Principles of Ecology BIOL 3428.W02
Department of Life Sciences
Fall 2020

COURSE INFORMATION
Course number/section: BIOL 3428.W02
Class Location: ONLINE
Course Website: Lecture Blackboard Fall 2020

INSTRUCTOR INFORMATION
Instructor: Dr. Heidi Ballew
Instructor Email: Heidi.Ballew@tamucc.edu
Class Location: ONLINE
Office location: Webex
Office hours: T 10:00 AM – 2:00 PM, W 10:00 AM – 1:00 PM, by appointment
Appointments: Please email to make an appointment if you are unavailable during regular office hours.

COURSE DESCRIPTION
Catalog Course Description
Introduction to the interrelationships of organisms and their environment. Population structure, community classification and regulation, and energy flow in ecosystems will also be covered. Laboratory sections will focus on experimental design and field techniques in ecology.

PREREQUISITES AND COREQUISITES
Prerequisites:
1. BIOL 1407 – Biology II
2. BIOL 2200-Professional Skills or BIMS 2200-Professional Skills or UCCP 1101 & 1102-First Year Seminar I & II
3. Chemistry 1411-General Chemistry I
4. Math 2413-Calculus I (Math 2413 may be taken as co-requisite).

**Corequisites:** Students must be enrolled in both lecture and laboratory sections and must attend the sections in which they are enrolled. Students must also be enrolled in a no-cost safety training course (SMTE 0091-Biological Laboratory Safety Seminar. Students that do not complete this safety course will be unable to remain in the laboratory and will lose all points associated with the laboratory section.

**REQUIRED TEXTBOOK(S), READINGS AND SUPPLIES**

**Required Textbook(s)**


**Supplies**

You may need a calculator for some exams. This calculator needs to be able to calculate standard mathematical operations, including exponents and logarithms (natural and base 10).

**STUDENT LEARNING OUTCOMES AND ASSESSMENT**

Assessment is a process used by instructors to help improve learning. Assessment is essential for effective learning because it provides feedback to both students and instructors. A critical step in this process is making clear the course’s student learning outcomes that describe what students are expected to learn to be successful in the course. The student learning outcomes for this course are listed below. By collecting data and sharing it with students on how well they are accomplishing these learning outcomes students can more efficiently and effectively focus their learning efforts. This information can also help instructors identify challenging areas for students and adjust their teaching approach to facilitate learning.

By the end of this course, students should be able to:

- **SLO 1** Describe how organism interactions with their environment give rise to patterns in their abundance and distribution
- **SLO 2** Explain how ecological principles operate at 4 different levels of organization from the _individual_ to the _ecosystem_
- **SLO 3** Explain how ecological processes influence evolutionary processes and vice versa.
- **SLO 4** Formulate ecological research questions and use the scientific method to answer them including collection and analysis of data.
- **SLO 5** Prepare and deliver written and oral scientific presentations.
- **SLO 6** Demonstrate knowledge of data analysis and basic statistical tests common to ecology.

Student’s abilities to complete these tasks will be evaluated through:

- Three exams and Final (three regular exams and one cumulative final)
- Laboratory activities (see separate syllabus)
• Homework assignments administered through the Blackboard and other supporting websites
• Additional activities that may include quizzes, group, or other activities.

INSTRUCTIONAL METHODS AND ACTIVITIES
Information will be delivered using traditional lectures, interactive and written activities, assigned readings, online videos, group projects, and four exams.

MAJOR COURSE REQUIREMENTS AND GRADING

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>Proportion of FINAL GRADE (points)</th>
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</thead>
<tbody>
<tr>
<td>3 Regular Exams (@ 150 points each)</td>
<td>450</td>
</tr>
<tr>
<td>Final Exam</td>
<td>150</td>
</tr>
<tr>
<td>Quizzes (@ 30 points each)</td>
<td>300</td>
</tr>
<tr>
<td>Discussions</td>
<td>90</td>
</tr>
<tr>
<td>Lab (Reports, Quizzes, Presentations)</td>
<td>400 (subject to change with notification)</td>
</tr>
<tr>
<td><strong>TOTAL POSSIBLE POINTS</strong></td>
<td><strong>1,390 points</strong></td>
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</tbody>
</table>

