Texas A&M University - Corpus Christi
College of Nursing and Health Sciences

NURS 5362 Leadership Theories in Nursing Practice

Syllabus

Summer 2016

FACULTY: Yolanda Keys

OFFICE: Island Hall, 328c

OFFICE HOURS: By Appointment

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EMAIL: yolanda.keys@tamucc.edu

FAX: (361) 825-2484

CREDITS: semester hours (2:3)

COURSE DESCRIPTION:

Examines the relationship of leadership and management theory and processes to nursing practice in both urban and rural health care settings. The independent and interdependent functions of the nurse leader at various levels of decision making are identified and analyzed. Concepts basic to organizational functioning and role relationships within a transcultural framework are considered. A clinical laboratory experience provides students opportunities to analyze the effectiveness of leadership behaviors. The lecture component of this course is delivered through online technology. Laboratory hours must be completed in appropriate settings approved by clinical faculty.

Prerequisites: NURS5310 and NURS5314 or with permission of the Department Chair.
COURSE OBJECTIVES:

At the end of this course, the student will be able to:

1. Analyze current theories of management and leadership. (2)
   1.1 Differentiate between management and leadership
   1.2 Identify the current leadership theories that are effective in nursing.
   1.3 Apply nursing and non-nursing theories as they relate to nursing leadership.
   1.4 Compare the theories of change and their utilization of coordinating nursing care

2. Compare the theories of change and their utilization within nursing. (2, 7)
   2.1 Identify a theory of change that you can use effectively
   2.2 Identify effective and ineffective utilization of change

3. Synthesize the concepts of management, leadership and change in relation to the role of
   the professional nurse and nurse leader. (2, 7)
   3.1 Examine the philosophy and organizational framework of a nursing division
       within a health care agency.
   3.2 Compare various leadership and management styles utilized by nurses
   3.3 Utilize current research in nursing management.

4. Evaluate leadership and management behaviors useful in nursing (1, 7)
   4.1 Analyze the behavior of nurses in leadership and management roles and their
       effectiveness in health care systems
   4.2 Compare the expertise required of the nurse at different levels of management.
   4.3 Identify the responsibilities and accountabilities associated at the different levels
       of management

5. Demonstrate critical thinking strategies throughout the course (1)
   5.1 Demonstrate the ability to evaluate one’s self and the performance of peers and
       subordinates
   5.2 Demonstrate the ability to function as an effective team member.

6. Accept responsibility for independent professional judgments and behavior. (2)

REQUIRED TEXTS AND RESOURCES:

Required Texts

Rules and Regulations of the Texas Nurse Practice Act – website www.bne.state.tx.us/
Recommended Text

GUIDELINES FOR FORM AND STYLE OF WRITTEN ASSIGNMENTS

Students are expected to follow instructions associated with the assignments for this course. Students who are confused about an assignment should contact the appropriate faculty member(s) in a timely manner to ensure satisfactory completion of the assignment on the date it is due. Unless otherwise instructed, students should use the *APA Publication Manual, 6th Edition* as a reference for formatting and organizing written assignments.

COURSE REQUIREMENTS

1. Evidence of preparation for weekly class discussion is determined by participation. Because every student’s presentation grade will be based in part on the ability to engage classmates in discussion, it is imperative that students prepare for each class. Your classmates will depend on you.
2. Students are expected to have access to a computer that can support BlackBoard applications.
3. All email communication should occur through the BlackBoard structure. Students should review messages/discussions at least every 48 hours.
4. All assignments are due at 11:55 pm on the date indicated in the course schedule. Students should review the schedule throughout the semester to ensure that class assignments are completed correctly and by the due date. Please print a copy of your syllabus and the course schedule as a reference.
5. The nature of the content of this course may promote extensive debate during class discussion. Since students are assumed to be prepared for the discussions, everyone’s contributions will be considered knowledgeable contributions. Contributions should be made in a respectful manner and the discussion should be an orderly sharing of ideas. NO disrespect to classmates will be tolerated.
6. Professional information disclosed through course discussions is confidential and should not be shared with others outside the context of this course.
7. Students are expected to complete a course evaluation at the end of the course.
## COURSE GRADE COMPONENTS

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussion &amp; Participation</td>
<td>16</td>
</tr>
<tr>
<td>Team Agreement/ Peer Evaluation</td>
<td>4/5</td>
</tr>
<tr>
<td>Essay 1</td>
<td>15</td>
</tr>
<tr>
<td>Essay 2</td>
<td>15</td>
</tr>
<tr>
<td>Project</td>
<td>20</td>
</tr>
<tr>
<td>Clinical</td>
<td>25</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
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The grading scale for the College of Nursing and Health Sciences is:

- **A** = 90 – 100
- **B** = 83 – 89
- **C** = 75 – 82
- **D** = 67 – 74
- **F** = below 67

## CLASS SCHEDULE

The material in this syllabus and dates identified in the class schedule are subject to change. Students will be notified of changes in a timely manner.

