Course Name: SPAN 1312

Meeting Days/Times: TR 3:30-4:45

Professor: Maria M. Mata

Building/Classroom: CS 111

E-mail: maria.mata@tamucc.edu

Office Location: CCH 216

Office Hours: M-R 5-5:20
Or by Appointment

Textbook:
Puntos de partida, 10th edition (required). (Textbook and “Connectspanish” program required)

Course Description: This is the second part of the First Year Spanish course. It is designed specifically for students with little knowledge of the language. This second semester concentrates on the study of past, verb usage, prepositions, sentence structure, and vocabulary. This course is aimed at developing listening, speaking, reading and writing skills, from the most basic notions to more elaborate ones, within a Spanish cultural framework.

Spanish Student Learning Outcomes:
At the end of this course students will demonstrate basic level ability to:

- communicate in a range of situations.
- understand and use a variety of vocabulary in different situations.
- understand and respond to oral and written material.
- demonstrate an awareness of cultural elements and understand their role in communication.

Attendance. Regular attendance and active participation are vital in learning a foreign language. To better understand linguistic concepts and practice them in a supportive environment, you must be in class. You are expected to attend all classes, unless you have a properly documented excuse. Absences, tardiness or leaving class early will affect your academic performance and your final grade. After the third unexcused absence, and for every unexcused absence thereafter, you will lose 3 points (i.e., 3%) from your final average grade. Three late arrivals or leaving class early will equal ONE unexcused absence. Remember: Absences do not exempt you from material covered, assigned or due in class during your absence. Furthermore, it is your responsibility to provide written documentation no later than one (1) week after your absence(s) to be excused and permitted to make up missing work. Please, keep track of your absences and tardiness.

Participation. Participation is essential to the language learning experience. To maximize your oral proficiency, prepare before coming to class. Complete the “Connect” exercises, review the assignment for the day, and volunteer in class. A positive attitude and your willingness to participate are key. Participation in class is evaluated by your level of engagement displayed in class, the general knowledge of the material discussed, and the accuracy of your linguistic performance.

Remember: errors are intrinsic to the learning process; take a chance and participate.

Weekly “connectspanish” Assignments. You will complete your weekly or biweekly assignments via McGraw Hill Connect (MGHC). MGHC is a web-based assignment and assessment platform that helps you connect to the coursework assigned by your instructor. It will consist of exercises related to what we do in class, such as writing and listening
comprehension exercises. You may complete these assignments, at your own pace, as long as you finish them by Sunday at 10:59 PM on the due date. Students must complete all lab assignments through Blackboard (Bb9.tamucc.edu). For more information about the operation of MGHC ask your instructor.

**Composition/Oral Presentation.** During the semester you will be asked to pair up with a classmate and write a dialogue (number of words TBD by your professor) in Spanish. For your oral presentation, you and your classmate will perform the Spanish dialogue during class time. For a more detailed description of the composition guidelines, see addendum # 2.

**Objective:**
Both the written and the oral components of this assignment are designed to put into practice the concepts taught, reviewed and practiced during the semester. You are expected to use only the concepts covered in class up to the time of this assignment. **No late work will be accepted without previous arrangements with your instructor.**

**Exams.** Exams are an important part of your learning progress in class. These examinations give you an opportunity to assess your understanding of language concepts and to identify areas of difficulty. You will have three exams during the semester (see attached “Programa del curso” for exam dates). **No make-ups will be given under any circumstance, unless previously arranged with the instructor.**

**Miscellaneous.** Please reduce unnecessary distractions to the minimum. **No EATING is allowed in class, CELL PHONES must be set on vibration mode and put away. Also, LAPTOP users must sit in the front row.** Visitors are not allowed in class, unless permitted by the professor in advance. Students are expected to follow the Student Code of Conduct as described by the University Student Handbook and to have an amicable and respectful attitude towards their instructor, language lab staff and fellow students.

*Do not wait for this class to become unmanageable. Meet with your instructor and seek the tutor’s help as soon as possible.*

**Course Evaluation System: Grade Distribution**

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
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<tbody>
<tr>
<td>Participation</td>
<td>15 pts</td>
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<tr>
<td>Connect Lab Assignments/Tareas</td>
<td>15 pts</td>
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<tr>
<td>Composition I</td>
<td>10 pts</td>
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<tr>
<td>Composition II</td>
<td>5 pts</td>
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<tr>
<td>Oral Presentation</td>
<td>10 pts</td>
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<td>Exam I</td>
<td>12.5 pts</td>
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<td>Exam II</td>
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<td>Final Exam</td>
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<td><strong>Total</strong></td>
<td><strong>100 pts</strong></td>
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<tr>
<th>Score Range</th>
<th>Grade</th>
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<td>90-100</td>
<td>A</td>
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<td>80-89</td>
<td>B</td>
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<td>70-79</td>
<td>C</td>
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<td>60-69</td>
<td>D</td>
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<td>59 &amp; below</td>
<td>F</td>
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**IMPORTANT INFORMATION**

**SPRING 2020**

**Dates to remember:**
### Spring 2020

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>January 20</td>
<td>Martin Luther King, Jr. Holiday</td>
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<tr>
<td>January 21</td>
<td>Classes begin Regular Spring and 1st 7-Week Session</td>
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<tr>
<td>January 28</td>
<td>Last day to register or add a class</td>
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<tr>
<td>March 4-25</td>
<td>Mid-Term Grading</td>
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<td>March 9-13</td>
<td>Spring Break</td>
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<tr>
<td>March 12-13</td>
<td>Campus Closed</td>
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<tr>
<td>March 17</td>
<td>Last Day of classes for 1st 7-Week Session and Final Exams</td>
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<tr>
<td>March 18</td>
<td>First Day of Classes 2nd 7-Week session</td>
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<tr>
<td>March 20</td>
<td>Grades due for 1st 7-Week session</td>
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<tr>
<td>April 10</td>
<td>Last day to drop a class</td>
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<td>April 16</td>
<td>Last day to apply for Spring graduation</td>
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<tr>
<td>May 5</td>
<td>Last day to withdraw from the University</td>
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<tr>
<td>May 6</td>
<td>Last day of classes Regular Spring &amp; 2nd 7-Week Session</td>
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<tr>
<td>May 7</td>
<td>Reading Day</td>
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<tr>
<td>May 8, 11-14</td>
<td>Final examinations</td>
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<tr>
<td>May 15-18</td>
<td>Grading days</td>
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<tr>
<td>May 16</td>
<td>Spring Commencement</td>
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<tr>
<td>May 19</td>
<td>Spring grades due</td>
</tr>
<tr>
<td>May 22</td>
<td>Faculty End Date</td>
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Some summer courses will follow a different schedule. Please see the [class schedule](#) for information on when particular courses are offered.

**NOTE:** Dates of holidays are tentative, pending approval by The Texas A&M University System Board of Regents. For the latest information on dates and deadlines, please consult the appropriate [class schedule](#).

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**Class Policies**

**Disabilities Accommodations**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be
guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call or visit Disability Services at (361) 825-5816 in Corpus Christi Hall 116. If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

**Grade Appeals**

As stated in University Procedure 13.02.99.C0.03, Student Grade Appeal Procedures, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Procedure 13.02.99.C0.03, Student Grade Appeal Procedures. For assistance and/or guidance in the grade appeal process, students may contact the Dean’s office in the college in which the course is taught or the Office of the Provost. These documents are accessible through the University Rules Web site at: http://academicaffairs.tamucc.edu/rules_procedures/assets/13.02.99.C0.03_student_grade_appeals.pdf.

**Academic Advising**

The College of Liberal Arts requires that students meet with an Academic Advisor as soon as they are ready to declare a major. Degree plans are prepared in the CLA Academic Advising Center. The University uses an online Degree Audit system. Any amendment must be approved by the Department Chair and the Office of the Dean. All courses and requirements specified in the final degree plan audit must be completed before a degree will be granted. The CLA Academic Advising Office is located in Driftwood #203. For more information please call 361-825-3466.

**Dropping a Class**

I hope that you never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. Please consult with your academic advisor, the Financial Aid Office, and me, before you decide to drop this course. Should dropping the course be the best course of action, you must initiate the process to drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation WILL NOT automatically result in your being dropped from the class. The last day to drop a class for the spring semester is April 10, 2020.

**Academic Honesty/Plagiarism**

**Definition:** In an instructional setting, plagiarism occurs when a writer deliberately uses someone else’s language, ideas, or other original (not common-knowledge) material without acknowledging its source. Plagiarism is a violation of academic expectations, but it is sometimes difficult to understand what plagiarism actually is. Often, students commit unintentional plagiarism (not citing sources properly, for example), because they are unaware of the standards that apply. Plagiarism includes:

- Using the work of another as your own,
- Downloading or purchasing ready-made essays off the web and using them as your own,
- Using resource materials without correct documentation,
- Using the organization or language of a source without using quote marks and proper citation.
- Turning in a researched project without citing sources in an appropriate documentation style.

When you are confused about citation of quotes or ideas, please visit the Writing Center or me to get help. Information on MLA documentation rules and APA documentation rules is available at Purdue University’s OWL: http://owl.english.purdue.edu/, and from our local Writing Center at CASA.

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**ADDENDUM 1**

WEEKLY “Connect Spanish”

ASSIGNMENTS (TAREAS)

ASSIGNMENTS/TAREAS
**Description.** Weekly “Connect” Assignments (Tareas) are to be completed every week, to the best of your ability. These assignments are an important part of your coursework, not only because they represent 15% of your grade, but also because they help you study, give you the necessary practice to understand the class material and strengthen your overall proficiency in the language. A progress report will be sent to your instructor during the semester. You will only receive credit for your work if it is recorded on the report. Extensions will be granted only under extraordinary circumstances and after faculty approval.

*Students must complete all lab assignments through Blackboard (Bb9.tamucc.edu).*

1. **Tutoring services.** Information provided by instructor.

2. **Computer proficiency skills.** The completion of “Connect” assignments requires that you have a minimum of computer proficiency skills. If you don’t know how to operate a computer, please consult with the Student Computer Help Desk for one-on-one tutorial help.

3. **Completion dates.** We urge you to complete each assignment on the due date (by Sunday at 10:59 PM) to benefit fully from the practice. Do not wait until midterm or the end of the semester to complete all your work. If you do, you may get the credit, but you will miss the point of the practice entirely.

4. **Material covered by assignments.** Weekly “Connect” assignments are based on material covered and practiced in class during the week, so you should be familiar with the exercises. If you have problems understanding the material (and consequently the exercises), do not keep it to yourself; discuss it with your instructor. S/he may need to refer you to the tutor for extra help.

**Helpful Websites:** The following websites have been provided to assist you in finding additional information and practice.

- studyspanish.com
- donquijote.org
- dummies.com
- musicalspanish.com
- spanishspanish.com
- Trinity.edu/mstroud/grammar
- Duolingo.com
- Colby.edu/~bknelson/SLC/index.php
- Drlemon.net/grammar
- www.cliffsnotes.com/
- wordreference.com (diccionario)
- 123teachme.com
- diccionarioreverso.net

*This program has been designed to help you learn Spanish in a natural and relaxed class environment. It requires your best effort and disposition. Above all, it is meant to be a fun activity that can teach you a useful skill, while you learn the language and its diverse culture.*
Description:
During the semester you will be asked to pair up with a classmate and write a dialogue (number of words TBD by your professor) in Spanish. For your oral presentation, you and your classmate will perform the dialogue during class time.

➔ No late work will be accepted without previous arrangements with your instructor**

Objective:
Both the written and the oral components of this assignment are designed to put into practice the concepts taught, reviewed and practiced during the semester. You are expected to use only the concepts covered in class up to the time of this assignment. To avoid any confusion, please adhere to the following guidelines:

- Write your dialogue entirely in Spanish.
- Please make sure that both you and your classmate have an equal amount of speaking time.
- It must be typed, double spaced and w/one inch margins on all sides. Use Times New Roman font— size 12
- Use structures, tenses and vocabulary learned in class only
- Avoid using online translators and/or friends

Guidelines:
- **Written component:** Your work should be evidence of your performance in class. Please write it by yourselves, and at your own level. No more will be expected of you. Should your work not coincide with your overall performance in class, your instructor will suspect the use of outside help, such as online translators or Spanish-speaking proofreaders, and you will be asked to rewrite your dialogue. To avoid complicating the writing process, do not write it in English and then translate into Spanish. There are many concepts and expressions that do not translate literally between the two languages. Once again, stick to simplicity. Use grammar and vocabulary covered in class, in short, basic sentences. Keep in mind that you will have to perform your dialogue.
- **Oral Presentation component:** Practice, practice and then practice some more! Although this part of the assignment might seem daunting, there is no need to stress about it. Avoid overly long or complicated sentences, since they will be more difficult to memorize and repeat. Stick to simplicity! If you do forget a word (or two) while you are performing your dialogue, don’t stop. Just carry on! Remember that your goal in this part of the assignment is to demonstrate how well you can communicate in basic Spanish.

➔ Keep it simple, at your level, and write it yourself**

Dialogue Topic: TBD by your instructor.

Language Laboratory Resources:
The Foreign Language Lab offers state of the art equipment with the latest multimedia resources. Students are encouraged to visit the language lab in Corpus Christi Hall #216 and/or use the virtual language lab any time from home. We encourage you to visit, become familiar and take advantage of the resources available to enhance your learning experience.
Semana 2
20 DE ENERO  
MARTIN LUTHER KING, JR. HOLIDAY
21-24 DE ENERO  
Introducción al curso, Connect Orientations

Semana 3
27-31 DE ENERO  
(SPAN 1311 Present Tense Review, Orientations)

Semana 4
3-7 DE FEBRERO  
SPAN 1311 Present Tense Review, Orientations)
VOCABULARIO Y GRAMÁTICA, CAPÍTULO 7 ¡A COMER!
Foods and meals 202
Two verbs that express to know 205
Words like some, none, and no one 215

Semana 5
10-14 DE FEBRERO  
GRAMÁTICA, CAPÍTULO 7 ¡A COMER!
Using direct objects (what or who[m]) after a verb 209
CULTURA: Panamá
CONNECT TAREA #1 (1311 REPASO) DUE ON FEB 16 AT 10:59 P.M. (2.5% OF YOUR GRADE)

Semana 6
17-21 DE FEBRERO  
VOCABULARIO, CAPÍTULO 8 DE VIAJE
Traveling 234, Vacations 236
GRAMÁTICA, CAPÍTULO 8 DE VIAJE
Indirect object pronouns (to who[m] or for who[m] after a verb) 241
EXAMEN PARCIAL #1(12.5% OF YOUR GRADE)
(MW) WEDNESDAY,
(TR) THURSDAY
CONNECT TAREA #2 (CH 7) DUE ON FEB 23 AT 10:59 P.M. (2.5% OF YOUR GRADE)

Semana 7
2-6 DE MARZO  
GRAMÁTICA, CAPÍTULO 9 LOS DIAS FESTIVOS
Continue working on regular preterit
VOCABULARIO, CAPÍTULO 9 LOS DIAS FESTIVOS
Celebrations and holidays 268
CULTURA: Cuba

9-13 DE MARZO  
SPRING BREAK

Semana 8
16-20 DE MARZO  
GRAMÁTICA Y VOCABULARIO, CAPÍTULO 9 LOS DIAS FESTIVOS
The preterit of more types of verbs 274-278
Talking about feelings and emotions 271
ESSAY I DUE (10% OF YOUR GRADE)
(MW) WEDNESDAY,
(TR) THURSDAY
Semana 9
23-27 DE MARZO
GRAMÁTICA, CAPÍTULO 9 LOS DIAS FESTIVOS
Continue working on the preterit of more types of verbs 274-278
Using Direct and Indirect Object Pronouns 282
EXAMEN PARCIAL #2 (12.5 % OF YOUR GRADE)
(MW) WEDNESDAY,
(TR) THURSDAY,
(MWF) FRIDAY
CONNECT TAREA #4 (CH 9) DUE ON MAR 29 AT 10:59 P.M. (2.5% OF YOUR GRADE)

Semana 10
30 DE MARZO-3 DE ABRIL
VOCABULARIO, CAPÍTULO 10 EL TIEMPO LIBRE
Leisure time activities 296
How to express the most, least ... 310
CULTURA: Puerto Rico
ESSAY II DUE (5% OF YOUR GRADE)
(MW) WEDNESDAY,
(TR) THURSDAY,
(MWF) FRIDAY
Last day to drop a class (April 10, Friday)

Semana 11
6-10 DE ABRIL
GRAMÁTICA Y VOCABULARIO, CAPÍTULO 10 EL TIEMPO LIBRE
Another way to talk about the past 302
Household tasks 298
Last day to drop a class (April 10, Friday)
CONNECT TAREA #5 (CH 10) DUE ON APR 12 AT 10:59 P.M. (2.5% OF YOUR GRADE)

Semana 12
13-17 DE ABRIL
GRAMÁTICA Y VOCABULARIO, CAPÍTULO 11 LA SALUD
Talking about the past with two tenses 330
Talking about health and wellness 324
Common illnesses and going to doctors 326

Semana 13
20-24 DE ABRIL
GRAMÁTICA, CAPITULO 11 LA SALUD
Connecting ideas 338
Expressing each other 341
CULTURA: Venezuela
CONNECT TAREA #6(CH 11) DUE ON APR 26 AT 10:59 P.M. (2.5% OF YOUR GRADE)

Semana 14
27 DE ABRIL - 1 DE MAYO
PRESENTATIONS (10% OF YOUR GRADE)
OR CULTURAL ACTIVITIES

Semana 15
4-6 DE MAYO
FINAL EXAM REVIEW OR
PRESENTATIONS (10% OF YOUR GRADE)

6 DE MAYO
LAST DAY OF CLASSES

7 DE MAYO
READING DAY (NO HAY CLASES)
Semana 16
8, 11-14 DE MAYO  EXAMEN FINAL (20% OF YOUR GRADE)
(SEE FINAL EXAMINATION SCHEDULE)

15-18 DE MAYO  GRADING DAYS

16 DE MAYO  SPRING COMMENCEMENT

19 DE MAYO  SPRING GRADES DUE