I. **Office Hours:** If these arrangements do not meet your needs, please let me know so that we can establish a mutual time to meet. **If you have general questions about the course content, you are expected to post your question to the Bb Discussion Forum titled Q&A.** You are expected to check this forum first to seek answers for commonly asked questions. I will respond to all questions posted on the forum within a day, but likely sooner. If you are having problems with assignments and readings after checking the forum, please email me directly.

II. **Course Description and Rationale**

This course serves as a basic course that deals with how teachers manage their classrooms and motivate the students to be the best they can be. Course activities include readings from the textbooks, discussion forums so that students can interact with each other, group work, written assignments and other forms of learning and interaction. The goal of the course is to enable students to become excellent teachers in the State of Texas.

Classroom Management and the Student is a graduate level course that provides the students with information and practice in the dimensions and complexities of teaching. This course also provides the student with a foundational knowledge of classroom management, and the role of a teacher. What outstanding teachers do in the classroom will be the overarching theme of this course.

**Course Format**

This class will be on-line and will last 7 weeks. A new unit will be presented each week during our WebEx class meeting, so it is important that you keep up with the work as it is assigned. If any you have trouble using on-line classes a student tutorial is available on the Island Online website http://iol.tamucc.edu and the island helpdesk phone number is 361-825-2825.

III. **Required, Supplemental and Optional Course Materials**


IV. **§149.1001. Teacher Standards.**

(1) Standard 1--Instructional Planning and Delivery. Teachers demonstrate their understanding of instructional planning and delivery by providing standards-based, data-driven, differentiated instruction
that engages students, makes appropriate use of technology, and makes learning relevant for today's learners.

(2) Standard 2—Knowledge of Students and Student Learning. Teachers work to ensure high levels of learning, social-emotional development, and achievement outcomes for all students, taking into consideration each student's educational and developmental backgrounds and focusing on each student's needs.

(3) Standard 3—Content Knowledge and Expertise. Teachers exhibit a comprehensive understanding of their content, discipline, and related pedagogy as demonstrated through the quality of the design and execution of lessons and their ability to match objectives and activities to relevant state standards.

(4) Standard 4—Learning Environment. Teachers interact with students in respectful ways at all times, maintaining a physically and emotionally safe, supportive learning environment that is characterized by efficient and effective routines, clear expectations for student behavior, and organization that maximizes student learning.

(5) Standard 5—Data-Driven Practice. Teachers use formal and informal methods to assess student growth aligned to instructional goals and course objectives and regularly review and analyze multiple sources of data to measure student progress and adjust instructional strategies and content delivery as needed.

(6) Standard 6—Professional Practices and Responsibilities. Teachers consistently hold themselves to a high standard for individual development, pursue leadership opportunities, collaborate with other educational professionals, communicate regularly with stakeholders, maintain professional relationships, comply with all campus and school district policies, and conduct themselves ethically and with integrity.

Statutory Authority: The provisions of this §149.1001 issued under the Texas Education Code, §21.351.
Source: The provisions of this §149.1001 adopted to be effective June 30, 2014, 39 TexReg 4955.

V. Pedagogy and Professional Responsibilities Domains and Competencies

Domain I-Designing Instruction and Assessment to Promote Student Learning

Competency 002 – The teacher understands student diversity and knows how to plan learning experiences and design assessments that are responsive to differences among students and that promote all students’ learning.

Competency 003 – The teacher understands procedures for designing effective and coherent instruction and assessment based on appropriate learning goals and objectives.

Competency 004 – The teacher understands learning processes and factors that impact student learning and demonstrates this knowledge by planning effective, engaging instruction and appropriate assessments.

Domain II-Creating a Positive, Productive Classroom Environment

Competency 005 – The teacher knows how to establish a classroom climate that fosters learning, equity, and excellence and uses this knowledge to create a physical and emotional environment that is safe and productive.

Competency 006 – The teacher understands strategies for creating an organized and productive learning environment and for managing student behavior.

Domain III-Implementing Effective, Responsive Instruction and Assessment

Competency 007 – The teacher understands and applies principles and strategies for communicating effectively in varied teaching and learning contexts.
Competency 008 – The teacher provides appropriate instruction that actively engages students in the learning process.

Competency 009 – The teacher incorporates the effective use of technology to plan, organize, deliver, and evaluate instruction for all students.

