Name of Instructor: Gail Busch
Pronouns: she, her
Office phone number: 361 825-5987
E-mail address: Gail.Busch@tamucc.edu
Office number and building: CA112
Office hours- after class, Tuesday/Thursday, 11:55AM - 12:40 PM. Find me in the classroom.
This syllabus is subject to change.

SEMESTER INFORMATION:

Ceramics Studio Class Schedule Spring 2020

- Busch Office Hours             TR 11:55AM - 12:40 PM, or by arrangement
- Beginning Ceramics               TR 09:00-11:50 AM Busch
- Beginning Ceramics               TR 03:30-06:20 PM James
- Intermediate Ceramics            TR 12:30-03:20 PM James
- Advanced & Grad Ceramics   MW 09:00-11:50AM Katz

- Class Final Tuesday, May 12th, 11:00 AM- 1:30 PM

April 24th, Friday - Last day to place work on racks for bisquing (leather hard or drier)
May 2nd, Sunday - Last day to glaze work

The studio is open for enrolled students during the same hours as the building's official hours except during floor cleaning, which will happen on selected mornings. Leave 10 minutes before the building closes. Do not work during other classes times without asking the instructor.

Art Students should make a point of attending all art gallery events on campus, all visiting speakers in the department, all First Friday Events in town and all Art Museum events.

Optional Events, attendance encouraged but not required
- Bountiful Bowl – Saturday, February 8, 2020, 10:00 am- 4:00 pm
  Rockport Fulton High School, 1801 Omohundro St, Rockport, TX 78382
  18th annual Pottery Fair featuring 25+ Texas Potters.
  $5.00 admission. Proceeds benefit the Aransas County Council on Aging Meals on Wheels program.

- Souper Bowl, Art Center of Corpus Christi in mid-February
  100 N Shoreline Blvd. Buy a bowl, feed a family. Tickets: $35 each
  Included in each ticket is one handmade bowl, your choice of soup from favorite local restaurants, and free valet parking. Proceeds benefit the Coastal Bend Food Bank and The Art Center of Corpus Christi.
  https://www.artcentercc.org/souper-bowl-2019/

- NCECA Conference March 25-29, 2020 Richmond, Virginia
  National ceramic arts conference- thousands of attendees come together for shows, presentations, and more.
  https://nceca.net/2020-richmond-virginia/
CLASS REQUIREMENTS

- **Very important**- students will be expected to have a notebook every day in class with a writing implement. A one-inch view binder is especially good for this class. The notebook will hold all class handouts and your notes. Students arriving without a notebook may be recorded as absent. We will not wait as students go to get notebooks or pencils that are outside the classroom. Taking careful notes during demonstrations and using them will greatly improve a student's success. Put this syllabus in your notebook and keep the technical booklet for use in Intermediate and Advanced!
- Completion of all projects assigned. See grading sheet.
- Participation in preparation of clay and glazes for class use; students will be assigned or allowed to choose a mixing partner and will mix clay or glazes as necessary several times each semester. Do not waste work- avoid putting usable clay in scrap barrels.
- Participation in loading and unloading of class kilns
- Having a pair of rubber gloves and safety glasses available for glazing.
- All project work and outside work to be graded must be available for review at the end of the semester. Due to space limitations fired finished work may not be stored in the Ceramics studio. If work will not fit in lockers, students must make other arrangements for safe storage- i.e., take work home, etc. *Again, all work must be available for review at semester's end.* If work must be sent somewhere else, discuss what to do with your instructor first.
- Studio Safety and Hygiene Agreement: we will read, sign, and hand in the student agreement.
- All students are required to clean up their work areas before leaving the studio and do other studio cleaning as necessary.
- All work, tools and other belongings, must be removed from the studio the last day of finals week by noon. (in the summer session by the end of the day of finals). The studio will be cleaned and remaining personal belongings and clay-work may be thrown out.

OTHER IMPORTANT THINGS TO KNOW

CHECK YOUR OUTLOOK EMAIL! I use email to communicate with students, and this is the best way for you to contact me. I may email you individually to communicate if you’ve left your piece uncovered, or with other concerns, or I may email the class with links for videos I’d like you to watch before the next class.

