I. **Course Description**
CNEP 6396, DOCTORAL INTERNSHIP, 3 semester hours. Provides for an intensive, supervised professional experience in an approved counseling setting. The internship consists of a total of 300 clock hours. Students will experience delivery of services and will be supervised while supervising other professionals. Prerequisite: CNEP 6395. Grade assigned will be “credit” (CR) or “no credit” (NC). Students repeat the internship for another 300 clock hours and another 3 semester hours of credit.

II. **Rationale**
Doctoral students are required to complete doctoral-level counseling internships that total a minimum of 600 clock hours. The 600 hours include supervised experiences in counselor education and supervision (e.g., clinical practice, research, teaching). The internship includes most of the activities of a regularly employed professional in the setting. The 600 hours may be allocated at the discretion of the doctoral advisor and the student on the basis of experience and training.

III. **State Adopted Proficiencies for Teachers and/or Administrators/Counselors (NA)**

IV. **TExES Competencies (NA)**

V. **Course Objectives/Learning Outcomes (Standard in bold indicates outcome which is primarily met and measured in this class.)**

A. CACREP standard II-B-2: Doctoral students develop collaborative relationships with program faculty in teaching, supervision, research, professional writing, and service to the profession and the public.

B. CACREP standard II-C-7: Doctoral students understand the ethical and legal considerations in counselor education and supervision.

C. **CACREP standard III-B: Doctoral students are required to complete doctoral-level counseling internships that total a minimum of 600 clock hours. The 600 hours include supervised experiences in counselor education and supervision (e.g., clinical practice, research, teaching). The internship includes most of the activities of a regularly employed professional in the setting. The 600 hours may be allocated at the discretion of the doctoral advisor and the student on the basis of experience and training.**

D. CACREP standard IV-B-1: Doctoral students will demonstrate the application of theory and skills of clinical supervision.
E. CACREP standard IV-B-2: Doctoral students will develop and demonstrate a personal style of supervision.

F. CACREP standard IV-C-1: Doctoral students understand the major roles, responsibilities, and activities of counselor educators.

G. CACREP standard IV-C-2; II-C-3: Doctoral students will know instructional theory and methods relevant to counselor education.

H. CACREP Standard IV-C-3: Doctoral students will understand ethical, legal, and multicultural issues associated with counselor preparation training.

I. CACREP standard IV-F-4: Doctoral students will demonstrate the ability to develop and submit a program proposal for presentation at state, regional, or national counseling conferences.

J. **CACREP standard IV-H-1** Doctoral students will demonstrate a personal theoretical counseling orientation that is based on a critical review of existing counseling theories.

K. CACREP standard IV-H-2: Doctoral students will demonstrate effective application of multiple counseling theories.

L. CACREP standard IV-H-3: Doctoral students will demonstrate an understanding of case conceptualization and effective interventions across diverse populations and settings.

M. CACREP standard IV-J-1: Doctoral students will demonstrate the ability to provide leadership or contribute to leadership efforts of professional organizations and/or counseling programs.

N. CACREP standard IV-J-2: Doctoral students will demonstrate the ability to advocate for the profession and its clientele.

**The primary student learning outcome for this course includes the following:**

*Doctoral students will complete doctoral-level counseling internships that total a minimum of 600 clock hours. The 600 hours include supervised experiences in counselor education and supervision and will be documented through the doctoral internship log signed by both the site supervisor and the university instructor.*

*Doctoral students will demonstrate a personal theoretical counseling orientation that is based on a critical review of existing counseling theories that will be measured via clinical skills ratings on mid-semster and final evaluations by site and university supervisor, and ratings on required papers and projects.*

*Additional student learning outcomes may include, depending on doctoral student emphases:*

Doctoral students will demonstrate the application of theory and skills of clinical supervision as measured by the site supervisor mid-semester evaluation and the instructor final evaluation.
Doctoral students will develop and demonstrate a personal style of supervision as measured by the site supervisor mid-semester evaluation and the instructor final evaluation.

Doctoral students will know instructional theory and methods relevant to counselor education as measured by the mid-semester site supervisor evaluation and the instructor final evaluation.

Doctoral students will understand ethical, legal, and multicultural issues associated with counselor preparation training as measured by the site supervisor mid-semester evaluation and the instructor final evaluation.

Doctoral students will demonstrate the ability to develop and submit a program proposal for presentation at state, regional, or national counseling conferences as measured by the mid-semester site supervisor evaluation and the instructor final evaluation.

