COURSE INFORMATION
Meeting Time and Place: MWF 11:00 - 11:50 CCH204
Instructor: Sheri Asbury, MS
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Office Address: CI 351
Phone:
Office hours: TBA

COURSE DESCRIPTION
The course is designed for students needing an extensive review of mathematics to prepare them for state & campus standards and/or higher mathematics courses. The course covers number concepts, computation, various algebra topics, geometry, and mathematical reasoning. This course does not count towards credit for graduation.

PREREQUISITES
Placement into this course.

TEXT AND OTHER SUPPLIES REQUIRED
The textbook for the class is Developmental Mathematics, by Elayn Martin-Gay (which is optional) and MyLabsPlus student access code (required on the first day of class). You will need to purchase it separately at the bookstore or log on to www.tamucc.mylabsplus.com and purchase it online the first day of class. In addition, you will need a pencil with eraser, spiral notebook, headphones and a four-function calculator (no cell phones).

STUDENT LEARNING OUTCOMES
By the end of the semester, the student will be able to show mastery for the following by passing posttests:
1. Perform basic operations with numbers and expressions and understand the properties related to real numbers
2. Round whole numbers and decimal numbers to a given place-value and convert between decimal numbers, fractions and percents
3. Evaluate formulas containing numbers and variables using order of operation
4. Use function notation and identify domain and range given a relation or function
5. Simplify algebraic expressions containing monomial, binomial, or polynomial expressions, rational and radical expressions and complex fractions
6. Use properties of exponents to interpret and simplify integral and rational exponents
7. Convert between scientific and standard notation and use scientific notation in solving word problems
8. Factor numbers and algebraic expressions (radicals, monomials, binomials and polynomials) including finding a GCF or LCM
9. Perform basic operations (add, subtract, multiply and divide) with monomials, binomials, polynomials, and rational & radical expressions including rationalizing denominators
10. Solve equations and inequalities of various types (linear, absolute value, rational, radical, and quadratic as well as linear systems) and report in various ways including graphs, sets, or interval notation
11. Translate word problems and write models in the form of equations or inequalities
12. Solve word problems (percent, consecutive number, work, age, uniform motion, mixture, geometric, and financial) using a variety of techniques
13. Determine the measure of angles or sides for plane figures and relate parallel line properties and characteristics of plane figures to similar and congruent figures
14. Convert metric and customary measurement (length, mass and capacity)
15. Read charts and graphs and use the information to solve problems
16. Name and graph points in a plane or number line and name x- & y-intercepts for linear or nonlinear graphs or equations (including the vertex of a parabola)
17. Recognize, write equations and inequalities for vertical, horizontal and sloped lines and graph
18. Find the slope of a line give two points, a graph or an equation for the line
19. Write equations and inequalities given a graph, two points or the slope and a point using point-slope, slope-intercept or standard form
20. Compare slopes and write equations with parallel or perpendicular lines given an equation and a point or a slope and a point

INSTRUCTIONAL METHODS AND ACTIVITIES
This course is a semi self-paced developmental math course designed to use computer assisted instruction (MyLabsPlus) to remediate math deficiencies for students who lack college readiness skills. Students will first take a pretest for a module. The student will then do the homework (100% score) and take the practice and posttests. Students are encouraged to watch any assigned media and work with the tutors and instructor during and outside of class to remediate problem areas. When the homework is completed, the student must take the practice test to evaluate if there is need for more instruction (made less than 85%). The student will then work in the study plan to gain needed skills. Finally, the student will take the posttest for that module on completion of remediation. These posttests must be taken without notes, use of the text or assistance from tutors. Students must score at least a 65 on each posttest and have a 70 average to move on to the next module. Attendance will count 10% of your grade.

EVALUATION AND GRADE ASSIGNMENT
80% Posttest grades (always taken at the college and always proctored)
10% Attendance
10% Participation includes homework, media, and notebook grades

A student who places into Module 1 and completes Modules 1-6 will receive a letter grade.

A student who places into Module 7 completes Modules 7-12 will also receive a letter grade.

This course must be repeated until Module 12 has been completed.

Grading scale: DA = 90% or more  DB = 80% - 89%  DC = 69.5% - 79%
The D in front of the grade stands for Developmental A, B or C.
TENTATIVE COURSE SCHEDULE
Tentative schedule for receiving a grade for Modules 1-6.

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<tr>
<th>Module</th>
<th>Week</th>
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<tbody>
<tr>
<td>Module 1</td>
<td>Week 3</td>
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<td>Module 2</td>
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<td>Module 4</td>
<td>Week 10</td>
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<td>Module 5</td>
<td>Week 12</td>
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| Module 6 | Week 15  
  No later than December 2\textsuperscript{nd} 
  (last day of classes for Fall 2014 Semester) |

Tentative schedule for receiving a grade for Modules 7-12

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<th>Module</th>
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<td>Module 7</td>
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<td>Week 10</td>
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<tr>
<td>Module 11</td>
<td>Week 12</td>
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</table>
| Module 12 | Week 15  
  No later than December 2\textsuperscript{nd} 
  last day of classes for Fall 2014 Semester |

CLASS POLICIES

Attendance:
1. I expect each student to attend all classes. Attendance is mandatory. Please save absences for emergencies and illness.
2. If you are more than 15 minutes tardy or if you leave more than 5 minutes before the end of class you are considered absent.
3. All absences are considered unexcused unless a written excuse or documentation is made available to me in a timely manner and accepted.
4. If you must be absent please email me through www.tamucc.mylabsplus.com or my school email sheri.asbury@tamucc.edu.

Participation:
1. Participation is required in homework, study plan and written work. This includes notes taken from power points or videos and work on My Labs Plus.
2. Students found to be working on material other than mathematics during class will be given a zero for that day’s participation. This will include those using class time for personal business like emails or texting. Cell phones will be turned off and put away during class.
3. Staying on task and completing an appropriate amount of work will be noted each day by the instructor and/or tutors. A participation grade will be entered weekly for each student based on their individual work and effort. MyLabsPlus records any skills completed so that you may keep a daily record of your progress.

Academic Honesty:
1. University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty
includes all forms of cheating, such as illicit possession of examinations or examination materials, forgery or plagiarism.
2. Students caught cheating on tests will be subject to dismissal from the class and possibly the university.
3. Students caught using notes or other aids on tests will receive a zero for the test that would be part of their average for the course.

**Responsibility:**
1. You are responsible for obtaining required supplies and bringing them to class.
2. You are responsible for organizing your time so that you can study at least 1 hour each day outside of class and completing an appropriate amount of work during class.
3. You are responsible for any assigned homework, writings or goal setting.
4. You are responsible for your actions during class and for keeping the learning environment quiet so others can complete their work. Keep personal conversations to a minimum. Keep voices low and unobtrusive.
5. You are responsible for your own learning, therefore, you should come prepared with questions you need answered. Keep up with what you need to do and set appropriate goals for yourself.
6. Work outside of class on pretest, homework, and practice tests. Posttests must be taken in class with instructor present.

**Notice to Students with Disabilities**
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Corpus Christi Hall 116.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

**Grade Appeal Process**
As stated in University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules website at [http://www.tamucc.edu/provost/university_rules/index.html](http://www.tamucc.edu/provost/university_rules/index.html), and the College of Science and Engineering Grade Appeals webpage ([http://sci.tamu.edu/students/GradeAppeal.html](http://sci.tamu.edu/students/GradeAppeal.html)). For assistance and/or guidance in the grade appeal process, students may contact the chair or director of the appropriate department or school, the Office of the College of Science and Engineering Dean, or the Office of the Provost.
Academic Integrity/Plagiarism
University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, falsification, forgery, complicity or plagiarism. (Plagiarism is the presentation of the work of another as one's own work.) In this class, academic misconduct or complicity in an act of academic misconduct on an assignment or test will result in a zero for that assignment or test.

Dropping a Class
I hope that you never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. Please consult with me before you decide to drop to be sure it is the best thing to do. Should dropping the course be the best course of action, you must initiate the process to drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation WILL NOT automatically result in your being dropped from the class. Nov 7th is the last day to drop a class with an automatic grade of “W” this term.

Classroom/professional behavior
Texas A&M University-Corpus Christi, as an academic community, requires that each individual respect the needs of others to study and learn in a peaceful atmosphere. Under Article III of the Student Code of Conduct, classroom behavior that interferes with either (a) the instructor’s ability to conduct the class or (b) the ability of other students to profit from the instructional program may be considered a breach of the peace and is subject to disciplinary sanction outlined in article VII of the Student Code of Conduct. Students engaging in unacceptable behavior may be instructed to leave the classroom. This prohibition applies to all instructional forums, including classrooms, electronic classrooms, labs, discussion groups, field trips, etc.

Statement of Academic Continuity
In the event of an unforeseen adverse event, such as a major hurricane and classes could not be held on the campus of Texas A&M University–Corpus Christi; this course would continue through the use of Blackboard and/or email. In addition, the syllabus and class activities may be modified to allow continuation of the course. Ideally, University facilities (i.e., emails, web sites, and Blackboard) will be operational within two days of the closing of the physical campus. However, students need to make certain that the course instructor has a primary and a secondary means of contacting each student.