, II): verb conjugation (present, past, imperfect, subjunctive), pronouns (subject, object, possessive, reflexive), etc. and familiarize yourselves with the book (index, appendixes, etc.) Bring questions to class</td>
</tr>
<tr>
<td>2. Sept. 9-12</td>
<td>Unidad 1, Lección 1 -Nouns and articles -The Present Indicative. Regular verbs</td>
<td>Comp 1 due Reading 1: Alarcón, <em>Consejos de una madre</em></td>
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<tr>
<td>4. Sept. 23-26</td>
<td>Unidad 1, Lección 3 -Descriptive adjectives. -Uses of ser and estar</td>
<td>Comp 3 due Reading 3: García, <em>Soñar en cubano</em></td>
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<tr>
<td>5. Sept. 30-Oct. 3</td>
<td>Unidad 1, Lección 4 -Comparatives and superlatives. -Demonstrative adjectives and pronouns -Indefinite and negative expressions (p171, from U2, L4)</td>
<td>Comp 4 due Reading 4: Argueta, <em>Esperanza muere en Los Ángeles</em></td>
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<td>6. Oct. 7-10</td>
<td>Unidad 2, Lección 2 -Direct and Indirect object pronouns and the personal a -Gustar and similar constructions</td>
<td>Comp 5 due Reading 5: Samperio, <em>Tiempo libre</em></td>
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<tr>
<td>7. Oct. 14-17</td>
<td>MIDTERM EXAM OCTOBER 17&lt;sup&gt;th&lt;/sup&gt; Oct 15&lt;sup&gt;th&lt;/sup&gt; Review <strong>Oct 17&lt;sup&gt;th&lt;/sup&gt;: Midterm exam</strong></td>
<td><strong>Oct 17&lt;sup&gt;th&lt;/sup&gt;: Midterm exam Workbook due (Unidad 1, Lección 1-- Unidad 2, Lección 2) Reading Guides due (1-5)</strong></td>
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<tr>
<td>Date</td>
<td>Lecture/Unit</td>
<td>Content</td>
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<tr>
<td>Oct. 28-31</td>
<td>Unidad 2, Lección 3</td>
<td>The Preterite: Stem-changing and irregular verbs</td>
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<tr>
<td>Nov. 4-7</td>
<td>Unidad 2, Lección 3</td>
<td>The Preterite: Stem-changing and irregular verbs -Review of the preterite</td>
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<tr>
<td>Nov. 11-14</td>
<td>Unidad 2, Lección 4</td>
<td>The Imperfect -Irregular verbs in the imperfect: ser, ver and ir.</td>
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<tr>
<td>Nov 25-28</td>
<td>Unidad 3, Lección 2</td>
<td>The Preterite and the Imperfect: Simultaneous and Recurrent actions -Para and por (p242, from U3, L3)</td>
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<tr>
<td>Dec. 2-5</td>
<td>Unidad 5, Lección 3</td>
<td>The Future: Regular and Irregular Verbs -The Conditional: Regular and Irregular Verbs</td>
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<tr>
<td>Dec. 9-10</td>
<td>Review</td>
<td></td>
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<tr>
<td>Tuesday, Dec 17th</td>
<td>FINAL EXAM DECEMBER 17th 11:00 a.m.-1:30p.m.</td>
<td>Workbook due (Unidad 2, Lección 3—Unidad 3, Lección 2 and unidad 5, Lección 3) Reading Guides due (6-10)</td>
</tr>
</tbody>
</table>

*Minor assignments (homework, composition revision, etc.) are not listed here and will be assigned in class by me, on a course needs basis.
*Please remember that if you are absent, you are responsible for assignments/due dates.
*Some assignment dates may be subject to change (e.g, compositions) on a course needs basis.