THEA 4390 – JaniMester 2017  
Costume Crafts  
Monday – Friday 9am-1pm

Costume Studio Rm 214  
Center for the Arts  
ph. # (361) 825-3391

Instructor: Rosa M. Lazaro  
e-mail: rosa.lazaro@tamucc.edu  
ph. # (361) 825-2362

Office:  
BH 320

Office Hours:  
TBA & Also by Appointment

Studio Hours:  
TBA

Highly Recommended Text:  
From the Neck Up: An Illustrated Guide to Hatmaking, by Denise Dreher

Required Supplies:  
8” Fabric Shears  
Craft Shears  
8” Junk Shears  
Safety Glasses  
*Supplies are dependent upon your choice in project work.

Student Learning Outcomes:  
- The student will be able to identify, comprehend, and demonstrate practical  
  knowledge of tools, machines, and techniques practiced in a costume crafts  
  studio.  
- The student will recognize the different materials, chemicals and tools used in  
  costume crafts.  
- The student will know what the above items are best suited for and what type of  
  project they should be applied to.  
- The student will have basic crafting skills. These skills are gained by extensive  
  hands-on experience by working on projects in the costume studio.  
- The student will have the ability to purchase, layout, cut, and construct any  
  specialty project in the costuming area.

Grading:  

<table>
<thead>
<tr>
<th>Project #1: Jewelry</th>
<th>150 pts.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project #2: Thermal Plastic Mask</td>
<td>150 pts.</td>
</tr>
<tr>
<td>Project #3: Buckram Hat</td>
<td>150 pts.</td>
</tr>
<tr>
<td>Project #4: Corset</td>
<td>150 pts.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>600 pts.</td>
</tr>
</tbody>
</table>

Grading Break Down  
A= 600 – 525  
B= 524 – 475  
C= 474 – 425  
D= 424 – 300  
F= 299 – 0
**Assignment Details:**

- **Project #1: Jewelry (Found Object)**  
  150 pts.  
  The student will be introduced to the various techniques in Jewelry Making. These techniques will include both tools & Materials. They will be asked to research both historic & high fashion and choose from their research a Jewelry piece to reproduce. The reproduction of their chosen piece will be their project #1. A 500 word paper and clear image will accompany their piece. The paper should explore period, style, and usage for their piece in reference to a production or concept. The paper will count as 25% of their grade. This project will also include the challenge of being a found object challenge. You must find the materials on your own.

- **Project #2: Mask**  
  150 pts.  
  The student will be introduced to several thermal plastics, and the various techniques used when building with thermal plastics. Students will also learn face casting, if necessary, additive sculpting to construct a Sculpt or Coat mask. They will be asked to research masks and choose from their research a mask to reproduce, using one of the two methods learned in class. The reproduction of their chosen mask will be their project #2. A 500 word paper and clear image will accompany their mask. The paper should explore period, structure, and usage for their mask in reference to a production or concept. The paper will count as 25% of their grade.

- **Project #3: Buckram Hat**  
  150 pts.  
  The student will be introduced to the various techniques in buckram hat building. These techniques will include both buckram and Foss Shape. They will be asked to research structured hats and choose from their research a hat style to reproduce. The reproduction of their chosen hat will be their project #3. A 500 word paper and clear image will accompany their hat. The paper should explore period, cut, and usage for their hat in reference to a production or concept. The paper will count as 25% of their grade.

- **Project #4: Corset**  
  150 pts.  
  The student will be introduced to the various techniques in corset construction. These techniques will include tools, fabrics & boning/busks. They will be asked to work with a set of measurements to produce a corset in a timely fashion. The production of their corset will be their project #1. A 500 word paper will accompany their corset. The paper should explore technique, and usage for their corset in reference to a production or concept. The paper will count as 25% of their grade.

- **Have fun!**

**Attendance Policy:**

The department has a strict class attendance policy. You will be allowed one absences. For the purpose of this course, there will be no distinction between excused and unexcused absences. After the second absence, your grade will decrease by one letter grade for each absence beyond two. Three late arrivals to
class are equal to one absence. If you are more than 15 minutes late please do not bother coming, you will still be marked absent. If you do come in late please be as quiet as possible to not disrupt the class. **If you accrue more than 6 absences you cannot pass this course.** It is beneficial as a student to attend class to learn and develop costume craft techniques, as I will not be repeating lecture solely for individual students.

**Late Work:**
Late work is accepted on a case-by-case basis. However, most often you will find that late work is not accepted.

**General Classroom:**
- No Cell Phone. If I see them out for texting, talking, etc. I will confiscate it until the end of class. Don’t even take it out to use it as a clock.
- Appropriate computer usage only.
- iPods, MP3 player, Portable CD Players, etc. So long as you use them at appropriate times only. You may wear them while working, but not during lecture time.
- No weapons of any kind. If you carry a Leatherman, Gerber, etc. it should only be used appropriately, for lab related work.
- Please note these rules apply while doing your lab hours as well. Only faculty and appointed student staff members are allowed to use cell phones during lab hours.

