ESCI Selected Topics - OSHA/RCRA HAZWOPER Supervisor - CRN 44214
Department of Physical and Environmental Science
Fall 2017

A. COURSE INFORMATION

Course number/section: ESCI 4490.006 (1 Credit-Hour)
Class meeting time: 8:00 am-5:00 pm Saturday, September 23, 2017
Class location: NRC 1101 & NRC 1026
Official Room Assignment: This is a published National Spill Control School course combined with attendees from industry and government. The course will meet at the NSCS classroom and storeroom (NRC 1101 and NRC 1026) due to the large amount of equipment needed for the course and for hands-on exercises.
Course Website: None

B. INSTRUCTOR INFORMATION

Instructor: H.A. Tony Wood
Office location: 6300 Ocean Drive, NRC Ste. 1100, Corpus Christi, TX 78412
Office hours: This is a one-day 8-hour course from 8 am until 5 pm. Available office hours are during hourly course breaks and over the one-hour lunch break. Students wanting to meet privately with the instructor should indicate that prior to the breaks.
Telephone: (w) 361-825-3335
e-mail: tony.wood@tamucc.edu
Appointments: call above phone number

C. COURSE DESCRIPTION

Catalog Course Description
The primary objective of this course is to provide supervisory and management guidance and skills to students who have already taken the basic 40-hour HAZWOPER course at other institutions prior to coming to TAMU-CC. Students will learn the roles and responsibilities of safely managing others in routine hazardous waste operations and in emergency hazardous materials response situations.

This is a one-day HAZWOPER course for supervisors and managers. It focuses on non-site-specific training for supervisory personnel on CERCLA/Superfund sites, RCRA corrective actions, and other activities as required by 29 CFR 1910.120 (e) (4). It includes information on safety and situation management during crisis situations, incident command, compliance inspections, environmental crimes and liabilities, enforcement, public and media relations, interagency liaison, and other topics important to supervisors and managers. This course is recommended for students expecting to enter the environmental workforce or internships within the next year. The HAZWOPER Supervisor course will prepare the college graduate to supervise others, prepare reports, and assume responsible positions of management at hazardous waste and emergency response sites.
Extended Course Description

HAZWOPER Supervisor Classroom Topics
- HAZWOPER Training Requirements
- Principles of Safety Management
- Incident Command Systems
- Site Communications and Terminology
- Site Surveillance and Assessment
- Documentation, Notification and Reporting
- Site Inspections
- Sampling and Chain-of-Custody
- Follow-Up Investigations
- Control Zone Management
- Site Safety Plan Development
- Emergency Response Planning
- Methods of Waste Disposal and Alternatives
- Hazardous Waste Sampling, Classification, and Identification
- Hazardous Waste Packaging, Labeling, & Transportation
- Regulatory Contacts and Other Sources of Information
- Responsibilities, Liabilities, and Enforcement
- Public Information and Media Communications
- Case Studies of Relevant Incidents

The established ESCI 4370 course at TAMU-CC requires the student to complete 4 separate professional level courses, each of which result in professional certifications. These are (1) a Basic 40-Hour HAZWOPER course for emergency responders, (2) an 8-hour HAZWOPER Supervisor course, and (3) two of the following four ICS courses posted online by the Federal Emergency Management Agency (FEMA) ICS 100, 200, 700, and 800.

Students who transfer into TAMU-CC from other institutions seeking a BS in Environmental Science or a BAS degree in Environmental and Occupational Safety have often completed some safety courses in the military, through their employment, or at other institutions. Most of these students, and most AAS Safety students coming to TAMU-CC from Del Mar College, have completed the 40-hour HAZWOPER course already.

This ESCI course has been developed to accommodate the needs of students who have already completed the basic 40-hour HAZWOPER course at other institutions but have not yet taken the 8-hour HAZWOPER Supervisor component. This new ESCI / TAMU-CC course will provide a way for such students to take a 1 credit-hour levelling course that will allow them to meet the substantial equivalent of ESCI 4370 without having to repeat the 40-hour HAZWOPER course. Their degree plans should show that they either repeat the 3 credit hour ESCI 4370 or this new 1 credit-hour ESCI course.

D. PREREQUISITES, COREQUISITES, and EXCLUSIONS

- Prerequisites:
  1. The student must have completed a 40-Hour HAZWOPER course from a university, community college, or a recognized organization or institution. Online HAZWOPER
courses are not an acceptable equivalent. The student must provide a certificate of completion to the instructor for review and acceptance. Online HAZWOPER courses are not an acceptable equivalent.

2. Students must complete the web-based FEMA NIMS and ICS training programs (ICS 100, 200, 700, and 800). The certificates of completion must be shown to the instructor. These free online courses may be completed at any time before the course.

- **Co-requisites:**
  1. Attendance is mandatory. This is an OSHA certification course requiring 8 hours of attendance. Students who miss any portion of the class are responsible for making up the time prior to award of the certification. Any course hours not completed prior to the end of the semester will be given an incomplete (I) grade. If the time is not made up during the following semester the grade will be converted to an “F”.
  2. All students will be responsible for developing specific documents for the Incident Action Plan during the tabletop exercise.
  3. One examination will be given during the course.
  4. The course may include guest speakers representing industrial, regulatory, or spill response organizations or specialized environmental issues. Students will be responsible for material covered by these speakers and it may be included on exams.

- **Exclusions:**
  1. Students registering for this course cannot have already completed or be concurrently taking ESCI 4370 or ESCI 5370.

**E. REQUIRED TEXTBOOK(S), READINGS AND SUPPLIES**

There is no textbook for this course. Guidance, text materials, websites, and downloadable reference and software programs will be provided by the instructor.

Recommended Free Downloadable Software:

- ALOHA
- CAMEO
- FEMA ICS 100
- FEMA ICS 700
- MARPLOT
- WISER

Supplies

Supplies are provided.

**F. STUDENT LEARNING OUTCOMES AND ASSESSMENT**

Assessment is a process used by instructors to help improve learning. It is an essential tool for effective learning and it provides feedback to students and instructors. A critical step in this process is making clear the course’s student learning outcomes that describe what
students are expected to learn to be successful in the course. The student learning outcomes for this course are listed below. By collecting data and sharing it with students on how well they are accomplishing these learning outcomes students can more efficiently and effectively focus their learning efforts. This information can also help instructors identify challenging areas for students and adjust their teaching approach to facilitate learning.

By the end of this course, students should be able to identify:

1. The purposes of OSHA, USEPA, USCG, and NIOSH and their roles in regulating the environmental, health, and occupational safety considerations of the workplace;
2. The role managers and supervisors are expected to play in relation to the regulatory agencies;
3. Approved site characterization procedures
4. Workplace hazards, assess their probabilities and risks, and mitigate them prior to accidents or injuries;
5. Hazardous materials, their hazards, their routes of entry, symptoms of exposure, and appropriate administrative or engineering controls and personal protective measures;
6. The hazards that may occur when reactive compounds and mixtures are improperly stored or managed;
7. The essential elements of establishing effective site controls including the establishment of safe work zones and decontamination procedures;
8. How to develop and use site health and safety plans (HAASP);
9. How to implement response procedures for site or personnel emergencies or hazardous materials exposures.

Upon successful completion of the course, each student will receive a Certificate of Satisfactory Completion for this HAZWOPER Supervisor course from the National Spill Control School, Texas A&M University-Corpus Christi.

G. INSTRUCTIONAL METHODS AND ACTIVITIES

This is an OSHA recognized and industrially oriented safety course. Students should be able to assess all hazards and mitigate those hazards. Hazards may exist in the form of mechanical, thermal, electrical, acoustical, chemical, and biological hazards. Spill response equipment and heavy weights may also represent hazards. Students must wear appropriate personal protective equipment. Protective gloves and clothing should be worn whenever working with fuel, oil, and grease. Closed toe shoes must be worn during all class periods that involve working with response equipment.

H. MAJOR COURSE REQUIREMENTS AND GRADING

- Course Attendance and Participation 30%
- Assignments and Certifications 20%
- Course Exam 50%
I. COURSE CONTENT/SCHEDULE

- Management & Leadership Skills
- Management Responsibilities
- Supervising Safety At Hazardous Waste And Hazardous Materials Incident Sites
- Site Control
- Hazard Recognition
- Hazard And Safety Analysis
- Site Characterization
- Safety Planning
- Safety Management Systems
- Communications
- Regulatory Overview
- Regulatory Inspections & Investigations
- Environmental, Safety, And Material Sampling
- Medical Surveillance
- Toxicology
- Hazardous Chemical Awareness
- Hazardous Waste Management
- Radiological Hazards
- Respiratory Protection
- Personal Protective Equipment
- Decontamination
- Air Monitoring
- Confined Space Entry
- Heat And Cold Stress
- Emergency Procedures

This course is scheduled for a one day 8-hour presentation. The above schedule is intended to serve as general guidance. Weather, student abilities, extended discussions on specific and current topics, or other factors may result in adjustments to this schedule. If changes in this course schedule become necessary they will be announced to the class by the Instructor.

J. COURSE POLICIES

Attendance/Tardiness
OSHA mandates the number of hours that must be completed in these certification courses. Any missed time must be made up through special arrangements with the instructor. Students seeking HAZWOPER certification for this OSHA mandated training MUST attend all 8 hours of class. Any students who miss any course hours must attend make-up sessions prior to being awarded a grade or a certificate of completion. The student must schedule any required make-up course sessions or exams with the instructor.
Late Work and Make-up Exams
All exams, assignments, and make-up work must be completed by the last scheduled class day of the semester. A grade of incomplete will be assigned if course work is not completed and it will have to be completed during the next regular semester.

Extra Credit
No extra credit is permitted in this course.

Cell Phone & Laptop Use
Students may bring electronic devices to this class and some will be useful for certain class exercises. If a student brings electronic devices then the equipment should be protected by a waterproof bag or case. The instructors do not have any responsibility for such equipment. Texting and voice calls should not be conducted during the instructional periods but are allowed during breaks.

Consumables in Class
Food or beverages are acceptable. Smoking, chewing, and vaping are not acceptable.

Missed Exams
All exams, assignments, and make-up work must be completed by the last scheduled class day of the semester. A grade of incomplete will be assigned if course work is not completed and it will have to be completed during the next regular semester.

Participation
Students are expected to behave as if they were an integral part of a spill response team.

Safety
This is a safety course. There are no field exercises but students are expected to behave safely in the classroom and follow standard classroom courtesies. Emergency procedures will be briefed by the instructor at the beginning of the class.

K. COLLEGE AND UNIVERSITIY POLICIES

- Academic Integrity (University)
  University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, falsification, forgery, complicity or plagiarism. (Plagiarism is the presentation of the work of another as one’s own work.) In this class, academic misconduct or complicity in an act of academic misconduct on an assignment or test will result in a failing grade.

- Classroom/Professional Behavior
  Texas A&M University-Corpus Christi, as an academic community, requires that each individual respect the needs of others to study and learn in a peaceful atmosphere. Under Article III of the Student Code of Conduct, classroom behavior
that interferes with either (a) the instructor’s ability to conduct the class or (b) the ability of other students to profit from the instructional program may be considered a breach of the peace and is subject to disciplinary sanction outlined in article VII of the Student Code of Conduct. Students engaging in unacceptable behavior may be instructed to leave the classroom. This prohibition applies to all instructional forums, including classrooms, electronic classrooms, labs, discussion groups, field trips, etc.

- **Statement of Civility**
  Texas A&M University-Corpus Christi has a diverse student population that represents the population of the state. Our goal is to provide you with a high quality educational experience that is free from repression. You are responsible for following the rules of the University, city, state and federal government. We expect that you will behave in a manner that is dignified, respectful and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation or disability. Behaviors that infringe on the rights of another individual will not be tolerated.

- **Deadline for Dropping a Course with a Grade of W (University)**
  The University hopes that students never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. Please consult with your academic advisor, the Financial Aid Office, and your instructor, before you decide to drop this course. Should dropping the course be the best course of action, visit the Office of the University Registrar for the Course Drop Form that must be submitted. Should dropping the course be the best course of action, you must initiate the process to drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation WILL NOT automatically result in your being dropped from the class. Please consult the Academic Calendar (http://www.tamucc.edu/academics/calendar/) for the last day to drop a course.

- **Grade Appeals (College of Science and Engineering)**
  As stated in University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Procedure 13.02.99.C2.01, Student Grade Appeal Procedures. These documents are accessible through the University Rules website at http://www.tamucc.edu/provost/university_rules/index.html, and the College of Science and Engineering Grade Appeals webpage at http://sci.tamucc.edu/students/GradeAppeal.html. For assistance and/or guidance in the grade appeal process, students may contact the chair or director of the appropriate
department or school, the Office of the College of Science and Engineering Dean, or the Office of the Provost.

- **Disability Services**
  The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call (361) 825-5816 or visit Disability Services in Corpus Christi Hall 116.
  If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.
  [http://disabilityservices.tamucc.edu/](http://disabilityservices.tamucc.edu/)

- **Statement of Academic Continuity**
  In the event of an unforeseen adverse event, such as a major hurricane and classes could not be held on the campus of Texas A&M University–Corpus Christi; this course would continue through the use of Blackboard and/or email. In addition, the syllabus and class activities may be modified to allow continuation of the course. Ideally, University facilities (i.e., emails, web sites, and Blackboard) will be operational within two days of the closing of the physical campus. However, students need to make certain that the course instructor has a primary and a secondary means of contacting each student.

- **Other Important Policies**
  Material covered in this course includes training required by the Occupational Safety and Health Administration (OSHA) for personnel working in emergency response activities as described in 29 CFR 1910.120 and OSHA Publication 3172. OSHA regulates the safety and health of employees involved in response operations in any emergency response activities involving oil and other hazardous substances. While students are not employees, they will be learning how to supervise safe work practices of others after graduation. Students should always set a good example and should not engage in any activity when it is beyond their capacity to complete the activity safely. Whether a disability or simply a physical limitation, students must act safely and communicate their personal situation to the instructor.

### L. OTHER INFORMATION

- **Academic Advising**
  The College of Science & Engineering requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. Meetings are by appointment only; advisors do not take walk-ins.
  Please call or stop by the Advising Center to check availability and schedule an appointment. The College’s Academic Advising Center is located in Center for Instruction 350 or can be reached at (361) 825-3928.
M. GENERAL DISCLAIMER

The instructor reserves the right to modify the information, schedule, assignments, deadlines, and course policies in this syllabus if and when necessary. The instructor will announce such changes in a timely manner during regularly scheduled lecture periods and or online at the course website in Blackboard.