A. COURSE INFORMATION

Course number/section: BIOL 1406 004 (Lec)
Class meeting time: 8:00am-9:15am TR
Class location: EN106
Course Website: (Blackboard Portal): https://bb9.tamucc.edu/

B. INSTRUCTOR INFORMATION

Instructor: Terri Nicolau
Office location: Engineering Building, EN-310B
Office hours: Mon. & Wed. 10am-12pm; Tues. 2:00-3:00pm; or by appt.
Telephone: (361) 825-2166
e-mail: terri.nicolau@tamucc.edu

C. COURSE DESCRIPTION

Catalog Course Description
This course is an overview of the major concepts in biological diversity and plant and animal biology. Laboratory work will include individual/team activities as well as technology-related assignments. This course counts toward the natural science component of the University Core Curriculum.

D. PREREQUISIT ES AND COREQUISITES

Co-requisites
You must be registered for BOTH Lecture & Lab COMPONENTS of this course and you must complete the Safety Seminar (SMTE 0091) prior to lab

E. REQUIRED TEXTBOOK(S), READINGS AND SUPPLIES

Required Textbook(s):
Campbell Biology in Focus 2nd ed., By Urry TEXT ISBN 9780134433769
PUBLISHER: PEARSON

REQUIRED TEXT(S), READINGS AND SUPPLIES

REQUIRED: TOPHAT subscription. Mandatory use of Top Hat (www.tophat.com) classroom response system. Electronic attendance, and answer submission for in-class questions and quizzes will utilize Top Hat.

INTERNET AND WEBSITE REQUIREMENTS:
This course requires the use of the internet (including use of student islander TAMU-CC email account, course Blackboard pages, and worldwide web) to foster the technological abilities of the student. All students are expected to subscribe to and utilize the course Blackboard account regularly.
Other Supplies and Requirements:

- Mandatory subscription and use of materials posted to Top Hat classroom response system (www.tophat.com).
- Electronic attendance via tablet, phone, or laptop using Top Hat.
- Top Hat answer submission for in-class quiz, assignment, and test questions.
- Note taking supplies are required for class.
- *Students must bring their school ID to exams.*
- Access to BlackBoard is required.
- Lab Coats, closed toe and closed heel shoes are required for lab.

F. STUDENT LEARNING OUTCOMES AND ASSESSMENT

Assessment is a process used by instructors to help improve learning. Assessment is essential for effective learning because it provides feedback to both students and instructors. A critical step in this process is making clear the course’s student learning outcomes that describe what students are expected to learn to be successful in the course. The student learning outcomes for this course are listed below. By collecting data and sharing it with students on how well they are accomplishing these learning outcomes students can more efficiently and effectively focus their learning efforts. This information can also help instructors identify challenging areas for students and adjust their teaching approach to facilitate learning.

**Course Objectives:** -The Texas Higher Education Coordinating Board course objectives for courses such as bio 1406 that fulfill the core curriculum.
-All core courses address critical thinking and communications.
-Each core course addresses an additional two core objectives. Objectives addressed by bio 1406 are teamwork and Empirical and Quantitative reasoning.

-For the critical thinking objective, students will gather and assess information relevant to a question. In lab and lecture students will gather data about a situation, graph those data, interpret these data and explain to others what these data tell us about the situation.

-For the communication skills objective, students will develop, interpret, and express ideas through written communication in lecture, on assignments and on exams.

-For the empirical and quantitative reasoning objective, in lecture and lab students will manipulate and analyze numerical data and arrive at an informed conclusion. This objective will be linked to the communication skills objective because students will report their conclusions on lab reports, classroom assignments and exams.

-For the teamwork objective, students will integrate different viewpoints as a member of a team during group work in lecture and in lab. Because science is a group endeavor and interdisciplinary groups are increasing important in many fields within biology, assignments done in your team learning groups make up a large percentage of your grade in the course.
Student Learning Outcomes:

Students who complete this course will:

1. Experience for themselves the process of scientific inquiry and experimentation.
   - Construct hypotheses, identify relevant variables, and design experiments to test hypotheses.
   - Generate and analyze data using computer-assisted technologies.
   - Gain skills interpreting graphs and tables and using mathematics and statistics to evaluate data.
   - As a result, students will be able to distinguish between science and pseudo-science.