BREAKAGE, LOSS, FIRING ACCIDENTS Ceramic objects are fragile, and firing is difficult and full of unknowns, especially in a group situation. It is inevitable that some pieces will be lost, broken, or misfired. While losses are regrettable, they will happen. The faculty and TAMU-CC cannot be held liable for such accidents. Students should handle work carefully and as little as possible, especially other people’s work. All work must be marked with a student's initials or stamp.

LOCKERS: See the Art Office (CA107) to reserve a locker in the hallway. You will need one. The sooner you get one the closer it will be to the studio. If you wait there might not be one available.

STUDIO HOURS: You may use the Ceramics Lab any time when the building is open except during class time for the other sections of Ceramics or during floor cleaning. See Ceramics class schedule above, and do not work in the studio during another class time without the permission of the instructor.

*The class will involve work in the studio outside of class time.*

The building is open many nights and weekends. Check on the front door, or with the building supervisor for details. It may be closed Thanksgiving weekend and Labor Day weekend and MLK day.
SUPPLIES, TEXT/READINGS

- Binder- a one-inch view binder is especially good. You can reuse an old one if you have it. You should have your notebook in class at all times and use it to record processes, hints, etc. during demonstrations. All handouts should be stored in your notebook. Most are available online at http://www.tamucc.edu/~lkatz if you lose one.
- Rubber gloves for glazing.
- Safety Glasses for glazing.
- Kemper potter's tool kit (Book store, Michaels).
- A dull Xacto® knife, or a dull drywall knife, or a dull pairing knife, Best is a potters long bladed fettling knife. A long thin straight blade is best, sometimes these can be picked up cheap at discount stores such as the Dollar Store® or thrift stores.
- Serrated rib (Book Store).
- Thin plastic drop cloths (.3-.8 mm) for covering work. Paint and hardware, lumber stores sell these for about $1.00. You can find them in the paint section.
- Work clothes: You might want to keep a change of clothes that you can get very dirty in your locker, also closed top, and closed back shoes that you can work in. You cannot be in the studio with sandals, open toed, or high heeled shoes. Loose skirts and aprons, hanging jewelry and other loose apparel are not safe for mixing clay. See student agreement.
- Hair control devices: long hair must be tied back when using potter's wheel, mixing clay, using the grinder, or firing kilns.
- One gallon or so plastic bucket with a wide top.
- Cap or scarf: to cover your hair when mixing clay or glaze, sweeping, or other dusty jobs (optional).

SUGGESTED TEXT

Ceramics: A Potter's Handbook by Glenn C. Nelson, Richard Burkett, any edition. It is quick reading and may be able to be checked out of local libraries. We will also have a class copy. My general advice to students is to read the hand-building sections first, then about clay, history and save the glazing section to midterm. Students that read the book do better.

Other SUGGESTED TEXTS

HANDS IN CLAY- Charlotte Speight, has information about contemporary and historical ceramics, along with technical and technique-oriented information. I have considered changing to this text. It is very good in most ways. I am not impressed by their safety information.

Ceramics Monthly Magazine. Anyone serious about clay should be subscribed to this magazine. Others should look at it in the library. Other magazines in the library worth looking at are American Ceramics, Studio Potter, and Ceramics Technical.
CALENDAR: Ceramics is a time sensitive medium. Allowing projects to dry slow and evenly makes work less prone to cracking. It is often possible to finish a piece in a small fraction of the time needed to do it in just a few days if you spread the work out. Working steadily from the start is the best way to go!

Approximately two weeks before final exams will be the end of the time when wet clay can be used. This date is not fixed until a month before the end of the semester. If most of the work in the studio is already bisqued (the first firing of the two needed) a few more days of wet work can be added. If little has been bisqued a few more days for firing will be needed and there will be less time for wet work. Even with this two-week lead, objects made the last few days for wet work will need to be small if they are to survive the fast drying necessary. Roughly one week before finals will be the last time pots can be glazed. This will occur during dead day. The exact date for the last day for wet work is determined by the amount of work in the studio still needing to be fired at the end of the semester.

Occasionally there is too much work to fire in the last week. If the work was glazed before the last day to glaze and it was on the racks to be fired before the last day for them to be placed there it will be graded as if it was glazed fired. Work still needing firing may be brought back into ceramics at the beginning of the next long semester for firing. It may not be left in the studio between semesters. Work left in the studio between semesters will be thrown away.