Competency 010 – The teacher monitors student performance and achievement; provides students with timely, high-quality feedback; and responds flexibly to promote learning for all students.

Domain IV-Fulfilling Professional Roles and Responsibilities

Competency 011 – The teacher understands the importance of family involvement in children’s education and knows how to interact and communicate effectively with families.

Competency 012 – The teacher enhances professional knowledge and skills by effectively interacting with other members of the educational community and participating in various types of professional activities.

VI. TExES Competencies

The beginning teacher will:

• incorporate instructional strategies through providing opportunities for students to participate actively and successfully by:
  o varying activities
  o interacting with students in different formats, when appropriate
  o soliciting participation
  o extending student responses
  o providing appropriate wait time
  o implementing the lesson at an appropriate level of difficulty
  o using higher level questioning

(TExES I.001, I.004, II.008; Proficiencies I.1, II.3, II.4, II.5, IV.2)

• evaluate and provide feedback on student progress during instruction through:
  • communicating learning expectations
  • monitoring students’ performances as they engage in learning
  • reinforcing correct responses/performances
  • providing corrective feedback or clarifying
  • re-teaching using a different strategy, as appropriate

(TExES I.001, I.002, I.003, I.004, II.010; Proficiency II.3)

• maximize the amount of time available for instruction by:
  • beginning promptly/avoiding wasted time at the end of the instructional period
  • implementing appropriate sequence of activities
  • maintaining appropriate pace
  • maintaining focus
  • keeping students engaged

(TExES I.003, I.004, III.008; Proficiency II.3)

• managing student behavior by:
  • specifying expectations for class behavior
  • applying rules consistently and fairly
(TEExES II.005, II.006; Proficiency II.1)
• present subject matter to teach for cognitive, affective, and/or psychomotor learning
• beginning instruction/activity with an appropriate introduction
• presenting information in an appropriate sequence
• relating content to prior or future learning
• providing for definitions of concepts and description of skills and/or attitudes and interests
• providing elaboration of critical attributes of concepts, skills, and/or attitudes and interests
• stressing the generalization, the principle, the rules as a relationship between or among concepts, skills, or attitudes/interests
• providing opportunities for application of knowledge learned
• closing instruction through assessing students’ knowledge of the objective

(TEExES I.001, I.002, I.003, I.004; Proficiencies I.1, I.2, II.4, II.5)
• use effective communication skills by:
  • making no significant errors in content
  • explaining content and/or learning tasks clearly
  • using correct grammar
  • using accurate language
  • demonstrating skill in written communication
  • using appropriate vocal delivery

(TEExES III.007; Proficiencies I.1, IV.2)
• create a learning environment by using strategies to motivate students to learn through:
  • relating content to student interests/experiences
  • challenging students by using higher level thinking/problem solving skills

(TEExES I.001, I.002, I.004; Proficiencies I.2, II.3, II.5, III.1)
• maintaining a supportive environment by:
  • avoiding sarcasm and negative criticism
  • establishing a climate of courtesy and respect
  • encouraging slow and reluctant students
  • establishing and maintaining a positive rapport with students

(TEExES I.001, I.002, II.005; Proficiencies I.2, II.2, III.1, IV.3)
• demonstrate enthusiasm for teaching by:
  • employing varied expressions
  • demonstrating varied voice intonation

(TEExES III.007; Proficiency II.5)
• exhibit improvement in instructional techniques during each observation

(TEExES IV.012; Proficiency IV.4)
• apply learning principles in the classroom

(TEExES III.008; Proficiency I.1)
• analyze and reflect upon teaching performance

VII. Technology Competencies
Standard I. All teachers use and promote creative thinking and innovative processes to construct knowledge, generate new ideas, and create products.

Standard II. All teachers collaborate and communicate both locally and globally to reinforce and promote learning.

Standard III. All teachers acquire, analyze, and manage content from digital resources.

Standard IV. All teachers make informed decisions by applying critical-thinking and problem-solving skills.

Standard V. All teachers practice and promote safe, responsible, legal, and ethical behavior while using technology tools and resources.