2. Appreciate the importance of ethics in science.
   - Understand the vital importance of an ethical approach to scientific inquiry.
   - Explore ethical issues that new technologies raise when applied to human society and to our biosphere.

3. Develop a working understanding of major biological concepts.
   - Evolution is the major unifying theme in biology.
   - Bioethics involved in biological decision making.

4. Learn to work as a part of a collaborative team in problem solving and will engage with other students in the learning process.
   - Practice scientific terminology.
   - Apply biological principles and the process of scientific inquiry to real-world problems.
   - Demonstrate their abilities to explain processes and relationships in a logical and precise manner.

5. Improve problem-solving skills and build abilities to critically evaluate scientific information.
   - Analyze claims of others as presented in the popular press, movies, and television.
   - Recognize that scientific understandings and the scientific process of inquiry are relevant to everyday life decisions.

Communication skills are improved through the development of both oral and written skills. Students will be introduced to appropriate scientific communication skills through technical writing and scientific presentation exercises. Students will have the opportunity to convey concepts by learning to represent information in illustrations, charts, and graphs and also through oral presentations.

G. INSTRUCTIONAL METHODS AND ACTIVITIES

This course uses a variety of instructional methods and activities in order to facilitate student’s learning, including but not limited to: lecture, labs, group activities, student projects, research, and presentations, quizzes, supplemental questions, homework, and review sessions via supplemental instructor.
H. MAJOR COURSE REQUIREMENTS AND GRADING

Your lecture average is worth 75% of the overall course grade; your average from lab (based on lab reports, lab quizzes, lab practicals, etc.) will make up the remaining 25% of the grade.

GRADE COMPUTATION:

Laboratory average (reports, quizzes, assignments, practical, etc.) 25%
Lecture average 75%

NOTE: The lecture average and total lecture average are determined on a weighted percentage scale (not points). Since grades are weighted according to the table below, “total points” shown on Blackboard are NOT reflective of the correct grade percentage.

The lecture average will be determined on a weighted percentage scale:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>% of LECTURE GRADE</th>
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</thead>
<tbody>
<tr>
<td>Lecture Exams</td>
<td>60%</td>
</tr>
<tr>
<td>Comprehensive final exam*</td>
<td>10%</td>
</tr>
<tr>
<td>Assignments, projects, quizzes, homework</td>
<td>20%</td>
</tr>
<tr>
<td>Attendance &amp; participation</td>
<td>10%</td>
</tr>
</tbody>
</table>

TOTAL LECTURE AVERAGE = % of total available percentage earned.

Letter Grades: Your final letter grade is based on your average in lecture and lab.

\[ A \geq 90\% > B \geq 80\% > C \geq 70\% > D \geq 60\% > F \]

Grades are input into Blackboard as quickly as possible. Students should check Blackboard for their current lecture and lab averages, noting which assignments are recorded in Blackboard.

It is the student’s responsibility to check grades in Blackboard on a daily basis. Once grades are posted in Blackboard, the student will have only one week in which to address any errors regarding the grade. Bring any errors to the instructor’s attention immediately, so that the instructor can correct an error and address any question in a timely manner.
• I will correct clerical, mathematical, and/or other instructor grade errors. However, it is the student’s responsibility to check grades in Blackboard daily. Once grades are posted in Blackboard, the student will have only one week in which to address any errors regarding the grade. So, you have one (1) week to notify me of such errors after posted on Blackboard or the assignment, quiz or examination is returned or the grade will stand.

• I will not change a legitimate course grade just because you “need” it (for financial aid, to get into professional school, etc.). The grading section of this syllabus describes how grades are computed. Please be sure you maintain a high enough average to get the grade you want. You have plenty of help in my class. Take advantage of the resources offered, such as reviews and SI. The reasons for receiving a grade of “I” (incomplete) are clearly defined in the University Catalog; this “grade” cannot be used simply to prevent a student from receiving an unwanted grade in a class.