**Sexual Harassment:**
This course will observe the university’s policy for avoiding sexual harassment.

**Academic Integrity Policy:**
Scholastic dishonesty will not be tolerated and will be prosecuted to the fullest extent. You are expected to have read and understood the current issue of the university and departmental handbooks regarding student responsibilities and rights, and the intellectual property policy, for information about procedures and about what constitutes acceptable on campus behavior. Please note you will Fail the course at minimum and be dismissed form the university as one repercussion maximum.

**Grade Appeal Process**
As stated in University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures (available at http://academicaffairs.tamucc.edu/rules_procedures/assets/13.02.99.C2.01_student_grade_appeal_procedure.pdf). For complete details on the process of submitting a formal grade appeal, please visit the College of Liberal Arts website,
http://cla.tamucc.edu/about/student-resources.html. For assistance and/or guidance in the grade appeal process, students may contact the Associate Dean’s Office.

**Academic Advising**
The College of Liberal Arts requires that students meet with an Academic Advisor as soon as they are ready to declare a major. Degree plans are prepared in the CLA Academic Advising Center. The University uses an online Degree Audit system. Any amendment must be approved by the Department Chair and the Office of the Dean. All courses and requirements specified in the final degree plan audit must be completed before a degree will be granted. The CLA Academic Advising Office is located in Driftwood #203. For more information please call 361-825-3466.

**Disability Services**
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Corpus Christi Hall, Room #116. If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

**Personal Counseling:**
**Short-term Counseling Services**
University Counseling Center staff provide short-term individual counseling and psychiatric services to help students address personal problems that interfere with meeting the demands of college life and their academic success. Counselors can work with you to aide you in increasing self-awareness, improving self-confidence and acceptance, enhancing your ability to cope during changes and challenges, improving your decision making and communication abilities, and teaching you strategies to replace hurtful or self-defeating thoughts, feelings, and actions with healthy, adaptive, alternatives. Services are available to TAMUCC students who are currently enrolled and whose needs match our services. Walk ins are welcome 8am to 5pm. Driftwood Bldg. #107  361-825-2703

**University Islander Email:**
All students are now required to sign up for their university email account. All communication from the university, department and professor will be sent to your university account.

**Expectations:**
Your initiative, enthusiasm and willingness to explore unfamiliar ground are crucial to your understanding of the material presented. Always come to class prepared to work with adequate supplies and materials. Remember, theatre is a collaborative art and its success depends entirely on all members of a production working as one.
All Theatre Majors and Minors are expected to have read and be familiar with the Student Handbook concerning policies and procedures for the departme

Schedule:

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<tr>
<th>DATE</th>
<th>TOPIC</th>
<th>READING / DUE</th>
</tr>
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<tbody>
<tr>
<td>1/2/2015</td>
<td>INTRODUCTION / TOUR / SAFETY/ Start Project #1</td>
<td>Signed syllabus contract</td>
</tr>
<tr>
<td>1/3/2015</td>
<td>Work on project #1</td>
<td>Research / Design #1</td>
</tr>
<tr>
<td>1/4/2015</td>
<td>Work on project #1/ Start project #2 (pass off sewing)</td>
<td>Research / Design #2</td>
</tr>
<tr>
<td>1/5/2015</td>
<td>Work on Project #2</td>
<td></td>
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<tr>
<td>1/6/2015</td>
<td>Work on Project #2</td>
<td></td>
</tr>
<tr>
<td>1/9/2015</td>
<td>Start Project #3/ Project #1 &amp; #2 Due Top of class</td>
<td>Research / Design #3 Project #1 &amp; #2 Due</td>
</tr>
<tr>
<td>1/10/2015</td>
<td>Work on Project #3</td>
<td></td>
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<tr>
<td>1/11/2015</td>
<td>Work on Project #3</td>
<td></td>
</tr>
<tr>
<td>1/12/2015</td>
<td>Start Project #4</td>
<td>Design #4</td>
</tr>
<tr>
<td>1/13/2015</td>
<td>Projects #3 &amp; #4 due at 1pm</td>
<td>Project #3 &amp; #4 DUE</td>
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</tbody>
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***Instructor reserves the right to adjust the Syllabi as necessary.***

***Remember to Have Fun!!!***
I, _________________________________ have read, and understand all assignments, rules, and regulations contained in the above document (THEA 4390 Syllabus). I acknowledge that by signing this form I agree to follow the guidelines set for this course. I also take responsibility for keeping track of my copy of the document, and any information contained in the document (If you loose your syllabus you will be responsible to get a new copy. This is a syllabus not an excuse for being unprepared.).

X_______________________________