VIII. Student Learning Objectives

A. Develop a well-informed perspective of teaching as a profession
B. Increase understanding of classroom management and how it affects students
C. Increase knowledge of organizational skills that are to be used in the classroom.
D. Gain experience in promoting a positive student learning environment

Course objectives:

A-1. Formulate a pedagogically sound and personally comfortable classroom management plan.
B-1. Summarize and discuss applications of developmental, behavioral and cognitive learning theories and how they affect student behavior
B-2. Summarize and discuss the critical role of acceptable student behavior in the teaching/learning process
C-1. Utilize Bloom’s taxonomy to develop a range of appropriate written instructional objectives having to do with student behavior
C-2. Incorporate the Texas Essential Knowledge and Skills (TEKS) into lesson planning
C-7. Plan management strategies that are designed to meet students’ special learning needs

IX. Instructional Methods and Activities

The major topics to be considered are:

- Classroom Management
- Classroom Organization
- Learner-Centered Knowledge
- Learner-Centered Instruction
- Equity in Excellence for all Learners
- Learner-Centered Communication
- Learner-Centered Professional Development

Methods and activities for instruction include:

This course will be delivered on-line course and will meet weekly via WebEx. It will involve readings from the required text book and online sources; you are expected to read the entire textbook, although selected chapters will be assigned. These readings will inform the course activities, discussions, quizzes, and reflections. You will utilize the online Classroom Management Simulations via the Pearson MyEducationLab to gain experience reflecting on teaching aligned to the course topics. This course is reading intensive, and...
therefore it is critical that the assigned chapters are read carefully in order participate in discussion forums, complete activities, write reflections, analyze teaching, and complete quizzes.

X. Assignments/Calendar

These are the topics that will be covered during each week. You must read the corresponding text BEFORE each week. In other words, on the first day of class, be prepared to address the first chapter.

Your assignment due dates are posted in the Bb calendar, and you are expected to subscribe to the calendar and refer to it if you have questions about any due date.

A specific class agenda will be posted on Bb.

XI. Evaluation and Grade Assignment and Overview of Course Requirements

All work will be submitted online via Bb, although it is expected that you will work on and access documents in the GoogleDrive. It is important that you read each assignment carefully to be sure that you submit it correctly, completely, and on time. Due to the condensed timeline for this course, it is imperative that you turn in all assignments when they are due. Late work will not be accepted unless your experience extenuating circumstances, and if so, you must contact Dr. Reinhardt immediately to make alternative arrangements.

This course begins on a Tuesday, therefore, for the purpose of this course, a week runs from Tuesday through Monday.

As a graduate level course, your leaning is based on the assumptions that:

- You will read all assigned reading materials and watch all videos.
- You will raise relevant questions, contribute relevant observations to the topic being considered, and reflect on the content and activities of the course via Discussion Forum and the MyEducationLab.
- Your participation will reflect prior completion of reading assignments.

1. Attendance
   - We will meet as a class weekly on Thursdays to collaborate and discuss relevant course topics. You will be expected to participate synchronous activities with your peers in order to foster your understanding of planning, teaching, and learning processes.

2. Active Participation
   - Discussion Forums – Initial Post Due Tuesday / Response to Classmate Due Thursday
   You are expected to participate and share the initiation of intellectual dialogue and to guide yourself and your classmates, in the dissemination, analysis, and creation of course relevant information. In particular, you must maintain communicative visibility when engaged in an online discussion forum. You must not rely on others to carry online dialogue. Everyone must proactively contribute to these discussions.

   - MyEducationLab Classroom Management Simulations – Due Mondays
You will watch and respond to videos of high quality teaching aligned with the course topics. The MyEducationLab is part of your textbook, and you will find instruction to access these simulations in the “MyEducationLab” link on the Bb homepage.

- Creating Classroom Behavioral Expectations
- Helping All Students Believe They Can Achieve
- Developing Positive Teacher Student Relationships with All Students
- Creating an Effective Classroom “Discipline” Policy
- Responding to Mildly Disruptive Behavior
- Effectively Handling Transitions
- Responding to Students’ Failure to Follow Classroom Expectations
- Dealing with Situations Where Students Are Being Bullied/Harassed
- Understanding “Triggers” for Unproductive Student Behavior, and Preventing this Behavior
- Developing Behavior Change Plans for Students Who Demonstrate Serious and /or Persistent Disruptive Behaviors

3. Classroom Management Plan – **Due Mondays**

Your Classroom Management Plan will be a digital collection of artifacts that demonstrate your knowledge of the facets of classroom management. You will be requires to create a simple web page using GoogleSites or any other platform you feel comfortable using. Overall, there are three parts to the Management Plan, but it is not necessary that you complete them in any particular order. The assignment requires the following artifacts:

- An account of your activities for the first three days of class (60 points)
- Development of three “Getting Acquainted” activities (30 points)
- An introductory letter to parents (10 points)
- A written classroom management philosophy (20 points)
- A rendering of your classroom arrangement and analysis (20 points)
- A written example and analysis of your Incentive System (20 points)
- A letter to communicate student academic struggles (20 points)
- A letter to communicate student persistent misbehavior (20 points)

You will have your website shell complete by Monday of Week 1, and four items are due Monday of Week 3 and four artifacts are due Monday of Week 4. You will each be responsible for a Peer Review of a partner’s website. This Peer Review will be due by Monday of Week 4.

4. **Quizzes – Due Fridays**

- **Syllabus Quiz**
  Based on your understanding of the course syllabus, which is located in Bb. **Due July 5, 2016**

- **Online Chapter Quizzes**
  After each class meeting, you will complete a quiz related to course readings located on Bb. Your quizzes are located under “Assignments & Assessment” in Bb.
Evaluation Procedures and Grading Scale

**All work will be submitted online via Bb.** You will complete assignments in MyEducationLab (Classroom Management Simulations), the GoogleDrive, and on your website, but **it will only be graded if you submit it to Bb.** It is important that you read each assignment carefully to be sure that you submit it correctly, completely, and on time. Due to the condensed timeline for this course, it is imperative that you turn in all assignments when they are due. Late work will not be accepted unless your experience extenuating circumstances, and if so, you must contact Dr. Reinhardt immediately to make alternative arrangements.

As a teacher, you will be judged by parents, other teachers, your administration and the public in your actions, your speech, and your writing. It is vital to strive for excellent in communication in all areas.

In this course, you will always be graded on the quality of your writing. You are a model for our profession and your expertise in written communication is paramount. Seek assistance from the **Center for Academic Student Achievement** to improve your skills.

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Graded Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance</td>
<td></td>
</tr>
<tr>
<td>WebEx Meetings on Thursday 10 points each, 5 meetings</td>
<td>50</td>
</tr>
<tr>
<td>Active Participation</td>
<td></td>
</tr>
<tr>
<td>Discussion Forum 30 points each, 12 initial posts/12 replies</td>
<td>360</td>
</tr>
<tr>
<td>MyEducationLab Classroom Management Simulations 50 points each, 10 simulations</td>
<td>500</td>
</tr>
<tr>
<td>Peer Review of Classroom Management Plan 50 points</td>
<td>50</td>
</tr>
<tr>
<td>Classroom Management Plan</td>
<td></td>
</tr>
<tr>
<td>Eight artifacts in a digital portfolio Varies</td>
<td>200</td>
</tr>
<tr>
<td>Quizzes</td>
<td></td>
</tr>
<tr>
<td>Syllabus &amp; Bb Quiz 40 points</td>
<td>40</td>
</tr>
<tr>
<td>Online Chapter Quizzes 50 points, 4 quizzes</td>
<td>200</td>
</tr>
<tr>
<td>Total</td>
<td>1400</td>
</tr>
</tbody>
</table>
Grading scale:

<table>
<thead>
<tr>
<th>QUALITY OF WORK</th>
<th>LETTER GRADE</th>
<th>PERCENT RANGE</th>
<th>POINT RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exemplary</td>
<td>A</td>
<td>93% -100%</td>
<td>1300-1400</td>
</tr>
<tr>
<td>On-Degree Level Work</td>
<td>B</td>
<td>85% -92%</td>
<td>1200-1299</td>
</tr>
<tr>
<td>Minimal/ Needs Improvement</td>
<td>C</td>
<td>75% -84%</td>
<td>1050-1199</td>
</tr>
<tr>
<td>Poor/ Attempted And Submitted</td>
<td>D</td>
<td>65% -74%</td>
<td>900-1049</td>
</tr>
<tr>
<td>Failure</td>
<td>F</td>
<td>64% or below</td>
<td>0-899</td>
</tr>
</tbody>
</table>

XII: University Policies and Procedures

You must review and acknowledge each of the course policies located in the “Welcome & Course Policies” section of Bb.