• I only discuss grades in person, in my office (i.e., I do not discuss grades or matters relating to grades over the telephone, or by e-mail, during class, before and after class in the class room). If you wish to know your final grade before the official grade report is mailed to you, please see me in person or provide me with a self-addressed, stamped envelope.

TESTS AND EXAMS:
You must bring your student id to all exams. There will be three exams (100 percentage points each), taking questions for these tests primarily from material covered in the lectures, from handouts and other assignments, and from readings in the textbook and assignments. Exams may consist of essay, short-answer, compare-contrast, fill-in-the-blank, multiple-choice, matching, making and/or labeling drawings, and/or various types of “flex” questions (i.e., any type of question is fair game). The first three exams cover material from a specific section of the course. There may be a fourth exam covering material after Exam 3 to the end of the semester, or the instructor may choose to include that material on the final. The final examination is comprehensive (i.e., covers material from the entire semester).

• During an exam, if you leave an examination room—for any reason—you must turn in your exam and answer sheet and you will not be allowed to resume the examination. Attend to personal matters (e.g., restroom visits) before the examination.

• Be on time for exams! Anyone arriving after someone has completed an examination and left the room will not be allowed to take that examination.

• Students arriving to class late for an exam might not be allowed to start the exam, depending on if any student has completed the exam and left the room, how late they are, and how much time is left for the exam. It is up to the instructor. Student arriving late to an exam, but who are allowed to take the exam, will not be allowed to continue to work on the exam after the last on-time student completes their exam.
• Cheating and plagiarism are unacceptable behaviors. Cheating will result in a zero on the exam and student’s will be asked to withdraw from the course.

• **Cell phones, computers, (including “smart watches”) are not permitted to be with the student during exams.** Any student found with these types of devices will be considered cheating and will receive a zero for the exam. All violations of the school’s Academic Integrity policies will be reported.

**Quizzes:** Quizzes may be given at any time, announced or unannounced, at the beginning of class, middle of class, end of class, online, or take-home. These may be fill in the blank, multiple choice, short answer, or essay questions. If you miss a quiz, it will count as a 0 and cannot be made up. Quizzes, homework, projects, and class assignment grades are combined together for the “assignment” portion grade.

**Other Assignments:** Other class assignments will be required to be completed and will be used in grade calculations. I will not accept late work, so all assignments must be completed on time. Assignments will be announced in class and posted on Blackboard.

There will be assignments, homework, and quizzes given in class. These may include pop quizzes, data interpretation, experimental design, seminar attendance, etc. They may be due at the start of the next lecture class, *but some assignments may be in-class only and makeups are not possible.* You are encouraged to get together and work on them as a group. However, unless specified otherwise, the assignments must be turned in individually and be written *in your own words, NOT COPIED.* An assignment grade of ZERO will be given if the work is not in your own words.

**Laboratory:** Laboratory activities will contribute 25% of the final course grade

All assignments and examination answers must be *legible* to the Instructor. If I cannot read it, I cannot grade it, so illegible answers and papers will receive a 0.

**Final:**  [http://registrar.tamucc.edu/Register%20for%20Classes/Final_Exams.html](http://registrar.tamucc.edu/Register%20for%20Classes/Final_Exams.html)

<table>
<thead>
<tr>
<th>Final Exam Time</th>
<th>Fall 2017</th>
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<tbody>
<tr>
<td>8:00am– 10:30 a.m.</td>
<td>8:00 TR</td>
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<tr>
<td>final exam</td>
<td>Thur Dec. 14</td>
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</tbody>
</table>

