Texas A&M University - Corpus Christi
College of Nursing and Health Sciences

NURS 4322 Online Health Alterations
Syllabus

Sum 2020

FACULTY: Adrienne M. Platt, PhD, CPNP-PC

TELEPHONE: 816-835-0929 (Blackboard Messaging Preferred). In an emergency or if you require an answer more immediately, you can text my cell phone listed above. However, be cognizant of the time and avoid sending messages before 8am and after 5pm.

EMAIL: adrienne.platt@tamucc.edu

OFFICE HOURS: By WebEx appointment or phone

CREDITS: Semester hours (3:0)

PREREQUISITES: Admission to RN-BSN Nursing Program OR Anatomy & Physiology 1&2 with a C or better

COURSE DESCRIPTION:
This course offers an exploration of selected pathophysiological processes that occur in the body when a homeostatic imbalance is brought about by internal or external factors. Knowledge of the etiology of specific impaired health states that individuals may experience, as well as the behavior and symptomatology that may be manifested will be explored. These principles will enable the student to frame problems through the critical thinking process.

COURSE OBJECTIVES: By the end of this course, the student will be able to:
1. Analyze the cause and effect relationships among multiple body systems in response to dysfunction.
2. Assess physiological responses to specific disease states.
3. Discuss risk factors to specific disease states.
4. Evaluate the compensatory mechanisms that are activated in response to dysfunction.
5. Describe the nurse’s collaborative role in monitoring for potential complications in individual human systems with selected health alterations.
6. Describe the nurse’s role in selecting therapeutic interventions.

**REQUIRED TEXTS AND RESOURCES:**

**REQUIRED TEXT:** Huether, S. (2017). *Understanding Pathophysiology*. Sixth Edition, St. Louis, MO: Elsevier. ISBN 9780323555647 (There is an access code that will have an electronic version of your text along with access to Sherpath). This must be purchased from the TAMUCC bookstore.


If you have purchased the 7th edition, don’t return it as I have a copy and can help with the page differences.

Additional fees may be required to take test and exams online in this course, and those tests/exams might be monitored by third-party online exam-proctoring services.

1. All costs for exams are the responsibility of the student and typically involve third party charges ranging from $1 - $50.00 per exam. Students may be required to schedule exams at least 24 hours in advance or incur late scheduling charges.
2. Students may be responsible for providing webcams to be used in test proctoring.
3. Students may be required to show to an online proctor via webcam 1) photo ID and 2) the interior of the room where the student is taking the test/exam.
Learning Experiences and Teaching Methods:

Discussion, independent reading, and study are used to stimulate the development of an understanding of theory, process, and principles of clinical application of drug therapy using the nursing process. Classes will focus on evaluation, application, and utilization of drug groups or specific representative drugs used for different body systems and nursing application in administering these drugs. The student is responsible for identification of individual learning needs, self-direction, and demonstration that learning has occurred. Faculty will provide guidance to assist the student’s successful completion of this course. This course values independent thinking and the challenging of ideas.

Course objectives are met through individual study using assigned readings, suggested resources, active involvement in virtual classroom activities (discussions and chats), exchange of ideas with classmates and faculty, and utilizing critical thinking skills. Teaching methods includes power point presentations, small group discussion, case study analysis, independent study of texts and additional resources. Class participation makes up a significant portion of your course grade and will be evidenced by individual and group assignments. While the faculty will provide guidance and consultation, the student is responsible for identification of learning needs, self-directed learning, seeking additional resources, and communicating learning needs to faculty as needed to achieve course objectives.

The on-line format of this course has the same rigor and expectations for learning as the face to face Pharmacology course. This course follows a set on-line schedule for weekly participation. The schedule is available in the Blackboard course and calendar.

Class Time: This section of NURS 4322 is web-based and the principles of asynchronous distance learning apply for all students. The online weekly schedule begins on Monday at 0800 and ends on Sunday at 2359 unless otherwise noted in the unit lessons.

Web Class Specifics:
1. Students must have basic computer skills to navigate the course.
2. Students must have access to the Internet to successfully communicate with the faculty and students enrolled in this course.

3. Web-based courses do not reduce the amount of time you are likely to spend completing course requirements. Rather, the time spent in the course is set by your personal learning style, not a lecture schedule.

4. After completion of Unit 1, during week one, those of you who experience problems with navigation of the Web-based learning course should inform the instructor immediately. Computer or Internet problems are not an excuse for late work or lack of participation. Students should have a back-up plan for internet access in case of emergencies.

5. Logging into this Blackboard course to read announcements, discussions, and email is essential to success in the course and consistent, DAILY log-in during the student’s work week is recommended.

6. Upon receipt of communication via email from your faculty, the student is expected to acknowledge the message by replying to the message within 24 hours of receipt.

Student Evaluation is ongoing to enhance experiential learning and provides the student with feedback regarding performance in meeting course objectives. Evaluation methods include weekly participation scoring based on discussions, Sherpath assignments/quizzes, and scheduled examinations that provide the student opportunity to demonstrate mastery of course objectives. Faculty and Course Evaluation are a required part of this course.

Faculty Conferences provide an opportunity to discuss progress toward course objectives and are scheduled on an “as needed” basis. Students or faculty may initiate a faculty conference. Conferences may be conducted by WebEx or by telephone.

Classroom Civility
The learning process involves an exchange of ideas and an exploration of concepts between faculty and students. Students must log into the Bb course to
participate in classroom activities. A certain level of decorum facilitates the on-line learning process for learners and teachers. The on-line learning environment communication and behavior guidelines should be reviewed in "Netiquette" found in the Course Orientation Module.

**Essential Content:**
- The Cell
  - Cellular Biology
  - Genes and Genetic Diseases
  - Altered Cellular and Tissue Biology
  - Fluids and Electrolytes, Acids and Bases
- Mechanisms of Self-Defense
  - Innate Immunity: Inflammation and Wound Healing
  - Adaptive Immunity
  - Infection and Defects in mechanisms of Defense
  - Stress and Disease
- Hematologic System
  - Structure and Function of the Hematologic System
  - Alterations in Hematologic Function
- Neurologic System
  - Structure and Function of the Neurologic System
  - Pain, Temperature, Sleep, and Sensory Function
  - Alterations in Cognitive Systems, Cerebral Hemodynamics, and Moor Function
  - Disorders of the Central and Peripheral Nervous Systems and Neuromuscular Junction
- Endocrine System
  - Mechanisms of Hormonal Regulation
  - Alterations of Hormonal Regulation
- Musculoskeletal and Integumentary Systems
  - Structure and Function of the Musculoskeletal System
  - Alterations of Musculoskeletal Function
  - Structure, Function, and Disorders of the Integument
- Cardiovascular and Lymphatic Systems
  - Structure and Function of the Cardiovascular and Lymphatic System
  - Alterations of Cardiovascular Function
- Pulmonary System
  - Structure and Function of the Pulmonary System
  - Alterations of Pulmonary Function
• Digestive System
  • Structure and Function of the Digestive System
  • Alterations of Digestive Function
• Renal and Urologic Systems
  • Structure and Function of the Renal and Urologic System
  • Alterations of Renal and Urinary Tract Functions
• Reproductive Systems
  • Structure and Function of the Reproductive Systems
  • Alterations of the Female Reproductive System
  • Alterations of the Male Reproductive System

COURSE POLICIES:

1. Students are expected to behave in a professional manner and are accountable for their behaviors.
2. Cell phones and beepers will be turned off or on “vibrate” during class and in exams for all classes that meet on Campus (not applicable to Blackboard courses online except during test taking while using Examity).
3. No children are allowed in class for all classes that meet on Campus (not applicable to Blackboard courses online).
4. Required reading should be completed before class. Assignments will be due at the beginning of the class period. For online Blackboard classes, the class week will be considered to start each week on Monday and will end on Sunday.
5. Should a student miss a class, it is his/her responsibility to obtain handouts, lecture notes, and information from instructor or peers. There will be no automatic excused lack of participation for the class week for online Blackboard classes. For online Blackboard classes, you must meet your posting requirements each week. There is no make up work for online Blackboard classes.
6. Taping of lectures is permitted in this course.
7. **Students must achieve a weighted average of 75% on major exams, before any other grades are factored in.**
8. All exam dates are printed on the Topic Outline and Course Schedule for classes that meet on Campus. For online classes exam dates are posted in the first day’s postings as well as the Topic Outline and Schedule as mentioned.
9. Students with documented test taking needs are responsible for making those arrangements prior to the first scheduled exam.
10. Students who are late for exams will not be given extra time. For online, Blackboard classes, you must finish the test in the time allotted. You must take the test on the day it is open or there will be no other time allowed to take the test and the score will be a zero. See Test Taking policy.

11. No exam may leave the classroom; any student leaving the room with an exam will receive a zero for that exam. For online Blackboard classes do not discuss the test with your classmates. Do not take anything into the test including but not limited to notebooks, texts or cell phones. Sharing any information about a test or quiz is cheating and will be reported to the Judicial Affairs Committee.

12. Additional fees may be required to take test and exams online in this course, and those tests/exams might be monitored by third-party online exam-proctoring services.
   a. All costs for exams are the responsibility of the student and typically involve third party charges ranging from $1 - $50.00 per exam. Students may be required to schedule exams at least 24 hours in advance or incur late scheduling charges.
   b. Students may be responsible for providing webcams to be used in test proctoring.
   c. Students may be required to show to an online proctor via webcam 1) photo ID and 2) the interior of the room where the student is taking the test/exam.

13. Cheating is considered to have occurred if you share information about a test in verbal, written or printed format, online or in person. Taking the test must be an individual event. Do not take the test and allow others to see your responses. Do not copy any part of any exam.

14. Any student determined by the faculty to be cheating on an exam will receive a zero for that exam and are subject to academic misconduct.

15. For classes that meet on campus or online, if a student is absent on the day of the exam:
   a. The student must notify the instructor of any unusual circumstance (emergency hospitalization or death in the immediate family) prior to the start of the exam in order to have a make-up exam scheduled. This will be at the discretion of the instructor.
   b. The student must take the exam on the date and within the time frame indicated.
   c. The student must provide documentation to the instructor related to the absence as appropriate within 5 days of the missed exam.
   d. The make-up exam may be multiple choice, essay, sentence completion, case study analysis, or any combination of these options at the discretion of
the faculty. The student will not be notified regarding the format of the exam. The make-up exam must be scheduled within 5 working days of the originally scheduled exam.

e. For Blackboard online classes, you must make at least one original posting in that week’s discussion area. It should be within 48 hours of when the assignment is posted. It should be at least 75 words in length and be properly cited (APA format). You will be graded for content, format and appropriateness of your response. Each week your discussion points may accumulate to total number of points per week (please see the syllabus below). Postings after midnight (CDT) on the last night of the class week will be considered late and will not be graded. Your first posting of the week must be within 48 hours of start of the course week or you will lose credit for that post. Plagiarism will result in a zero for that posting. Each week there will be at least four required postings to earn your possible total of 20 points for each unit posted. If there are two units posted you will be required to post 4 times for each unit.

Grading is a process of measuring the outcome of learning against standards and assigning a symbol to the level of performance achieved. The final determination of the grade, therefore, rests with the professor. There will be no end of course negotiations of grades, unless there is a gross miscalculation.

“Extra credit”- As nursing is a profession with specific, non-negotiable standards and competencies, there will be no opportunity for “extra” credit assignments. You must meet the criteria and standards of mastery in order to pass the exams and the course (see course exams section). After each exam, all questions will be reviewed by faculty and scores MAY be adjusted if some questions did not perform well upon analysis of the data (did not accurately measure knowledge).

COURSE EVALUATION: In order to pass Nursing 4322, the student must achieve a minimum grade average of 75 % on exams and then the rest of the grades factor in.
Discussions, Quizzes, and Sherpath lessons must be completed each week and you cannot pass the course without participation in the weekly discussions.

**Grading Scheme**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>89.5 and above</td>
</tr>
<tr>
<td>B</td>
<td>82.5 and above to less than 89.5</td>
</tr>
<tr>
<td>C</td>
<td>74.5 and above to less than 82.5</td>
</tr>
<tr>
<td>D</td>
<td>67 and above to less than 74.5</td>
</tr>
<tr>
<td>F</td>
<td>less than 67</td>
</tr>
</tbody>
</table>

The exams are objective, multiple-choice, and true and false question format. The final will be cumulative, with previously untested material given heavier weight.

**Course Grade Components**

| A. **Four Exams*** | *75%:  
Exam 1=16.66%  
Exam 2=16.67%  
Exam 3=16.67%  
Final Exam=25% |
|-------------------|---
| **Course participation:** | 10%  
1. Weekly Discussions  
2. Weekly Quizzes  
3. Weekly Sherpath Lessons | 10%  
5% |

***: (Please note that you must attain a 75% weighted test average for any of the below to be averaged into your final grade)

**Negotiations:**

*No end of semester grade negotiations will be considered.* Grades will be posted for graded assignments (weekly quizzes, Sherpath lessons, class participation, etc.) and exams as soon as feasible and this will allow students to see where they stand in the course. **Grades are earned by performance in relation to set standards and are therefore not subject to negotiation.** Please remember that class participation, lessons, etc do not count unless you have the required 75% test assessment average.
(See weighted average). **Only the final grade will be rounded.**

### Topical Outline

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Chapters from Huether (6th Ed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/1</td>
<td><strong>Orientation unit</strong>&lt;br&gt;<strong>Week 1 Unit 1</strong></td>
<td>Course introduction&lt;br&gt;The Cell</td>
</tr>
<tr>
<td>6/8</td>
<td><strong>Unit 2</strong></td>
<td>Musculoskeletal and&lt;br&gt;Integumentary System</td>
</tr>
<tr>
<td>6/8</td>
<td><strong>Unit 3</strong></td>
<td>Neurologic Systems</td>
</tr>
<tr>
<td>6/17</td>
<td><strong>1st Major exam</strong>&lt;br&gt;Covers Units 1, 2, and 3</td>
<td>Proctor information&lt;br&gt;TBA Between 0800 and 2200</td>
</tr>
<tr>
<td>6/15</td>
<td><strong>Unit 4</strong></td>
<td>Fluids &amp; Electrolytes,&lt;br&gt;Acids and Bases,&lt;br&gt;Renal &amp;&lt;br&gt;Urologic systems</td>
</tr>
<tr>
<td>6/22</td>
<td><strong>Unit 5</strong></td>
<td>Mechanisms of defense</td>
</tr>
<tr>
<td>6/29</td>
<td><strong>Unit 6</strong></td>
<td>Cardiovascular &amp;&lt;br&gt;Lymphatic Systems</td>
</tr>
<tr>
<td>7/8</td>
<td><strong>2nd Major exam</strong>&lt;br&gt;Covers Units 4, 5, &amp; 6</td>
<td>Proctor information&lt;br&gt;TBA Between 0800 and 2200</td>
</tr>
<tr>
<td>7/6</td>
<td><strong>Unit 7</strong></td>
<td><strong>Pulmonary Systems</strong></td>
</tr>
<tr>
<td>7/13</td>
<td><strong>Unit 8</strong></td>
<td>Endocrine System</td>
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<tr>
<td>7/20</td>
<td><strong>Unit 9</strong></td>
<td>Reproductive Systems</td>
</tr>
<tr>
<td>7/22</td>
<td><strong>3rd Major exam</strong>&lt;br&gt;Covers Units 7, 8, &amp; 9</td>
<td>Proctor information&lt;br&gt;TBA Between 0800 and 2200</td>
</tr>
<tr>
<td>7/27</td>
<td><strong>Unit 10</strong></td>
<td>Hematologic Systems</td>
</tr>
<tr>
<td>Date</td>
<td>Unit</td>
<td>Topic</td>
</tr>
<tr>
<td>--------</td>
<td>--------</td>
<td>---------------------</td>
</tr>
<tr>
<td>7/27</td>
<td>Unit 11</td>
<td>Digestive Systems</td>
</tr>
<tr>
<td>8/5</td>
<td>Final Test (Note date)</td>
<td>Final Exam Cumulative</td>
</tr>
</tbody>
</table>

**Course Exams**

There will be four exams, which are listed on the course schedule. See below regarding exam administration. *The student must attain a weighted ASSESSMENT AVERAGE of 75% or higher on the four exams (1st criteria for passing this course). Grades for other components will not count toward the course grade unless the student has earned a weighted 75% assessment average on exams. The 2nd criteria are to obtain an overall average of 75% in the course to pass (once the required 75% exam average is attained). Students who have less than 75% on any one exam should make an appointment with faculty within one week to discuss plans for improvement and any barriers to achievement of the course objectives. Note that each test does not have to, individually, be above 75% to pass the course, the total average of the 4 needs to be at least 75%. Each exam is 50 questions with multiple choice answers, is timed and taken in a secure, proctored test environment. Please review the Test Taking Policy under Unit 1 in Course Content.

**EXAMS**

Students will be taking exams using the proctoring service (TBA) between the hours of 0800 and 2200 on the dates listed in the course schedule. Instructions regarding proctoring will be provided in Blackboard.
1. Students are required to take the exams when scheduled. There will not be a “make-up exam” except under the most unusual circumstances, and this would require prior arrangement at the discretion of the professor and may be in a different format. If there is severe illness requiring a hospital visit or emergency surgery for the student or a confirmed death in the immediate family, the final exam may be counted twice, at the discretion of the instructor. Students must submit documentation of the emergency or death in the family in a timely manner (within 1 week) for any exam absence to be excused. The student must contact the faculty prior to the exam if any of the above apply. If the faculty is not notified OR if the excuse is deemed inappropriate (this will be up to the instructor) the grade will be 0 (zero). THIS WOULD LIKELY RESULT IN COURSE FAILURE as then the cumulative exam and quiz average would be less than 75%. If additional exams are missed the student will receive a 0 (zero) for that exam.

2. If the student has a severe illness or tragedy which causes the student to be absent from a scheduled exam, the faculty must be notified of the absence prior to the start of the exam. Students should not schedule vacations or elective surgery during the semester.

3. If the student does not notify the course faculty about an absence prior to the start of the exam, a grade of 0 (zero) for the exam may be averaged into the student’s final grade. (see #1)

4. If the student can take the missed exam at a later time, the exam will be administered in a proctored setting (TBA) within days of the original scheduled exam date. The instructor may decide to count the final exam twice to make up for the missed exam. (see #1)

5. If a second or third exam is missed, a grade of 0 (zero) for each exam will be averaged into the student’s final grade.

6. Students are required to take all Exams in a proctored setting (TBA) on testing dates listed in the course calendar. Proctored exams may result in added expense to the student.

7. Students must attain a 75% weighted assessment average on course exams to pass this course. The exams are weighted at 75% of the final grade once the exam average is met.
8. Students with documented specialized test-taking needs should discuss this with the faculty within one week after the start of the semester and contact the office of Students with Disabilities. (See below)

9. Due to test security concerns, you will be unable to review the test right after. You will need to contact your instructor to set up a time to meet to review the exam. If you have a conflict or disagreement about a test item submit your comments to the faculty in writing via Blackboard email along with SPECIFIC (page, column, page section, statement) supporting references within 24 hours of taking the exam and it will be reviewed. However, in general items are reviewed and adjusted solely based on statistical performance of the item (question).

10. There should be no use of references (textbooks, notes or electronic resources) during the examination. Anyone that uses unapproved material during an exam may be subject to Academic Misconduct.

11. No exams, quizzes, exam materials, sheets used during the exam, or printed copies of exam or quiz materials or questions can leave the room, be printed, or saved in the students’ personal computer or in any other electronic manner. If there is ANY breach of test security, the students(s) involved will receive a zero for that exam and NO students will receive any grade adjustments (curve or points added to adjust for statistically unfair questions). The student will, also, be reported to Judicial Affairs for Academic Misconduct.

**Course Participation: Weekly Requirements**

Weekly participation in the course is required. Most of the weeks, students will participate in discussion of specific questions aimed at meeting unit and course learning objectives. Refer to the course Units/Lessons and Schedule for specific weekly participation assignments.

Discussion assignments begin Sunday at 0800 and end on Saturday at 2359, unless otherwise specified in the schedule. ALL graded written assignments are subject to anti-plagiarism software scanning. Sherpath assignments will be listed on the Course Schedule and under the Units/Lessons section and will be accessed in Blackboard.

**Discussion Grading**-Weekly participation grading criteria is available within the course.
**Class preparation: Quizzes/assignments:**

Quizzes are important to help you with class preparation. You should read and study the weekly assigned readings BEFORE you take the quiz. The quizzes are all OPEN BOOK but be prepared as they are timed. You may use any resources and notes that you wish for these. However, the work you submit on the weekly quiz should be YOUR OWN WORK, completed independently. In other words, DO NOT take the quiz in a group please! If the instructor is made aware of sharing of questions, the student will be reported for Academic Integrity. The quizzes are open from Monday to Saturday. **No late quizzes or Sherpath assignments will be accepted.** You have an entire week to complete the quizzes and Sherpath assignments. Do not wait until the last minute to take the quizzes or complete the Sherpath assignments. You will need to download the Respondus Lockdown Browser, located under Class1 in Course Content for the Orientation quiz. This is the only quiz that will require the Respondus Lockdown Browser.

There will be lessons and quizzes assigned in Sherpath that must be completed by the due date specified on the Schedule. These are designed to help you understand the content. Sherpath will be available in blackboard after purchasing the access code. **Please DO NOT access Sherpath through the Evolve website.** You must access Sherpath through Blackboard.

**POLICIES:**

**Evaluation Input from Students**

The faculty of the College of Nursing and Health Sciences places great value on evaluative input from students. Evaluation of courses, instructors and clinical facilities provides the College with important data which is used to strengthen the program. Data is analyzed as to trends and themes and is important to curriculum and sequencing decisions. All evaluations for courses posted are online. The online mechanism allows us the opportunity to tabulate and store information in order to
analyze trends within the curriculum. Please be assured that this information is secured and not released until after grades are submitted. No names are available to faculty. In order to garner some reliability and validity, the College must have representative data from the student population. That representation, based on the literature, has been set at 70%. The College is anticipating that students will thoughtfully participate in the evaluation process which will assist the faculty with the growth of the program. A link to evaluations will be available on Blackboard toward the end of the semester. Thank you in advance for your assistance with the evaluation process.

**Academic Integrity and Honesty**

It is expected that University students will demonstrate a high level of maturity, self-direction, and ability to manage their own affairs. Students are viewed as individuals who possess the qualities of worth, dignity, and the capacity for self-direction in personal behavior. University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to a penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, forgery, or plagiarism. (Plagiarism is intentionally, knowingly, or carelessly presenting the work of another as one’s own).

Please see the following sites for additional information:

- University Student Handbook and Code of Conduct: [http://academicaffairs.tamucc.edu/rules_procedures/assets/13.02.99.c0.04_student_academic_misconduct.pdf](http://academicaffairs.tamucc.edu/rules_procedures/assets/13.02.99.c0.04_student_academic_misconduct.pdf)
- University Handbook of Rules and Procedures ([http://academicaffairs.tamucc.edu/rules_procedures/index.html](http://academicaffairs.tamucc.edu/rules_procedures/index.html))

**Students with Disabilities**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Disability Services Office at 361.825.5816 or visit the office in CCH 116. If you are a
returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disabilities Services office for assistance at (361) 825-5816

**Title IX**

As part of the Texas A & M Corpus Christi University policy, pregnant students are urged to contact the Title IX office for facilitation of academic issues impacted by pregnancy, delivery and subsequent complications. Contact information: Mr. Samuel Ramirez, Title IX Coordinator or Ms. Rosie Ruiz, Deputy Title IX Coordinator (825-5826).

**Active Military Duty**

Active duty military personnel, military spouses, and veterans with special circumstances (eg: deployment, drill requirements, disabilities) are welcome and encouraged to communicate these, in advance if possible, to the course and clinical instructor.

**Grade Appeals Process**

The College of Nursing and Health Sciences (CONHS) adheres to the University’s student grade appeal procedures described in Section 13.02.99.C0.03: 
http://academicaffairs.tamucc.edu/rules_procedures/assets/13.02.99.c0.03_student_grade_appeals.pdf and follows those guidelines.

**University Handbook of Rules and Procedures**
(http://academicaffairs.tamucc.edu/rules_procedures/index.html)

**Support Services**

Students are encouraged to seek faculty assistance in accessing University Services, including tutoring, health services, personal counseling, degree counseling, financial aid, learning resources, job/work placement, career guidance, and computer/technical support/instruction. If a student is interested in other support services provided by the
University, the student is encouraged by the College of Nursing and Health Sciences and the University to seek these services.

*Required by SACS or HB2504

**Syllabus Disclaimer:** While the provisions of this syllabus are as accurate and complete as possible, the faculty reserves the right to change non-critical aspects of the course to accommodate emergencies, unexpected technical problems, or any unforeseen circumstances. Such changes will be announced as soon as feasible and will be communicated by course email or announcements via Blackboard. **It is the STUDENT’S responsibility to keep abreast of course announcements.** Questions regarding course requirements should be addressed when the syllabus is received, within the first week of the course.

The Texas A&M University Corpus Christi: TAMUCC College of Nursing and Health Sciences Student Handbook is available online: [https://conhs.tamucc.edu/current-students/assets/student-handbook-2017.pdf](https://conhs.tamucc.edu/current-students/assets/student-handbook-2017.pdf)
The following receipt form must be signed and returned within the first week of classes.

Student Handbook Receipt & Statement of Syllabus Understanding Form

I have reviewed a copy of the College of Nursing and Health Sciences Student Handbook located on the college website and the course syllabus. I have been provided an opportunity to clarify questions. Receipt form must be signed and submitted to the course faculty. I understand the expectations set forth in the NURS 3342 course syllabus and the CONHS Student Handbook.

__________________________________________
Student Name (Print)

__________________________________________  __________
Student Signature                  Date