I. COURSE INFORMATION

Meeting Time and Place:  MWF 9-9:50
Instructor:  M. Venzon
E-MAIL: Marcia.venzon@tamucc.edu
Office Address: CI 367
Phone: 825-2844
Office hours: MW 10-11, Tuesday 11-2

II. COURSE DESCRIPTION

The course is designed for students needing an extensive review of mathematics to prepare them for state & campus standards and/or higher mathematics courses. The course covers number concepts, computation, various algebra topics, geometry, and mathematical reasoning. This course does not count towards credit for graduation.

III. PREREQUISITES

Placement into this course.

IV. TEXT AND OTHER SUPPLIES REQUIRED

The textbook for the class is Developmental Mathematics, by Elayn Martin-Gay (which is optional) and MyLabsPlus student access code (required on the first day of class). You will need to purchase it separately at the bookstore or log on to www.tamucc.mylabsplus.com and purchase it online the first day of class The technical support line is 1-888-883-1299. The website is www.tamucc.mylabsplus.com. Use your A# for User Name and ask for a password reset.

In addition, you will need a pencil with eraser, A spiral notebook, headphones and a four-function calculator (no cell phones can be used for posttests).

V. STUDENT LEARNING OUTCOMES

By the end of the semester, the student will be able to show mastery for the following by passing post tests:

1. Perform basic operations with numbers and expressions and understand the properties related to real numbers
2. Round whole numbers and decimal numbers to a given place-value and convert between decimal numbers, fractions and percents
3. Evaluate formulas containing numbers and variables using order of operation
4. Use function notation and identify domain and range given a relation or function.
5. Simplify algebraic expressions containing monomial, binomial, or polynomial expressions, rational and radical expressions and complex fractions.
6. Use properties of exponents to interpret and simplify integral and rational exponents.
7. Convert between scientific and standard notation and use scientific notation in solving word problems.
8. Factor numbers and algebraic expressions (radicals, monomials, binomials and polynomials) includes finding a GCF or LCM.
9. Perform basic operations (add, subtract, multiply and divide) with monomials, binomials, polynomials, and rational & radical expressions including rationalizing denominators.
10. Solve equations and inequalities of various types (linear, absolute value, rational, radical, and quadratic as well as linear systems) and report in various ways including graphs, sets, or interval notation.
11. Translate word problems and write models in the form of equations or inequalities.
12. Solve word problems (percent, consecutive number, work, age, uniform motion, mixture, geometric, and financial) using a variety of techniques.
13. Determine the measure of angles or sides for plane figures and relate parallel line properties and characteristics of plane figures to similar and congruent figures.
14. Convert metric and customary measurement (length, mass and capacity).
15. Read charts and graphs and use the information to solve problems.
16. Name and graph points in a plane or number line and name x- & y-intercepts for linear or nonlinear graphs or equations (including the vertex of a parabola).
17. Recognize, write equations and inequalities for vertical, horizontal and sloped lines and graph.
18. Find the slope of a line give two points, a graph or an equation for the line.
19. Write equations and inequalities given a graph, two points or the slope and a point using point-slope, slope-intercept or standard form.
20. Compare slopes and write equations with parallel or perpendicular lines given an equation and a point or a slope and a point.

VI. INSTRUCTIONAL METHODS AND ACTIVITIES

This course is a self-paced developmental math course designed to use computer assisted instruction (MY Labs Plus) to remediate math deficiencies for students who lack college readiness skills. Students will first take a pretest for a module. The student will then do the homework (100% score) and take the practice and posttests. Students are encouraged to watch any assigned media and work with the tutors and instructor during and outside of class to remediate problem areas. When the homework is completed, the student must take the practice test to evaluate if there is need for more instruction (made less than 85%). The student will then work in the study plan to gain needed skills. Finally, the student will take the post test for that module on completion of remediation. These post tests must be taken without notes, use of the text or assistance from tutors. Students may only use a four-function calculator on posttest. Students must score at least a
65 on each posttest and have a 70 average to move on to the next module. Attendance will count 10% of your grade.

VII. EVALUATION AND GRADE ASSIGNMENT

<table>
<thead>
<tr>
<th>%</th>
<th>Description</th>
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<tbody>
<tr>
<td>80%</td>
<td>Post test grades (always taken at the college and always proctored)</td>
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<tr>
<td>10%</td>
<td>Attendance</td>
</tr>
<tr>
<td>10%</td>
<td>Participation includes homework, media, and notebook grades</td>
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</table>

Students required to take Modules 1-6 must complete modules 1-6 to receive a passing grade for M0300 otherwise a grade of DIP (Developmental In Progress) will be given.

Grading scale: DA = 90% or more     DB = 80% - 89%     DC = 69.5% - 79%

The D in front of the grade stands for Developmental A, B or C.

If a student in Math0300 (required to complete Modules 7-12) completes them with a passing grade, they will be placed in College Algebra or Statistics and no longer be THEA liable. If a student stops attending, a grade of SA (with a stopped attending date) will be given and those reports viewed by the financial aid office.