I. **COURSE CONTENT/SCHEDULE**

The complete course calendar will be posted on Blackboard.
<table>
<thead>
<tr>
<th>Week</th>
<th>TOPIC</th>
<th>CH.</th>
<th>Reading &amp; other ASSNMTS* (add'l as assigned)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Introductions Chapter 1</td>
<td>Who are you? Who am I? Evolution and the Foundations of Biology</td>
<td>Info sheet, syllabus, class policies Prefix/suffix assignment Assignment: Read Ch1 &amp; 2</td>
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<tr>
<td>2</td>
<td>Ch 2</td>
<td>Chemical Context of Life. Carbon and the Molecular Div of Life</td>
<td>1-2</td>
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<tr>
<td>3</td>
<td>Ch 3</td>
<td>PREFIX SUFFIX ALL TEST 1 CHAPTERS READ BEFORE CLASS</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>Tue</td>
<td>TEST 1 (Tues)</td>
<td>TEST CH 1, 2, 3</td>
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<tr>
<td>Thur</td>
<td>CH 4 (Thur)</td>
<td>Cell</td>
<td>TEST 1</td>
</tr>
<tr>
<td>5</td>
<td>Ch 4</td>
<td>Cells Membrane Transport and Cell Signaling</td>
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<tr>
<td>6</td>
<td>CH 5</td>
<td></td>
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<tr>
<td>7</td>
<td>Ch 6</td>
<td>Cellular Respiration and Fermentation</td>
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<tr>
<td>8</td>
<td>Tue</td>
<td>TEST 2 (Tue)</td>
<td>TEST CH 4, 5, 6</td>
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<tr>
<td></td>
<td>Ch 7</td>
<td>Energy</td>
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<tr>
<td>9</td>
<td>Ch 8</td>
<td>Photosynthesis The Cell Cycle</td>
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<tr>
<td>Ch 9</td>
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<tr>
<td>10</td>
<td>Tue</td>
<td>TEST 3 (Tue)</td>
<td>TEST CH 7,8, The Cell Cycle</td>
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<td></td>
<td>Ch 9</td>
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<tr>
<td>11</td>
<td>Ch 10</td>
<td>Meiosis and Sexual Life Cycles</td>
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<tr>
<td>12</td>
<td>Ch 11</td>
<td>Mendel and the Gene Idea</td>
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<tr>
<td>13</td>
<td>Tue</td>
<td>TEST 4 (Tue)</td>
<td>TEST CH 9,10,11 The Chromosomal Basis of Inheritance</td>
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<td>Ch 12</td>
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<tr>
<td>14</td>
<td>Ch 13</td>
<td>The Molecular Basis of Inheritance Gene Expression: From Gene to Protein/Regulation of Gene Expression</td>
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<tr>
<td>Ch 14</td>
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<tr>
<td>15</td>
<td>Tue</td>
<td>TEST 5 (Tue)</td>
<td>TEST CH 12,13,14 FINAL CHAPTERS 1-15</td>
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<tr>
<td></td>
<td>Final review</td>
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<td>16</td>
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<tr>
<td>16</td>
<td>FINAL</td>
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Note: Changes in this course schedule WILL be necessary and will be announced to the class by the Instructor.
The schedule may require adjustment. Additional assignments may or may not be provided at the Instructor’s discretion. Such assignments might include homework, group projects, reading assignments, quizzes, etc. Every attempt will be made to follow the time and evaluation schedules shown here. It is the student’s duty to attend each class and regularly visit BlackBoard to be aware of all assignments, deadlines, and changes to such.

J. COURSE POLICIES

ATTENDANCE POLICIES

You are responsible for the material covered and assignments made in every lecture regardless of whether you attend it. “I came in late and didn’t hear about the assignment,” is never an acceptable excuse. It is always your responsibility to determine what happened in class during your absence.

Attendance is mandatory. Excused absences require contacting the instructor, prior to absence if possible. Students with a university approved scheduled absence (athletics, military duty, etc.) MUST contact the instructor well in advance of a scheduled absence.

Family vacations and celebrations of your birthday are worthwhile, but are not classified as excused absences. If you book an airplane flight or non-emergency appointment which conflicts with class, I do NOT consider that to be an excused absence. Routine events should be scheduled to avoid class conflicts. In general, only unavoidable and documented absences are excused (major family illness or accidents, deaths, funerals).

I WILL BE TAKING ATTENDANCE EACH CLASS. STUDENTS ARE GIVEN ONE UNEXCUSED ABSENCE PER SEMESTER FOR THIS CLASS. AFTER THAT ABSENCE, THEY WILL RECEIVE A FIVE (5) POINT DROP IN THEIR FINAL GRADE FOR EACH ADDITIONAL UNEXCUSED ABSENCE. LEAVING CLASS EARLY/ARRIVING LATE FOR CLASS WILL COUNT AS HALF (½) OF AN ABSENCE.