a. Academic Integrity/Plagiarism
University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, falsification, forgery, complicity or plagiarism. (Plagiarism is the presentation of the work of another as one's own work.) In this class, academic misconduct or complicity in an act of academic misconduct on an assignment or test will result in failure. See website http://judicialaffairs.tamucc.edu/.

b. Disability Statement
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in CCH 116. See website http://disabilityservices.tamucc.edu/.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

c. Dropping a Class
I hope that you never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. Please consult with me before you decide to drop to be sure it is the best thing to do. Should dropping the course be the best
course of action, you must initiate the process to drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation WILL NOT automatically result in your being dropped from the class. Check the university academic calendar website for dates related to dropping a class with an automatic grade of "W" this term. See website http://www.tamucc.edu/academics/academic_cal.html.

d. Preferred methods of scholarly citations
Publication Manual of the American Psychological Association, Sixth Edition is the method for citations within papers. You can find a style guide for APA at https://owl.english.purdue.edu/owl/resource/560/01/

e. Classroom/professional behavior
All students are expected to act in a responsible manner with consideration of fellow students and toward TAMU-CC faculty and staff members. Specific rules and information is available in the TAMU-CC Student Handbook and available through the website http://judicialaffairs.tamucc.edu/studentcofc.html.

f. Statement of Academic Continuity
In the event of an unforeseen adverse event, and classes could not be held on the campus of Texas A&M University–Corpus Christi; this course would continue through the use of Blackboard and/or email. In addition, the syllabus and class activities may be modified to allow continuation of the course. Ideally, University facilities (i.e., emails, web sites, and Blackboard) will be operational within two days of the closing of the physical campus. However, students need to make certain that the course instructor has a primary and a secondary means of contacting each student.

g. Grade Appeals
As stated in University Rule 13.02.99.C2, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Rule13.02.99.C2, Student Grade Appeals, and University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures.

These documents are accessible through the University Rules Web site at http://www.tamucc.edu/provost/university_rules/index.html. For assistance and/or guidance in the grade appeal process, students may contact the Office of Student Affairs.
h. SACS statement
Also See the Guidelines and Policies area for University policies on grading, academic honesty, and accessibility. Also see the Guidelines and Policies area for more detailed information about faculty and student guidelines for online courses, including student participation, faculty accessibility, faculty feedback, late assignments, and grades of Incomplete.

Classroom access is strongly recommended for students enrolled in this teacher education degree program. *Educators who do not have such access must find a student or group of students to work with when asked to apply their new knowledge and reflect on the results.* Students without classroom access will not be given alternative assignments.

Writing Across the Curriculum
Texas A&M University – Corpus Christi is committed to high academic literacy standards. To develop these skills in candidates, this course has a strong emphasis on written assignments. All assignments are expected to meet the following standards:

i. Clear central idea carefully and coherently developed with intended emphasis
ii. Correct grammar; no persistent mechanical errors
iii. Neat appearance with evidence of having been carefully proofread
iv. Academic integrity and honesty
v. Full documentation of research work
vi. References cited using APA style (except in Discussion postings in online classrooms). A *Pocket Guide to APA Style* is one of the recommended text that should be purchased to help with success in writing. You may also visit the following website for more information on APA style: [http://www.apastyle.org/](http://www.apastyle.org/)

Please note that although academic standards are expected in all submitted assignments and formal discussions, candidates will not be graded on other written contributions to the course, such as informal questions, comments, and additional discussions that candidates may choose to begin. *Slightly revised again by Dr. Frank Lucido, Associate Dean of College of Education, 1/20/2014.*

i. Classroom Participation
In accordance with US Department of Education guidance regarding class participation, The Texas A&M System requires that all students submit their required Week 1 assignments within each course(s) during the first 7 calendar days of class. The first calendar day of class is the official start date of the course as posted on your academic page.

**Assignments submitted prior to the official start date will not count toward your participation.**

**Financial aid may be negatively affected if class participation as defined above is not met.**

If you have any questions about your assignments, or you are unable to complete your assignments, please contact your faculty member right away.
j. Nonacademic misconduct
The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either

i. The instructor’s ability to conduct the class,
ii. The inability of other students to profit from the instructional program, or
iii. Campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures.

k. Sexual misconduct

Sexual harassment of students and employers at Texas A&M University-Corpus Christi is unacceptable and will not be tolerated. Any member of the university community violating this policy will be subject to disciplinary action.
The knowledge bases that support course content and procedures include:


