Course Name: SPAN 1311  
Course Section: 004

Meeting Days/Times: TR 5:30-6:45  
Building/Classroom: OCNR 258

Professor: Maria M. Mata  
Campus E-mail: maria.mata@tamucc.edu

Office Location: CCH216  
Office Hours: TR 4:50 – 5:20  
Or by Appointment

Phone Number: TBA

Textbook:
Puntos de partida, 10th edition (required). (Textbook and “Connectspanish” program required)

Course Description
This course is designed specifically for students with no previous knowledge of Spanish. It is aimed at developing listening, speaking, reading and writing skills—from the most basic notions to more elaborated ones—within a Spanish cultural framework. The student will develop the ability to function in natural contexts, convey and understand messages with reasonable accuracy, and carry on a simple conversation in Spanish.

Spanish Student Learning Outcomes:
At the end of this course students will demonstrate basic level ability to:
- communicate in a range of situations.
- understand and use a variety of vocabulary in different situations.
- understand and respond to oral and written material.
- demonstrate an awareness of cultural elements and understand their role in communication.

Attendance. Regular attendance and active participation are vital in learning a foreign language. To better understand linguistic concepts and practice them in a supportive environment, you must be in class. You are expected to attend all classes, unless you have a properly documented excuse. Absences, tardiness or leaving class early will affect your academic performance and your final grade. After the third unexcused absence, and for every unexcused absence thereafter, you will lose 3 points (i.e., 3%) from your final average grade. Three late arrivals or leaving class early will equal ONE unexcused absence.

Remember: Absences do not exempt you from material covered, assigned or due in class during your absence. Furthermore, it is your responsibility to provide written documentation no later than one (1) week after your absence(s) to be excused and permitted to make up missing work. Please, keep track of your absences and tardiness.
Participation. Participation is essential to the language learning experience. To maximize your oral proficiency, prepare before coming to class. Complete the “Connect” exercises, review the assignment for the day, and volunteer in class. A positive attitude and your willingness to participate are key. Participation in class is evaluated by your level of engagement displayed in class, the general knowledge of the material discussed, and the accuracy of your linguistic performance.

Remember: errors are intrinsic to the learning process; take a chance and participate.

Weekly “connectspanish” Assignments. You will complete your weekly assignments via McGraw Hill Connect (MGHC). MGHC is a web-based assignment and assessment platform that helps you connect to the coursework assigned by your instructor. It will consist of exercises related to what we do in class, such as writing and listening comprehension exercises. You may complete these assignments, at your own pace, as long as you finish them by Sunday at 10:59 PM. Students must complete all lab assignments through Blackboard (Bb9.tamu.edu). For more information about the operation of MGHC ask your instructor.

Composition/Oral Presentation. During the semester you will be asked to pair up with a classmate and write a dialogue (number of words TBD by your professor) in Spanish. For your oral presentation, you and your classmate will perform the Spanish dialogue during class time. For a more detailed description of the composition guidelines, see addendum # 2.

Objective:
Both the written and the oral components of this assignment are designed to put into practice the concepts taught, reviewed and practiced during the semester. You are expected to use only the concepts covered in class up to the time of this assignment. No late work will be accepted without previous arrangements with your instructor.

Exams. Exams are an important part of your learning progress in class. These examinations give you an opportunity to assess your understanding of language concepts and to identify areas of difficulty. You will have three exams during the semester (see attached "Programa del curso" for exam dates). No make-ups will be given under any circumstance, unless previously arranged with the instructor.

Miscellaneous. Please reduce unnecessary distractions to the minimum. No EATING is allowed in class, CELL PHONES must be set on vibration mode and put away. Also, LAPTOP users must sit in the front row. Visitors are not allowed in class, unless permitted by the professor in advance. Students are expected to follow the Student Code of Conduct as described by the University Student Handbook and to have an amicable and respectful attitude towards their instructor, language lab staff and fellow students.

Do not wait for this class to become unmanageable. Meet with your instructor and seek the tutor’s help as soon as possible.

Course Evaluation System: Grade Distribution

- Participation.............................................. 15 pts. 90 - 100 = A
- Weekly Lab Assignments /Tareas/Connect ...... 15 pts. 80 - 89 = B
- Composition .............................. 15 pts. 70 - 79 = C
- Oral Presentation .......................... 10 pts. 60 - 69 = D
- Exams (3).......................................................... 45 pts. 59 & below= F
- Total:............................................................. 100 pts.
Dates to remember:

**Spring Semester 2018**

January 15, Monday  
January 17, Wednesday  
January 24, Wednesday  
February 27, Tuesday  
March 9 Friday  
March 12-16, Monday-Friday  
March 19, Monday  
March 21, Wednesday  
April 6, Friday  
April 30, Monday  
May 1, Tuesday  
May 2, Wednesday  
May 3-4, Thursday-Friday;  
7-9, Monday-Wednesday  
May 10-11, Thursday-Friday  
May 12, Saturday  
May 14, Monday  
May 18, Friday  

Martin Luther King, Jr. Holiday  
Classes begin  
Last day to register or add a class  
Last day to apply for Spring graduation  
Last Day of classes for 1st 7-Week Session and Final Exams  
Spring Break  
First Day of Classes 2nd 7-Week session  
Grades due for 1st 7-Week session  
Last day to drop a class  
Last day to withdraw from the University  

Last day of classes  
Final exams 2nd 7-Week Session  
Reading Day  
Final examinations  
Grading days  
Spring Commencement  
Spring grades due  
Faculty End Date
GRADE APPEALS
As stated in University Procedure 13.02.99.C2.03, Student Grade Appeals, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Procedure 13.02.99.C2.03, Student Grade Appeals. These documents are accessible online at: http://academicaffairs.tamus.edu/rules_procedures/assets/13.02.99.C0.03_student_grade_appeals.pdf. For assistance and/or guidance in the grade appeal process, students may contact the Associate Dean’s office in the college in which the course is taught. For complete details on the process of submitting a formal grade appeal in CLA, please visit the College of Liberal Arts website, http://cla.tamus.edu/about/student-resources.html.

DISABILITIES ACCOMMODATIONS
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Corpus Christi Hall 116. If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

ACADEMIC ADVISING
The College of Liberal Arts requires that students meet with an Academic Advisor as soon as they are ready to declare a major. Degree plans are prepared in the CLA Academic Advising Center. The University uses an online Degree Audit system. Any amendment must be approved by the Department Chair and the Office of the Dean. All courses and requirements specified in the final degree plan audit must be completed before a degree will be granted. The CLA Academic Advising Office is located in Driftwood #203. For more information, please call 361-825-3466.

DROPPING A CLASS
I hope that you never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. Please consult with your academic advisor, the Financial Aid Office, and me, before you decide to drop this course. Should dropping the course be the best course of action, you must initiate the process to drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation WILL NOT automatically result in your being dropped from the class. April 6th, 2018 is the last day to drop a class with an automatic grade of “W” this term.
ASSIGNMENTS/TAREAS

Description. Weekly “Connect” Assignments (Tareas) are to be completed every week, to the best of your ability. These assignments are an important part of your coursework, not only because they represent 20% of your grade, but also because they help you study, give you the necessary practice to understand the class material and strengthen your overall proficiency in the language. A report will be sent to your instructor twice during the semester: October 15 at 11:00 PM & November 26 at 11:00 PM. You will only receive credit for your work if it is recorded on the report. Extensions will be granted only under extraordinary circumstances and after faculty approval.

*Students must complete all lab assignments through Blackboard (Bb9.tamu.edu).

1. Tutoring services. Information provided by instructor.

2. Computer proficiency skills. The completion of “Connect” assignments requires that you have a minimum of computer proficiency skills. If you don’t know how to operate a computer, please consult with the Student Computer Help Desk for one-on-one tutorial help.

3. Completion dates. We urge you to complete each assignment weekly (by Sunday at 10:59 PM) to benefit fully from the practice. Do not wait until midterm or the end of the semester to complete all your work. If you do, you may get the credit, but you will miss the point of the practice entirely.

4. Material covered by assignments. Weekly “Connect” assignments are based on material covered and practiced in class during the week, so you should be familiar with the exercises. If you have problems understanding the material (and consequently the exercises), do not keep it to yourself; discuss it with your instructor. S/he may need to refer you to the tutor for extra help.

Helpful Websites: The following websites have been provided to assist you in finding additional information and practice.

◉ studyspanish.com ◉ Colby.edu/~bknelson/SLC/index.php
◉ donquijote.org ◉ Drlemon.net/grammar
◉ dummies.com ◉ Lingolex.com
◉ musicalspanish.com ◉ Spaleon.com
◉ spanishspanish.com ◉ 123teachme.com
◉ Trinity.edu/mstroud/grammar ◉ diccionario.reverso.net
◉ duolingo.com/
This program has been designed to help you learn Spanish in a natural and relaxed class environment. It requires your best effort and disposition. Above all, it is meant to be a fun activity that can teach you a useful skill, while you learn the language and its diverse culture.

ADDENDUM 2                COMPOSITION & ORAL PRESENTATION GUIDELINES      SPRING 2018

Description:
During the semester you will be asked to pair up with a classmate and write a dialogue (number of words TBD by your professor) in Spanish. For your oral presentation, you and your classmate will perform the dialogue during class time.

➔No late work will be accepted without previous arrangements with your instructor**

Objective:
Both the written and the oral components of this assignment are designed to put into practice the concepts taught, reviewed and practiced during the semester. You are expected to use only the concepts covered in class up to the time of this assignment. To avoid any confusion, please adhere to the following guidelines:

  o Write your dialogue entirely in Spanish.
  o Please make sure that both you and your classmate have an equal amount of speaking time.
  o It must be typed, double spaced and w/one inch margins on all sides. Use Times New Roman font—size 12
  o Use structures, tenses and vocabulary learned in class only
  o Avoid using online translators and/or friends

Guidelines:

  a. Written component: Your work should be evidence of your performance in class. Please write it by yourselves, and at your own level. No more will be expected of you. Should your work not coincide with your overall performance in class, your instructor will suspect the use of outside help, such as online translators or Spanish-speaking proofreaders, and you will be asked to rewrite your dialogue. To avoid complicating the writing process, do not write it in English and then translate into Spanish. There are many concepts and expressions that do not translate literally between the two languages. Once again, stick to simplicity. Use grammar and vocabulary covered in class, in short, basic sentences. Keep in mind that you will have to perform your dialogue.

  b. Oral Presentation component: Practice, practice and then practice some more! Although this part of the assignment might seem daunting, there is no need to stress about it. Avoid overly long or complicated sentences, since they will be more difficult to memorize and repeat. Stick to simplicity! If you do forget a word (or two) while you are performing your dialogue, don’t stop. Just carry on! Remember that your goal in this part of the assignment is to demonstrate how well you can communicate in basic Spanish.

➔Keep it simple, at your level, and write it yourself**

Dialogue Topic: TBD by your instructor.

Language Laboratory Resources:
The Foreign Language Lab offers state of the art equipment with the latest multimedia resources. Students are encouraged to visit the language lab in Corpus Christi Hall #216 and/or use the virtual language lab any
time from home. We encourage you to visit, become familiar and take advantage of the resources available to enhance your learning experience.

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<th>SPRING 2018</th>
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<td>Semana</td>
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**Semana 1**  
enero 17-19  
Información del curso  
*Connect Orientations*

**Semana 2**  
enero 22-26  
*Connect Orientations*  
GRAMÁTICA Y VOCABULARIO  
Capítulo uno  
Greetings and courtesy  4  
Describing yourself  9  
Likes and dislikes  15  (MW classes may move this to next week)  
CULTURA  
The Spanish-speaking world

**Semana 3**  
enero 29- feb 2  
GRAMÁTICA Y VOCABULARIO  
Capítulo uno  
Numbers 0–30  13  
Telling time  17  
Capítulo dos  
Campus vocabulary  28  
Academic subjects  30  
Singular and plural nouns, plus articles  35, 38

**Semana 4**  
feb 5-9  
GRAMÁTICA Y VOCABULARIO  
Capítulo tres:  
Words for family members  62  
Numbers 31–100  64  
Adjectives  66  
Using adjectives  69  
The verb *ser*  75  
CULTURA  
La presencia hispana en los Estados Unidos

**Semana 5**  
feb 12 - 16  
GRAMÁTICA Y VOCABULARIO  
Capítulo dos
Present tense: verbs ending in -ar
Asking simple questions
EXAMEN PARCIAL #1

Semana 6
feb 19 - 23
GRAMÁTICA Y VOCABULARIO
Chapter 3
Expressing ownership
Present tense: verbs ending in -er and -ir
Review vocabulary, ch.3
CULTURA
México

Semana 7
feb 26 - mar 2
GRAMÁTICA Y VOCABULARIO
Capítulo cuatro: TAREA #1 (DUE ON MARCH 4 @ 10:59 P.M.)
Clothing and colors
Pointing out people and things
Stem-Change I: tener, poder, venir, preferir, querer

Semana 8
mar 5-9
GRAMÁTICA Y VOCABULARIO
Capítulo cuatro:
Numbers from 100 on
The verb IR, p. 119
Expressing destination and future actions with the verb IR p. 120
CULTURA
Guatemala y Honduras

mar 12-16
SPRING BREAK (NO CLASSES)

Semana 9
mar 19 - 23
GRAMÁTICA Y VOCABULARIO
Capítulo cinco:
Parts of a house and furniture
Days of the week
Irregular 1st person: hacer, oír, poner, salir, traer, ver
EXAMEN PARCIAL #2

Semana 10
mar 26 - 30
GRAMÁTICA Y VOCABULARIO
Stem-change II: pensar, volver, pedir, etc.
CULTURA
El Salvador y Nicaragua

Last day to drop a class April 6, Friday)
Semana 11
abril 2 - 6
GRAMÁTICA Y VOCABULARIO
Capítulo cinco:
Expressing self/elves 150
Capítulo seis:
Weather 166

Semana 12
abril 9 - 13
GRAMÁTICA Y VOCABULARIO
Months of the year and seasons 168
¿Dónde está? 170 (Estar 47)
Present progressive: talking about what's happening 173

Semana 13
abril 16 - 20
GRAMÁTICA Y VOCABULARIO
Capítulo seis:  
TAREA #2 (DUE ON APRIL 22 @ 10:59 P.M.)
Using ser and estar 178
CULTURA
Costa Rica

Semana 14
abril 23 - 27
PRESENTATIONS / CULTURAL ACTIVITIES

Semana 15
abril 30 - mayo 1
PRESENTATIONS / CULTURAL ACTIVITIES
FINA EXAM REVIEW

mayo 2
READING DAY NO CLASSES

mayo 3 - 4, 7 - 9
EXAMEN FINAL