Please see the Course Schedule link in BlackBoard for specific information.
Guidelines for Student Introduction Video (no points but everyone must participate)

You're in the elevator with the hiring manager of Dream-Job Hospital. As the door slides shut, you feel a combination of adrenaline and slight nausea: you've got 15 seconds, if that, to communicate your value as a potential employee in a compelling way — just 15 seconds to cram in a whole resume's worth of work and accomplishments and successes. There's so much you want to say, but your message has got to be crisp, tailored, to-the-point. Handle this one right, and you'll be the newest member of the Dream-Job team. What are you supposed to say?

The purpose of this activity is to stimulate reflection about your current professional goals, your professional attributes that promote goal achievement, and an honest appraisal of at least one challenge you face as you pursue your goals. This activity should help you meet Objective 1 for the course.

For this assignment you will create your own video. You may use any kind of movie file but I prefer that you put it on YouTube. DO NOT FREAK OUT!!!

I realize that this assignment may frighten some of you - but be open-minded and give it a try.

Notice this assignment is not graded but everyone must make the effort. Skype Interviews are becoming more common and you never know - you may be asked to submit a video of yourself for a job interview or create a patient safety video some day!!!!

Write and PRACTICE your elevator speech. Yes – your classmates will be able to see your video – so take this seriously. Try to be positive, poised and professional 😊

Be sure to include the following:

- Introduce yourself and identify your current nursing position.
- Identify a career goal. Follow up with a statement or question -“I have experience in the area of …” or “ I would like to know more about opportunities in… “
- Describe why you chose to get your MSN
Submitting your video:
Using YouTube is the easiest way to allow your classmates to 'meet you'.

- You will need to create a YouTube account (How to create a YouTube account: click here – or JUST GOOGLE IT)
- You can set the privacy setting so that it is not publicly available.
  1. On the YouTube homepage, select the drop down arrow on the “Upload” button and choose “video manager”
  2. On the next page, choose “info and settings” from the “edit” button drop down menu next to the video you want to manage
  3. On the next page choose the drop down menu under “privacy” settings to set the video to
     - Public – anyone can see it
     - Private – only people you approve can view
     - Unlisted – anyone with the link can view – USE THIS SETTING!
- Find a teenager to help you! Play around with it and have fun. :)
- You can also Google other websites for tips. Most students use their phones or webcams. The quality does not have to be fantastic
- **When you've uploaded your video to YouTube - copy the link (URL) and post in the discussion area so we can learn more about you.**

Guidelines & Criteria for the Team Agreement – **TEAM PROJECT**

By identifying and agreeing upon ground rules at the beginning of the course, teams minimize the risk of conflict and facilitate task completion. Ground rules may pertain to reaching agreement about meeting times, meeting protocol, team roles (e.g., agenda building, meeting facilitation, record-keeping, etc.), notifications, assignment responsibilities, and other task and maintenance issues. Members are also encouraged to discuss the best ways to contact one another and limits on contact.

Please use the following criteria to describe how your team will function. The form should be submitted to the instructor for review by the due date. Revisions may be necessary to promote smooth team functioning:
### CRITERIA

1. **Identify each member’s role taking into account the person’s strengths and weaknesses:**
   - a. Will the team have a leader and if so, who this will be, or will this role be rotated?
   - b. How will work be distributed? Who is the designated backup?
   - c. Who will post team assignments?

2. **Ground rules:**
   - a. Are there any known problems or problematic dates/times that need to be considered?
   - b. When and how will the team “meet” or communicate with each other? How often?
   - c. How will different versions of an assignment be handled?

3. **Conflict management strategies:**
   - a. How will team members provide constructive feedback to each other?
   - b. How will team members handle work that is sub par, incomplete, or not done?