Unacceptable Excuses: Only unavoidable absences are excused (see above), so you should schedule routine personal events (e.g., vacations, wedding, reunions, non-emergency medical or dental visits, parent-teacher conferences, household or auto repairs) to avoid conflicts with your classes. Oversleeping is never an acceptable excuse. Employment conflicts are not acceptable excuses for absences, tardiness, or leaving class early. Texas waves jury duty for students, so jury duty is not an acceptable excuse. If you arrange to take any test at an alternate time and do not show for that appointment, then you forfeit the opportunity to take the test except at its originally scheduled time.
It is the responsibility of the student to obtain any material missed during an absence from his/her classmates. It is always your responsibility to determine what happened in class or laboratory during your absence. If you are absent, you must obtain any handouts or assignments from me in my office on your own time: I rarely bring assignments to class more than once. You must obtain class notes from other students.

Special circumstances may warrant deviating from these guidelines (including administering a “make-up” examination). This also applies to any situations for which you cannot provide an acceptable excuse as outlined above.

**Late Work and Make-up Exams**

Quizzes, Labs, and points missed because of an unexcused absence (including tardiness and leaving early) cannot be made up. An excused absence (with documentation) allows me to make alternative arrangements for completing SOME assignments. The documentation required for an absence to be excused must be:

- From an appropriate source (e.g., doctor, dentist, funeral director) who states the nature of the event that caused (or will cause) your absence.
- Written, on official stationary, and signed. (I do not return excuses to you) Telephone calls, FAXes, and e-mails are not acceptable.
- Presented to me prior to the absence for a scheduled event (e.g., university-sponsored activity, recognized religious holiday, military service).
- DEADLINE TO ACCEPT LATE WORK FOR EXCUSED ABSENCES: WORK MUST BE TURNED IN IMMEDIATELY UPON RETURNING TO CLASS.
- With instructor’s permission, missed assignments for an unexpected EXCUSED absence may be given an extended due date, but no more than ONE (1) WEEK after student’s return to school date.
- ALL LATE WORK must be turned in to MY OFFICE, not DURING CLASS, and NOT in the class room right before or after class. one week.
- It is the STUDENT’S responsibility to know what has been assigned and what is due. Regardless, allowed late work must be turned in within stated time.

If you know you will be not be in class, you may turn in assignments early. Except for excused absences, late assignments will not be accepted. If you know in advance that you will have an excused absence when an assignment is due, you must turn in that assignment before its due date. You should turn in overdue assignments which were missed because of an unexpected, excused absence, immediately upon returning to class.

For some scheduled events (athletics, military duty, etc.), you may arrange to take a lecture examination before (not after) its scheduled date. (You should take a test as close
to its originally scheduled time as possible, but you may not take a test more than one week before its originally scheduled time. You must obtain your instructor’s approval at least one week before you wish to take the pre-test. If you arrange to take any test at an alternate time and do not show for that appointment, then you forfeit the opportunity to take the test except at its originally scheduled time. Students who do not arrange to take examinations in advance will not be eligible for this special consideration. A written excuse from the university department involved or from the Office of Student Engagement and Success is required.

In general, there are NO individual make-up examinations. IF you miss an exam with an excused absence, that will be the dropped exam grade for the semester. No makeup exams will be allowed for an unexcused absence. At the discretion of the instructor, a missed test for an excused absence may be a dropped test grade or may be a make-up exam given at a date selected by the instructor, including make up exams given the last week of the semester.

Extra Credit
I do not provide extra credit assignments for the course. I do occasionally offer extra credit points, but these are rare.

Cell Phone & Laptop Use
No personal cell phone, computer, iPad, smart watch, etc. use during class or tests unless specified or approved by instructor. TEXTING – not during class or lab. Use of devices that can connect to the internet are not allowed during instruction or exams. For emergency purposes, (you must discuss with me first), you may have your cell phone ON SILENT, on your desk – not on your lap. If you get an emergency call, or text, please take it outside. Cellular phones, pagers, and other “beepers” must be silenced BEFORE you enter the classroom.