Doctoral students will demonstrate effective application of multiple counseling theories as measured by the mid-semester site supervisor evaluation and the instructor final evaluation.

Doctoral students will demonstrate an understanding of case conceptualization and effective interventions across diverse populations and settings theories as measured by the mid-semester site supervisor evaluation and the instructor final evaluation.

Doctoral students will demonstrate the ability to provide leadership or contribute to leadership efforts of professional organizations and/or counseling programs as measured on the mid-semester site supervisor evaluation and the instructor final evaluation.

Doctoral students will demonstrate the ability to advocate for the profession and its clientele as measured by the mid-semester site supervisor evaluation and the instructor final evaluation.

VI. Course Topics

The major topics to be considered are: Major topics and experiences will be counselor education, pedagogy, research, supervision, consultation, and training. Special topics may include social and cultural issues, social change and advocacy action planning, CACREP standards, school/clinical mental health/marriage and family counseling program development, professionalism, ethical dilemmas, legal issues, submission of program proposals, presentations at state and national conferences, and writing for publication.

VII. Instructional Methods and Activities

Methods and activities for instruction include field experiences, group, individual and/or triadic supervision:

A. Interns will obtain at least 300 hours of advanced professional experiences for each semester. This is inclusive of both supervision and field experience hours.
B. With approval of instructor, intern will secure a signed agreement with a site supervisor for 1 hour of weekly individual or triadic supervision of the internship experience (15 hours required to pass course).

C. Student will submit proposal describing individual internship goals for semester. Refer to leaning outcomes in V. Course Objectives/Learning Outcomes. Proposal should be submitted with the site supervisor’s agreement form.

D. Students will come to class prepared, complete readings, and actively participate in supervision by contributing to agenda and discussing internship activities including issues in ethics, supervision, counseling, research, evaluation, pedagogy, and scholarship.

E. Interns will actively participate in an average of 1 1/2 hours of group supervision each week. Students will be responsible for bringing supervision concerns, topics, and questions for the agenda. Ethical and legal practices, social and cultural issues, social justice, and advocacy will be addressed as related to each topic (Minimum of 22½ total hours of group supervision required to pass course).

F. Students will study 2009 CACREP standards and prepare to discuss issues, implications, and applications in class discussion.

G. Students will submit site supervisor evaluation at mid semester.

H. Students will submit updated Curriculum Vita suitable for a counselor educator (second internship).

I. As reflected on schedule, submit cumulative weekly logs (use instructor's form) of internship experiences including direct/indirect hours, group, and individual/triadic supervision sessions.

J. **Internship I only:** Before scheduling individual evaluation appointment with professor during final exam week, submit paper reflecting on your internship experience. Describe, reflect on, and evaluate your personal and professional growth during the semester, and identify areas you will work on during Internship II.

K. **Internship II only:** Before scheduling individual evaluation appointment with professor during final exam week, submit paper reflecting on your internship experience. Describe, reflect on, and evaluate your personal and professional growth for this semester and conclude with an overall summary of your field experience over the three semesters of practicum/internship.

L. Students will submit to instructor materials documenting internship activities such as proposals, reports, program development/evaluation, manuscripts, audio/video tapes, copies of documents, programs, reading list etc.

VIII. Evaluation and Grade Assignment

The methods of evaluation and the criteria for grade assignment are:

A. **Evaluation methods and contribution to final grade (Internship I)**

- Proposal 10
- Timely submission required forms 10
- Participation in Supervision Group 10
- Counseling Skills Demonstration/Critique 15
- Teaching/Supervision/Counseling Tape 15
Site Supervisor Evaluation 25
Reflection & Evaluation Paper 10
Instructor Evaluation 25
Total grade 120 pts

B. Grading Scale
96 and above = Credit
95 and below = Non Credit

IX. Course Schedule and Policies
A. Richard J. Ricard, PhD, LPC Office: ECDC 233 or FC
B. This is a fluid syllabus and is subject to change at instructor discretion.

8/27 Overview of Class Objectives & Requirements
Internship goals, career life goals
Group supervision

9/3 **Due: Internship Proposal/Site Agreement**
Signed Ethics Agreement
Read, prior to class:
**This class will be on-line. Specific instructions will be provided for participation**

9/10 Gatekeeping
Group Supervision

9/17 Role as a counselor educator: Pedagogy and Teaching Issues (Readings in bibliography or as selected)
Group Supervision

9/24 Role as a scholar: Boyer Model of Scholarship
**This class will be on-line. Specific instructions will be provided for participation**

10/1 Guest speaker TBA
Group Supervision
**Due: 1st Doctoral Practicum/Internship Cumulative Weekly Logs**

10/8 CACREP 2009 Standards
Group supervision

10/15 Perspectives on Counselor Education Program Development & Evaluation
Group supervision

10/22  Role as a supervisor
       Group Supervision
       Due: Site Supervisor’s Evaluation of Doctoral Intern

10/29  Role as a Leader
       Group Supervision
       Due: 2nd Doctoral Practicum/Internship Cumulative Weekly Logs

11/12  Group Supervision

11/19  Career goals and professional identity: Reassessment
       **Schedule individual evaluation interviews with instructor

11/26  Thanksgiving Holiday

12/1   Final Group Supervision: Closing Activity
       Due: Paper Reflecting Semester Internship Experience

12/3   Due: Intern Evaluation of Site Supervisor and Field Site &
       Final Cumulative Doctoral Practicum/Internship Logs

B.  Class Policies
    Attendance, participation, readings and other assignments are mandatory.
    Professor must be notified and approve of excused or unavoidable absences.
    CACREP internship supervision requirements must be met in order to pass the
    course. Incomplete grade requests are granted only in extraordinary circumstances
    and must be requested in advance by the student. All work will be submitted in
    APA format. The Proposal and Reflection/Evaluation papers must be accepted by
    the professor to receive credit.

X.  Textbook
    In lieu of a single textbook, doctoral students are expected to complete readings related to
    internship goals and area of specialization. Readings may also be selected from
    bibliography below. Additional readings will be required for various class activities and
    field experiences as related to internship proposals.

XI.  Bibliography
    The knowledge bases that support course content and procedures include:
    American Association for Counseling and Development (2005). ACA 2005 Code of
    Psychological Association 6th. ed.). Washington D.C., Author
    American Psychiatric Association (2000). Diagnostic and statistical manual of mental


XII. Grade Appeals

As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules Web site at http://www.tamucc.edu/provost/university_rules/index.html. For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.

XIII. Disabilities Accommodations

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Driftwood 101.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for
assistance at (361) 825-5816.

XIV. Statement of Academic Continuity*

In the event of an unforeseen adverse event, such as a major hurricane and classes could not be held on the campus of Texas A&M University–Corpus Christi; this course would continue through the use of Blackboard and/or email. In addition, the syllabus and class activities may be modified to allow continuation of the course. Ideally, University facilities (i.e., emails, web sites, and Blackboard) will be operational within two days of the closing of the physical campus. However, students need to make certain that the course instructor has a primary and a secondary means of contacting each student.
Texas A&M University-Corpus Christi  
College of Education  
Department of Counseling and Educational Psychology  
Doctoral Program  

6396 (1)_____ 6396 (2) ______

MID SEMESTER EVALUATION OF INTERNSHIP STUDENT  
BY SITE SUPERVISOR

Student Name: ____________________________ Date: _________________

Practicum/Internship Site: ____________________________

Site Supervisor: ____________________________ University Instructor: ____________________________

In addition to advanced counseling practice, doctoral students may be working in the following areas during the doctoral practicum/internship semesters: professional leadership roles in counselor education and school counseling, supervision, consultation, teaching/training, research/evaluation, program development, technical competence. Areas of focus are identified in an individualized practicum/internship plan proposed by the student and approved by the university instructor. Please indicate Doctoral student's skill/performance levels in the following areas by circling the appropriate rating: (1) low, (2) fair, (3) good, (4) very good, (5) excellent, or (N/ A) not applicable. Narrative comments are requested on the last page of the evaluation.

1. Demonstrates willingness to accept feedback, critique, and suggestions.  1 2 3 4 5 N/A

2. Indicates a desire to develop advanced professional skills.  1 2 3 4 5 N/A

3. Demonstrates openness to make changes.  1 2 3 4 5 N/A

4. Shows evidence of advanced counseling/professional competence.  1 2 3 4 5 N/A

5. Demonstrates ability to establish and maintain productive relationships with individuals, clients or students.  1 2 3 4 5 N/A

6. Demonstrates advanced ability to explore and assess concerns of individuals, clients, or students.  1 2 3 4 5 N/A

7. Demonstrates an ability to handle stressful situations constructively.  1 2 3 4 5 N/A

8. Demonstrates flexibility in working with unique situations.  1 2 3 4 5 N/A

9. Practices professional and ethical behavior.  1 2 3 4 5 N/A
10. Abides by university/institution/agency policies. 1 2 3 4 5 N/A
11. Indicates enthusiastic commitment to the counseling profession. 1 2 3 4 5 N/A
12. Displays professional self-confidence. 1 2 3 4 5 N/A
13. Demonstrates ability to use effective interpersonal communication skills with colleagues, supervisors, clients, and/or students. 1 2 3 4 5 N/A
14. Demonstrates ability to professionally and effectively convey information orally as well as in writing. 1 2 3 4 5 N/A
15. Develops collaborative relationships with program faculty in teaching, supervision, research, professional writing, and service to the profession. 1 2 3 4 5 N/A
16. Demonstrates understanding of the major roles, responsibilities, and activities of counselor educators. 1 2 3 4 5 N/A

The following CACREP Course Objectives/Learning Outcomes are measured and met in CNEP 6396 Doctoral internship. In developing counselor education competencies, doctoral students may collaborate with faculty members other than the site supervisor and internship instructor in the areas of supervision, teaching, research and scholarship, counseling, and leadership and advocacy. The following skill/performance areas are to be assessed by the appropriate faculty member/instructor/supervisor. Signatures indicate ongoing collaboration, monitoring, supervision, and evaluation relevant to the specific area.

SUPERVISION
17. Demonstrates the application of theory and skills of clinical supervision. 1 2 3 4 5 N/A
18. Develops and demonstrates a personal style of supervision. 1 2 3 4 5 N/A

Practicum Instructor Signature: ________________________________ Date: ___________

TEACHING
19. Knows instructional theory and methods relevant to counselor education. 1 2 3 4 5 N/A
20. Understands ethical, legal considerations in counselor education and teaching. 1 2 3 4 5 N/A

Supervising Instructor Signature: ________________________________ Date: ___________
RESEARCH AND SCHOLARSHIP

21. Demonstrates the ability to develop and submit a program Proposal for presentation at state, regional, or national counseling conferences.  
   1 2 3 4 5 N/A

COUNSELING

22. Demonstrates a personal theoretical counseling orientation that is based on a critical review of existing counseling theories.  
   1 2 3 4 5 N/A

22. Demonstrates effective application of multiple counseling theories.  
   1 2 3 4 5 N/A

23. Demonstrates an understanding of case conceptualization and effective interventions across diverse populations and settings.  
   1 2 3 4 5 N/A

Clinical Supervisor Signature: ___________________________ Date: __________

LEADERSHIP AND ADVOCACY

24. Demonstrates the ability to provide leadership or contribute to leadership efforts of professional organizations and/or counseling programs.  
   1 2 3 4 5 N/A

25. Demonstrates the ability to advocate for the profession and its clientele.  
   1 2 3 4 5 N/A

Faculty Signature: ___________________________ Date: __________

26. OVERALL PERFORMANCE  
   1 2 3 4 5 N/A
MAJOR STRENGTHS

OPPORTUNITIES FOR CHANGE AND GROWTH

GRADE RECOMMENDATION (Please include a brief explanation of grade.)

(    ) Credit  (     ) Noncredit

Site Supervisor Signature: ________________________________ Date: __________

Student Signature: ________________________________ Date: __________

University Instructor Signature: ________________________________ Date: __________
Texas A&M University-Corpus Christi  
College of Education  
Department of Counseling and Educational Psychology  
Doctoral Program

CNEP 6395_________6396 (1)_________6396 (2)_________  
Please indicate semester and year.

FINAL EVALUATION OF PRACTICUM/INTERNSHIP STUDENT  
BY UNIVERSITY INSTRUCTOR

Student Name: ___________________________ Date: __________________

Practicum/Internship Site: ________________________________

Site Supervisor: ________________________________

University Instructor: ________________________________

In addition to advanced counseling practice, doctoral students may be working in the following areas during the doctoral practicum/internship semesters: professional leadership roles in counselor education and school counseling, supervision, consultation, teaching/training, research/evaluation, program development, technical competence. Areas of focus are identified in an individualized practicum/internship plan proposed by the student and approved by the university instructor.

Please briefly describe practicum/internship accomplishments:
Please circle **Doctoral** student's overall skill/performance level by circling the appropriate rating:

(1) low  (2) fair  (3) good  (4) very good  (5) excellent

Comments and observations:

GRADE RECOMMENDATION (Please include a brief explanation of grade.)

( ) Credit  ( ) Noncredit

Student Signature:_________________________ Date:______________

University Instructor Signature:_________________________ Date:______________