POLICIES

• Late work: Any work not available for the final exam period will not be graded unless a missing work agreement, worked out with instructor in advance, is brought to the final exam.
• Work not available for the assignment critiques may be marked as not on time.
• Plagiarism: Work made by other students will be marked as not turned in, skills associated with the work will be marked as unsatisfactory. Students caught turning in the work of other students may be subject to the rules and procedures set out in the student handbook.

ATTENDANCE

• This is a studio class. Attendance is mandatory. There is no "make up work" to compensate for missed class time. Some information will be imparted only during class.
• It is the student's responsibility to find out what materials were missed because of absence or tardiness. Just as in lecture classes, the absent students will want to ask fellow students for notes. It is not the instructor's responsibility to provide makeup demonstrations.
• All assignments spanning more than two class periods must be reviewed in progress during class time. It is not acceptable to complete all work on a project outside of class. It may not be possible to complete all work for a project inside class. Passing through the building to cover and uncover work will be necessary several times a week. If the plan is to be on campus only twice a week, a different class might be a good idea.
• LATENESS- It is essential that students come to class ON TIME. Important information will be given each class during the first few minutes of class. Attendance may be taken by sign in sheets or other means.
• LEAVING EARLY- While it is better to show up for part of a class than none at all, leaving early without the instructors' permission (she may say no) may result in an absence or lateness being recorded for the day.
• Students missing the final exam will be marked down a full letter grade. The instructor must still be shown the student work before he turns in grades, or lack of information may result in an “F”. Conflicts with the exam time must be worked out during the first week of school.
• Incompletes will be given to those called to active US military duty in accordance with university policy. Other incompletes are at the instructor's discretion. They will not be given unless 3/4 of the work is finished before the reason for the incomplete takes place. The reason must be out of the students control. Attendance must be good before the reason for the incomplete takes place.
• Excused Absences- If illness prevents you from attending class, email instructor ahead of time. Communicate if chronic illness is affecting your ability to attend. For other absences see the University Course Catalog. Absences for approved university business and religious holidays must be asked for in advance of the absence.
Required: CLA Syllabus Statements

Disabilities Accommodations
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Corpus Christi Hall 116.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

Grade Appeals
As stated in University Procedure 13.02.99.C0.03, Student Grade Appeal Procedures, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Procedure 13.02.99.C0.03, Student Grade Appeal Procedures. For assistance and/or guidance in the grade appeal process, students may contact the Dean’s office in the college in which the course is taught or the Office of the Provost. These documents are accessible through the University Rules Web site at: http://academicaffairs.tamucc.edu/rules_procedures/assets/13.02.99.c0.03_student_grade_appeals.pdf.

Academic Advising
The College of Liberal Arts requires that students meet with an Academic Advisor as soon as they are ready to declare a major. Degree plans are prepared in the CLA Academic Advising Center. The University uses an online Degree Audit system. Any amendment must be approved by the Department Chair and the Office of the Dean. All courses and requirements specified in the final degree plan audit must be completed before a degree will be granted. The CLA Academic Advising Office is located in Driftwood #203. For more information please call 361-825-3466.

Dropping a Class
I hope that you never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. Please consult with your academic advisor, the Financial Aid Office, and me, before you decide to drop this course. Should dropping the course be the best course of action, you must initiate the process to drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation WILL NOT automatically result in your being dropped from the class.

Academic Integrity/Plagiarism
University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Plagiarism: Work made by other students will be marked as not turned in, skills associated with the work will be marked as unsatisfactory. Students caught turning in the work of other students may be subject to the rules and procedures set out in the student handbook.
Classroom/professional behavior
Texas A&M University-Corpus Christi, as an academic community, requires that each individual respect the needs of others to study and learn in a peaceful atmosphere. Under Article III of the Student Code of Conduct, classroom behavior that interferes with either (a) the instructor’s ability to conduct the class or (b) the ability of other students to profit from the instructional program may be considered a breach of the peace and is subject to disciplinary sanction outlined in article VII of the Student Code of Conduct. Students engaging in unacceptable behavior may be instructed to leave the classroom. This prohibition applies to all instructional forums, including classrooms, electronic classrooms, labs, discussion groups, field trips, etc.

Statement of Civility
Texas A&M University-Corpus Christi has a diverse student population that represents the population of the state. Our goal is to provide you with a high quality educational experience that is free from repression. You are responsible for following the rules of the University, city, state and federal government. We expect that you will behave in a manner that is dignified, respectful and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation or disability. Behaviors that infringe on the rights of another individual will not be tolerated.

ATTENDANCE
Attendance is mandatory for your success, will be recorded during each class session and is considered as part of the professionalism element of your final grade.

• You will lose a single letter grade on your fourth (4) absence.
• Five (5) absences will result in the drop of another letter grade.
• Six (6) absences will result in the failure of the course.
• Three (3) late arrivals or early departures will result in the recording of one (1) full absence.
• Students are required to attend class for the duration of the scheduled time or until the Professor dismisses the class.
• Attending critiques is mandatory.

**** Because art studios use materials and tools that could be dangerous, safe and cooperative behavior by students is absolutely necessary. The studio course instructor will be the ultimate judge of cooperative as well as safe and unsafe behavior. Individuals engaging in uncooperative and/or unsafe behavior will be cautioned and instructed once by the instructor. If a second occasion of uncooperative and/or unsafe behavior occurs, that student will be un-enrolled from the course and given a “wd” with no refund of tuition and fees. (per Dean Richard Gigliotti)

Required statements end.
COURSE SPECIFIC INFORMATION

- Course title: Ceramics I
- Course number: ART 2346
- Course description: This course is an introduction to fine arts ceramics. Handbuilding processes: pinching, slab construction, coil building, etc., will predominate. There will be approximately 5-6 major projects, some of which may require the student to make more than one object. An introductory wheel thrown project will be assigned. Various clays and slips will be used. Most work will be fired in high-fire reduction or high fire soda kilns. Each student will mix clay at least once and probably twice during the semester. Students will learn to unload and load bisque and glaze kilns, and how to maintain kiln shelves. Students will learn how to apply even coats of glaze in appropriate thicknesses. Significant out-of-class time will be required. Students are required to be familiar with material on the safety agreement and may be tested on it at any time. A test on the syllabus and the handout "The Material" may be given during third class period.

- Student Learning Outcomes:
  1. Student will use a variety of clay, slips, glazes and experience simple firing techniques.
  2. Student will become competent in basic hand-building and glazing techniques.
  3. Student will begin to learn about using the potter's wheel.
  4. Student will successfully work with form, proportion and surface in three-dimensional ceramic objects.
  5. Student will become aware of the scope historical and contemporary ceramic art.
  6. Student will begin to learn about loading and firing kilns.
  7. Student will gain the sensitivity to be able to gauge the appropriate wetness of the material for a particular process.
  8. Student will begin to gain a broader understanding of the scope of the medium and an introduction into philosophical issues surrounding the field.

GRADED ACTIVITIES

*All assignments should have your initials incised into the clay when wet or leather hard.*

**Simple Completion:**
- Test Tiles
- Clay Test
- Glaze Test

**Participation:**
- Clay Mixing (each person, one load)
- Bisque Kiln Loading
- Glaze Kiln Loading

**Simple Skills to demonstrate:**
- Sgraffito
- Inlay
- Glaze Inlay with Wax.
- Competent Attachments
- Competent Glazing
- Ability to throw a cylinder

**Projects:**
- Pinch Pots
- Soft Slab Project
- Recreation Coil Project
- Hard Slab Project
- Thrown cylinders
- Handled cups, time allowing
GRADING RUBRIC - Spring Semester 2019 Ceramics 1

Name: (print neatly) __________________________________________________

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<th>STUDIO PRACTICE</th>
<th>Once</th>
<th>Twice</th>
<th>More</th>
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<td>Bisque Kiln Loading</td>
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<td>Glaze Kiln Loading</td>
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<td>1 kiln load (working with 2 partners)</td>
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<tr>
<td>Soft Slab Project</td>
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<td>Recreation Coil Pot</td>
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<td>Hard Slab Construction</td>
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<td>Thrown Cylinder Prints</td>
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<td>Handled Cups</td>
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<td><strong>Totals</strong></td>
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<td>Ability to construct and finish</td>
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<tr>
<td>Demonstrated ability to use glaze</td>
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<td>Effective use of Form</td>
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<td>Effective use of Glaze</td>
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<td>Effective Integration of form and surface</td>
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<tr>
<td><strong>Totals</strong></td>
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GRADE BEFORE ATTENDANCE _____________

GRADE AFTER ATTENDANCE* _____________

*Grade lowered one letter for missed final IF finished work is accounted for by arrangement. Failure to
For a grade of “A” student must:

- Complete all Simple Completion and Participation Tasks and All Simple Skills with "Yes". The ability to throw a cylinder can be an attempt.
- Finish all objects satisfactorily. At least three must be excellent.
- The grade may be lowered for bad attendance or missing the final exam.

For a grade of “B”, student must:

- Complete all Simple Completion and Participation Tasks and All Simple Skills with "Yes". The ability to throw a cylinder can be an attempt.
- Finish all objects satisfactorily.
- The grade may be lowered for bad attendance or missing the final exam.

For a grade of “C”, student must:

- Complete all Simple Completion and Participation Tasks and All Simple Skills with "Yes". One Simple Completion and Participation Task can be left unmet.
- The ability to throw a cylinder can be an attempt. One other simple skill can be an attempt except Competent Glazing and Ability to work leather hard.
- Finish all projects satisfactory except one. In addition, one more project can be unsatisfactory if another is Excellent
- The grade may be lowered for bad attendance or missing the final exam.

For a grade of “D”, student must:

- Minimum Criterion. You must have shown that you can assemble pieces (hard slab or recreation), glaze competently. You must be at the final.
- 4 projects must be completed. The grade may be lowered for bad attendance or missing the final exam.

ADDITIONAL NOTES ON GRADING

- Projects that are finished by the end of the semester but do not meet wet finished or glaze deadlines will be marked unsatisfactory
- All student grades, after computing by this method, will be adjusted per the attendance policy.
- All work must be available for review during the final exam period.

- Make sure to note Attendance policies! If illness prevents you from attending class, email instructor ahead of time. Communicate if chronic illness is affecting your ability to attend.
PROVISIONAL PLAN for Beginning Ceramics Spring 2020 (organized by meeting days)

This plan is more of a sketch than a finished work. Plans may change without notice!

Deadlines for assignment critiques will be given with the assignment, but final grading on assignments is not done until the final exam. This is the nature of ceramics. If you want an idea of how you are currently doing, see me!

Provisionally all work must be ready for bisquing 9 days before the final.

The last glaze kiln generally gets loaded 4 days before the final.

The last day of finals is the last day to remove work from the studio before it is subject to being thrown out.

Please review attendance, policies, grading criteria, and important dates. The grade you save may be your own!

Class days:
1. (T) Safety, Syllabus, Clay Images, Pinch Pots, Make Test Tiles.
2. (TH) Look at Pinch Pots, Soft Slab and rolled cylinder demo with Rim & Feet, Attachments.
3. (T) Clay Mixing, Load Test Tile Bisque, Soft Slab project in progress.
5. (T) Glaze Demo, Glaze Test Tiles, Finishing up Soft Slab, Approve Recreation Images. Start coiling!
7. (T) Coiling, Look at Glaze Results, More Glazing.
8. (TH) Coiling, Glazing
9. (T) Hard Slab demo, Coiling, Sketches for Hard Slab.
10. (TH) Hard Slab, Coiling, Glazing, Kilns
11. (T) Hard Slab, Coiling, Glazing, Kilns
12. (TH) Hard Slab, Coiling, Glazing, Kilns (Souper Bowl night)
13. (T) Throwing Demo, Wedging demo, Start Throwing.
14. (TH) Throwing.
15. (T) Throwing, Cylinder Prints. Keep Best 1/2 cylinder. Glazing
16. (TH) Throwing. Glazing, Kilns
17. (T) Cup Throwing and Handles demo. Glazing, Kilns.
20. (TH) Assign Free Choice Assignment. Finishing Up Previous Wetwork, Glazing, Kilns
21. (T) Approve Free Choice plans. Finishing Up Previous Wetwork, Glazing, Kilns
22. (TH) Free Choice work, Finishing Up Previous Wetwork, Glazing, Kilns
23. (T) Free Choice work, Finishing Up Previous Wetwork, Glazing, Kilns
24. (TH) Free Choice work, Finishing Up Previous Wetwork, Glazing, Kilns
25. (T) Free Choice work, Finishing Up Previous Wetwork, Glazing, Kilns
26. (TH) Last Class Day for Wet Work. Sunday is Last Day to put wetware on racks.
27. (T) Glaze, Load Kilns, Unload Kilns
28. (TH) Glaze, Load Kilns, Unload Kilns
29. (T) Clean, Load Kilns, Unload Kilns
30. (TH) Clean, Load Kilns, Unload Kilns
31. (T) Final