The final document should contain the TEAM’s name. The filename should also include the TEAM’s name. All files must be compatible with Microsoft Word. Students should submit this assignment for evaluation using the appropriate assignment link within the BlackBoard shell on the due date indicated in the course schedule.

**At the end of the course – each team member will complete a ‘Peer Evaluation’ form. This form will be available under the ‘Course Content’ link.**
WEEK 2

Guidelines for Student On-line Discussion – worth 4 points each

In order to demonstrate understanding of material – discussion forums will be used. For each discussion a designated group will be assigned to work together to develop a comprehensive narrative in response to a question posed by the course instructor. This narrative should be posted no later than **Thursday** of the respective week.

Students not assigned to address the weekly question are expected to actively engage with their classmates in the discussion. Active engagement requires at least two postings. The response may build on other student comments but each student’s response must contain a unique contribution to the discussion.

**For the initial posting each GROUP should:**

1. Review the question and corresponding assigned readings.
2. Work with group members to develop a comprehensive narrative response.
3. Cite the article/researcher/author of the literature that provides the basis of your thoughts. Graduate level work is scholarly work and conclusions or observations that you make about a topic should be supported from literature.
4. Group members are not required to post further for their assigned week, but may certainly do so in order to more actively engage with classmates.

**Grading Criteria for Discussion Narrative**

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<td>Articles/researchers/authors of the literature that provides the basis of the narrative are cited</td>
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**In response, each STUDENT should:**

1. Identify the point made in the question or post that you will be commenting on. You can do this by restating a portion of the discussion message associated with your response. You can use quotation marks to designate another person’s comments in your message.
2. Make a unique contribution that demonstrates you understand the content, you have considered the other person’s position about the topic, and stimulates further discussion. 
   *Replies such as “I agree” or “You are right” are not considered quality responses.*
3. Cite the article/researcher/author of the literature that provides the basis of your thoughts. Graduate level work is scholarly work and conclusions or observations that you make about a topic should be supported from literature.

**Grading Criteria for Discussion Response**

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**Note:** You will receive a 0 for discussion if you do not participate during the week that a discussion topic is posted. You cannot contribute once the folder is closed. *DO NOT SEND MESSAGES RELATED TO FOLDER TOPIC TO GENERAL DISCUSSION AREAS.*
WEEK 3 - Guidelines for Essay 1 - Trait Approach

a) Write a descriptive paper about a contemporary leader (someone you know personally or a public figure) and the leadership traits you think this person demonstrates.
b) Students should use specific examples to support their argument that the leader exhibits these traits. Students should then comment the extent to which the traits are supported by supporting evidence in the literature.
c) Elaborate on a trait that you see as missing or deficient in your chosen leader. How can this trait be developed? Demonstrated to others?
d) Students should conclude with an explanation of how the trait approach provides a useful way to understand leadership.

To complete this assignment, students should:
• analyze the required readings up to the assignment due date and any other materials relevant to the topic
• briefly define the traits/concepts that are discussed in the essay
• comment on the extent to which the principles presented in the readings are supported by supporting evidence in the literature.

The essay should adhere to APA format. That means, it should not be written in first person. Ideas should be linked through cohesive paragraphs and should include citations and references as evidence that a student’s position is supported in the scholarly literature. Students should include their name in the filename as follows (E1KeysY) and submit the completed document for evaluation through the BlackBoard Assignment tool by the scheduled due date listed in the course schedule.

Calibrated Peer Review may be used – more details to follow.

The quality of your essays will be evaluated on the following criteria:

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<tr>
<td>Thorough introduction of essay topic</td>
<td>2</td>
</tr>
<tr>
<td>Detailed description of chosen leader</td>
<td>4</td>
</tr>
<tr>
<td>Definition and supporting evidence for selected traits</td>
<td>3</td>
</tr>
<tr>
<td>Conclusion on the trait approach and leadership</td>
<td>2</td>
</tr>
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WEEK 4

Guidelines for Student On-line Discussion – worth 4 points each

In order to demonstrate understanding of material – discussion forums will be used. For each discussion a designated group will be assigned to work together to develop a comprehensive narrative in response to a question posed by the course instructor. This narrative should be posted no later than Thursday of the respective week.

Students not assigned to address the weekly question are expected to actively engage with their classmates in the discussion. Active engagement requires at least two postings. The response may build on other student comments but each student’s response must contain a unique contribution to the discussion.

For the initial posting each GROUP should:

1. Review the question and corresponding assigned readings.
2. Work with group members to develop a comprehensive narrative response.
3. Cite the article/researcher/author of the literature that provides the basis of your thoughts. Graduate level work is scholarly work and conclusions or observations that you make about a topic should be supported from literature.
4. Group members are not required to post further for their assigned week, but may certainly do so in order to more actively engage with classmates.

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1. Identify the point made in the question or post that you will be commenting on. You can do this by restating a portion of the discussion message associated with your response. You can use quotation marks to designate another person’s comments in your message.

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**WEEK 5**

Please use this week to immerse yourself in the assigned material, explore current literature and prepare your essay. 
WEEK 6 - Guidelines for Essay 2

For this scholarly paper, students will choose a leadership model from Chapter 4 of the Crowell text to describe and apply it to a health-care leadership situation. Use of original sources and relevant journal articles is required.

The essay should include:

- a brief statement of the major theme in the relevant readings
- a presentation of the conclusions about the chosen model
- comments on the extent to which the principles presented in the model are supported by supporting evidence in the literature.

The essay should adhere to APA format. That means, it should not be written in first person. Ideas should be linked through cohesive paragraphs and should include citations and references as evidence that a student’s position is supported in the scholarly literature. **Students should include their name in the filename as follows (E2KeysY)** and submit the completed document for evaluation through the BlackBoard Assignment tool by the scheduled due date listed in the course schedule.

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The quality of your essays will be evaluated on the following criteria:

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<td>Explanation of the selected leadership model provided early in paper</td>
<td>4</td>
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<tr>
<td>Detailed explanation of situation under discussion</td>
<td>4</td>
</tr>
<tr>
<td>Logical presentation of ideas and use of relevant journal articles</td>
<td>3</td>
</tr>
<tr>
<td>APA formatting and writing quality</td>
<td>2</td>
</tr>
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WEEK 8

Team Project

Read the “Case for Complexity” on p. 124 of the Crowell text. The clinical nurse specialist (CNS) worked with a nursing unit manager and assessed the conditions for self-organization, the container, significant differences, and transforming exchanges.

Using the Complex Adaptive model (p. 115) OR the Positive Deviance strategy (p. 125), describe a situation in your work environment where a change is needed, and suggest some interventions.

Present your information in a 10-20 slide PowerPoint.

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<td>Introduce the change(s) to be made</td>
<td>4</td>
</tr>
<tr>
<td>Briefly introduce the framework you will use</td>
<td>2</td>
</tr>
<tr>
<td>Describe implementation of the framework</td>
<td>5</td>
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<tr>
<td>Suggest some interventions to address the needed change</td>
<td>4</td>
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<tr>
<td>Summarize the situation and provide an assessment of the usefulness of your chosen framework</td>
<td>5</td>
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Students should include their Group’s name in the filename and submit the completed document for evaluation in the appropriate BlackBoard discussion thread by the scheduled due date listed in the course schedule.
Week 9

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Clinical Laboratory Requirements

The clinical component of NURS 5362 has been designed to foster leadership development for nurses who are likely to assume positions with substantial change agent and system management responsibilities. The clinical experience provides students an opportunity to observe the contextual factors that influence leadership behavior and to mimic behaviors modeled by expert nurses in leadership positions. The clinical component is directly connected to the seminar/lecture component of the course. Each component contributes to the student's ability to meet course objectives. The clinical experience should refine student skills used to:

1. Analyze personal attributes that contribute to effective leadership.
2. Describe the relationship between an expert leader's philosophy of human behavior and the leader's preferred leadership style.
3. Critically examine the effectiveness of various leadership styles on program or patient outcomes.
4. Demonstrates principles of leadership in professional practice and in the student role.
5. Summarize the relationship between leadership behaviors and organizational culture.
6. Describe the influence of contextual characteristics on a leader's potential effectiveness as a change agent in a specific setting.
7. Describe the role of policies and regulations as support structures in the management of employee work behaviors.
8. Describe and discuss the potential impact of complexity theory on current healthcare leader's and on the healthcare system.

The clinical component of the course is designed to provide 45 hours of observation experience for the student during the summer term. The student is responsible for finding a preceptor in a management/administrative position (not a direct supervisor) that is willing to work with the student and the clinical instructor in providing an observation experience that will enhance the student's understanding of the course content. All students must complete and submit to the clinical instructors a Preceptor Agreement before they start their clinical laboratory experiences. Students should review the Clinical Guidelines posted in the course shell before they initiate the Preceptor Agreement.

Clinical Hours should be logged between June 1, 2015 and July 30, 2015.

Hours cannot be logged until the preceptor agreement has been received by TAMUCC Faculty.
Clinical Log Format

Students will use the clinical laboratory to meet the clinical objectives listed above. A clinical log provides students opportunities to share their activities with their clinical instructor and to demonstrate they have achieved the clinical objectives. The log entries should address these objectives at least once during the semester. The clinical log is graded by the clinical instructor and is 25% of the course grade. Clinical instructors will provide students with grading criteria for the logs.

The clinical log should be submitted weekly through the appropriate assignment link

Weekly logs should contain concise information detailing the activities performed in the clinical setting for a specific number of clinical hours. References and readings enrich log entries and should be cited at the end of the journal entry in APA format. Include at least the following in each entry:

- Student Name
- Date/times spent in clinical setting as student
- Leadership activities and student role during the activities (include analysis and insight not just a listing of daily activities)
- One significant insight or Pearl of Wisdom from the day and how student will use it in practice
- Areas of further study needed to better understand issues that occurred during the clinical experience.
- Additional Comments

The first journal entry ONLY should contain details about the organization where each student is completing the Leadership Theories in Nursing clinical. These details should include a description of the organization’s mission, philosophy, and goals.

A form is available under the “Clinical Information” Link.
POLICIES:

Evaluation Input From Students

The faculty of the College of Nursing and Health Sciences places great value on evaluative input from students. Evaluation of courses, instructors and clinical facilities provides the College with important data which is used to strengthen the program. Data is analyzed as to trends and themes and is important to curriculum and sequencing decisions. All evaluations for courses posted are online. The online mechanism allows us the opportunity to tabulate and store information in order to analyze trends within the curriculum. Please be assured that this information is secured and not released until after grades are submitted. No names are available to faculty. In order to garner some reliability and validity, the College must have representative data from the student population. That representation, based on the literature, has been set at 70%. The College is anticipating that students will thoughtfully participate in the evaluation process which will assist the faculty with the growth of the program. A link to evaluations will be available on Blackboard toward the end of the semester. Thank you in advance for your assistance with the evaluation process.

Academic Integrity and Honesty

It is expected that University students will demonstrate a high level of maturity, self-direction, and ability to manage their own affairs. Students are viewed as individuals who possess the qualities of worth, dignity, and the capacity for self-direction in personal behavior. University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to a penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, forgery, or plagiarism. (Plagiarism is intentionally, knowingly, or carelessly presenting the work of another as one’s own). Please see the following sites for additional information:

   University Student Handbook and Code of Conduct:  http://www.tamucc.edu/~students
   University catalog related to academic integrity and honesty:  http://catalog.tamucc.edu/

Students with Disabilities

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Disability Services Office at 361.825.5816 or visit the office in CCH 116. If you are a returning veteran and are experiencing cognitive and/or
physical access issues in the classroom or on campus, please contact the Disabilities Services office for assistance at (361) 825-5816

Title IX

As part of the Texas A & M Corpus Christi University policy, pregnant students are urged to contact the Title IX office for facilitation of academic issues impacted by pregnancy, delivery and subsequent complications. Contact information: Mr. Samuel Ramirez, Title IX Coordinator or Ms. Rosie Ruiz, Deputy Title IX Coordinator (825-5826).

Grade Appeals Process

The College of Nursing and Health Sciences (CONHS) adheres to the University’s student grade appeal procedures described in Section 13.02.99.C2.01 (revised May, 2013) and follows those guidelines. See http://academicaffairs.tamucc.edu/Rules_Procedures/ for the University procedure and see http://conhs.tamucc.edu/shb/ for the CONHS process identified in the Student Handbook.

Support Services

Students are encouraged to seek faculty assistance in accessing University Services, including tutoring, health services, personal counseling, degree counseling, financial aid, learning resources, job/work placement, career guidance, and computer/technical support/instruction. If a student is interested in other support services provided by the University, the student is encouraged by the College of Nursing and Health Sciences and the University to seek these services.