A student who places into Module 1 and completes Modules 1-6 will receive a letter grade.
A student who places into Module 7 and completes Modules 7-12 plus the review modules will receive a letter grade.
This course must be repeated until Module 12 has been completed.

VIII. TENTATIVE COURSE SCHEDULE

Tentative schedule for completing Modules 1-6 and being placed in Modules 7-12 next term.

<table>
<thead>
<tr>
<th>Module</th>
<th>Weeks</th>
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<tbody>
<tr>
<td>Module 1</td>
<td>1-2</td>
</tr>
<tr>
<td>Module 2</td>
<td>3-4</td>
</tr>
<tr>
<td>Module 3</td>
<td>5-6</td>
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<tr>
<td>Module 4</td>
<td>7-8</td>
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<tr>
<td>Module 5</td>
<td>9-10</td>
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<tr>
<td>Module 6</td>
<td>11-13</td>
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</tbody>
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Tentative schedule for receiving a grade for Modules 7-12 and being placed in college algebra next term.

<table>
<thead>
<tr>
<th>Modules</th>
<th>Weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review Modules 1, 2, 6</td>
<td>1-2</td>
</tr>
<tr>
<td>Module 7 &amp; 8</td>
<td>3-6</td>
</tr>
<tr>
<td>Module 9</td>
<td>7-8</td>
</tr>
<tr>
<td>Modules 10</td>
<td>9-10</td>
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<tr>
<td>Module 11</td>
<td>11-12</td>
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<tr>
<td>Module 12</td>
<td>13-14</td>
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IX. CLASS POLICIES

Attendance:
1. I expect each student to attend all classes. Attendance is mandatory. Please save absences for emergencies and illness.
2. If you are more than 15 minutes tardy or if you leave more than 5 minutes before the end of class you are considered absent.
3. All absences are considered unexcused unless a written excuse or documentation is made available to me in a timely manner and accepted.
4. If you must be absent please email me through www.tamucc.mylabsplus.com or my school email marcia.venzon@tamucc.edu.

Participation:
1. Participation is required in homework, study plan and written work. This includes notes taken from power points or videos and work on My Labs Plus.
2. Students found to be working on material other than mathematics during class will be given a zero for that day’s participation. This will include those using class time for personal business like emails or texting. Cell phones will be turned off and put away during class.
3. Staying on task and completing an appropriate amount of work will be noted each day by the instructor and/or tutors. A participation grade will be entered weekly for each student based on their individual work and effort. My Labs Plus records any skills completed so that you may keep a daily record of your progress.

Academic Honesty:
1. University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, forgery or plagiarism.
2. Students caught cheating on tests are subject to dismissal from the class and possibly the university.
3. Students caught using notes or other aids on tests will receive a zero for that test that would be part of their average for the course.


Responsibility:
1. You are responsible for obtaining required supplies and bringing them to class.
2. You are responsible for organizing your time so that you can study at least 1 hour each day outside of class and completing an appropriate amount of work during class.
3. You are responsible for any assigned homework, writings or goal setting.
4. You are responsible for your actions during class and for keeping the learning environment quiet so others can complete their work. Keep personal conversations to a minimum. Keep voices low and unobtrusive.
5. You are responsible for your own learning, therefore, you should come prepared with questions you need answered. Keep up with what you need to do and set appropriate goals for yourself.
6. Work outside of class on pretest, homework, and practice tests. Posttests must be taken in class with instructor present.

X. Notice to Students with Disabilities

Texas A&M University-Corpus Christi complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. If you suspect that you may have a disability (physical impairment, learning disability, psychiatric disability, etc.), please contact the Services for Students with Disabilities Office, located in Corpus Christi Hall 116, at 825-5816. You can also visit their website at http://disabilityservices.tamucc.edu/ and contact them via e-mail at disability.services@tamucc.edu. If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom, or on campus, please contact the Disability Services office for assistance.

If you need disability accommodations in this class, please see me as soon as possible.

XI. Grade Appeal Process

A student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is on the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details on the process, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, consult Texas A&M University-Corpus Christi University Procedure 13.02.99.C2.01 Student Grade Appeal Procedures (http://www.tamucc.edu/provost/university_rules/index.html), and the College of Science and Engineering Grade Appeals webpage (http://sci.tamucc.edu/students/GradeAppeal.html). For assistance and/or guidance in the grade appeal process, students may contact the chair or director of the appropriate department or school or the College of Science and Engineering Dean’s Office.

XII. Important Dates

<table>
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<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Wednesday, August 27th</td>
<td>Classes begin</td>
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<tr>
<td>Friday, November 7th</td>
<td>Last day to drop a class</td>
</tr>
<tr>
<td>Thursday-Friday, November 27-28</td>
<td>Thanksgiving Holiday</td>
</tr>
<tr>
<td>Monday, December 8th, 8-10:30</td>
<td>Final (Your finals time is the last time to finish modules)</td>
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