Missed Exam
No makeup exams will be allowed for an unexcused absence. Make up exams may be given the last week of the semester.

Participation
All students are expected to attend the full class and lab periods, well prepared to discuss the required reading assignments, complete all assignments, and to participate in class discussions. A portion of your grade is earned by participation. Group work, class activities, labs, and quizzes cannot be made up. So attendance and active participation in class are required of all students.

Other/Misc.
ASSIGNMENTS are due on time. I do not accept late work. If you don’t understand an assignment, please do NOT wait until 10:00 the night before it is due to contact me about it. The same goes for studying for a test – please don’t wait until the last minute to demonstrate that you haven’t started studying yet. Procrastination on your part does NOT constitute an emergency on my part.
K. COLLEGE AND UNIVERSITY POLICIES

- **Academic Integrity (University)**
  University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, falsification, forgery, complicity or plagiarism. (Plagiarism is the presentation of the work of another as one’s own work.) In this class, academic misconduct or complicity in an act of academic misconduct on an assignment or test will result in a failing grade.

- **Classroom/Professional Behavior**
  Texas A&M University-Corpus Christi, as an academic community, requires that each individual respect the needs of others to study and learn in a peaceful atmosphere. Under Article III of the Student Code of Conduct, classroom behavior that interferes with either (a) the instructor’s ability to conduct the class or (b) the ability of other students to profit from the instructional program may be considered a breach of the peace and is subject to disciplinary sanction outlined in article VII of the Student Code of Conduct. Students engaging in unacceptable behavior may be instructed to leave the classroom. This prohibition applies to all instructional forums, including classrooms, electronic classrooms, labs, discussion groups, field trips, etc.

- **Statement of Civility**
  Texas A&M University-Corpus Christi has a diverse student population that represents the population of the state. Our goal is to provide you with a high quality educational experience that is free from repression. You are responsible for following the rules of the University, city, state and federal government. We expect that you will behave in a manner that is dignified, respectful and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation or disability. Behaviors that infringe on the rights of another individual will not be tolerated.

- **Deadline for Dropping a Course with a Grade of W (University)**
  I hope that you never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. **Please consult with your academic advisor, the Financial Aid Office, and me, before you decide to drop this course.** Should dropping the course be the best course of action, you must initiate the process to drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation WILL NOT automatically result in your being dropped from the class. November 15, 2017 is the last day to drop a class with an automatic grade of “W” this term. ([http://www.tamucc.edu/academics/calendar/](http://www.tamucc.edu/academics/calendar))
Grade Appeals (College of Science and Engineering)
As stated in University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules website at http://registrar.tamucc.edu/Academic%20Policies/Grades/Grade_Changes.html and http://academicaffairs.tamucc.edu/students/index.html, and the College of Science and Engineering Grade Appeals webpage at http://sci.tamucc.edu/students/GradeAppeal.html. For assistance and/or guidance in the grade appeal process, students may contact the chair or director of the appropriate department or school, the Office of the College of Science and Engineering Dean, or the Office of the Provost.

Disability Accommodations
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call (361) 825-5816 or visit Disability Services in Corpus Christi Hall 116.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816. http://disabilityservices.tamucc.edu/.

L. OTHER INFORMATION

Statement of Academic Continuity
In the event of an unforeseen adverse event, such as a major hurricane and classes could not be held on the campus of Texas A&M University–Corpus Christi; this course would continue through the use of Blackboard and/or email. In addition, the syllabus and class activities may be modified to allow continuation of the course. Ideally, University facilities (i.e., emails, web sites, and Blackboard) will be operational within two days of the closing of the physical campus. However, students need to make certain that the course instructor has a primary and a secondary means of contacting each student.
• Academic Advising
  The College of Science & Engineering requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. Meetings are by appointment only; advisors do not take walk-ins. Please call or stop by the Advising Center to check availability and schedule an appointment. The College’s Academic Advising Center is located in Center for Instruction 350 or can be reached at (361) 825-3928.

GENERAL DISCLAIMER
I reserve the right to modify the information, schedule, assignments, deadlines, and course policies in this syllabus if and when necessary. I will announce such changes in a timely manner during regularly scheduled lecture periods.