1. **Lecture and Final Exams:** There are three lecture exams and a cumulative final exam during the semester; each exam is worth 150 points. The exams are topical with the information covered since the most recent exam. Exams have two parts: an online portion around 100 points and a take-home portion around 50 points. The online portion may include multiple-choice, identification, fill-in the blanks, matching type, true-false, and short answer type questions. The take-home portion is open book; however, group work is not allowed, and plagiarism is unacceptable. The online portion of each exam will open on a specified Friday at 12:01 AM and will close that same Friday at 11:59 PM. The take-home portion of each exam will open on the Sunday prior to the exam deadline at 12:01 AM and will be due by Friday at 5:00 PM CDT (see Course Schedule). Take-home exams that are late will receive an automatic 10% penalty (15 points) on the overall exam grade and will further be reduced by a 10% penalty for every 12 hours the exam is late. Thus, 15 points will be deducted after 5:00 PM Friday, a further 15 points will be deducted after 5:00 AM Saturday, and so on. The cutoff for late submissions will be the Sunday following the Friday deadline at noon. **Note:** If you submit your take-home exam on Sunday at noon, you will receive a 75-point deduction, and the highest grade you could make if your exam is completely correct is a 25%.

• Cheating and plagiarism are unacceptable behaviors. If it is discovered a student
has assisted another student, been assisted by another student on any portion of the exam, all students involved will receive a zero for that exam. Extreme or continuous academic misconduct will be reported.

2. **Quizzes**: Quizzes may cover any current or previously covered material. Quizzes will be administered each week, except for exam weeks. Quizzes will become available on blackboard each Friday at 12:01 AM and will close at 11:59 PM that same day. Quizzes will be timed, and one question will be presented at a time with the inability to move back to previous questions. If you miss a quiz, it will count as a 0. Each quiz is worth 30 points. Graded quizzes and any feedback will be available the following Saturday at noon. Answering questions for another student or assisting another student during a quiz is cheating and will not be tolerated. There is NO make-up for missed quizzes. There are ten quizzes throughout the semester summing to a total of 300 possible points.

3. **Discussion**: Students will contribute to biweekly discussions through the blackboard Discussion Forum. Supplemental resources may be provided to students at the beginning of the week when a discussion is due, or the discussion may be topical based on lecture and/or lab. Each student is required to make an initial post regarding the case study and engage in discussion on at least two other students’ posts to receive full credit. A minimum of three posts is required to be eligible for full points. You will be unable to respond to other students’ posts until you have made your initial post. More information about the post requirements will be provided for each discussion. Discussion forums will be open from Sunday the week the discussion is due until the Saturday ending that week (see Course Schedule). The discussion forum will end each week on Saturday at 11:59 PM, and no late entries will be counted toward earned points. Each post is worth 5 points, making each case study discussion worth 30 points each. There are six discussions scheduled summing to a total of 90 points.

**Letter Grades**: Your final letter grade will be based on your average in lecture (60% of final grade) and laboratory (40% of final grade). The final grading scale will also be determined at the end of the semester, but the cut-off for each grade will be no higher than the following:

\[
A \geq 90\% > B \geq 80\% > C \geq 70\% > D \geq 60\% > F
\]

- I will rectify any clerical, mathematical, and/or other errors. However, you have one (1) week to notify me of such errors after an assignment, quiz or examination is returned.

**Calculating Lecture, Lab, and Final Semester Scores**
Lecture contributes 60% of your final semester grade. All earned points from lecture will be
summed, divided by the total number of points possible, and weighted at 60%.

**Weighted Lecture Score**
\[
= ((\text{Lecture Points Earned} \div \text{Lecture Points Possible}) \times 100) \times 0.60
\]

Laboratory contributes 40% of your final semester grade. All earned points from lab score will be calculated by summing the points earned in lab, divided by the points possible in lab, and weighted at 40%. **Note: Lab grading is based on the protocol set forth on the Lab Syllabus and takes precedent over what is outlined here if different. Lab grades are reported to the lecture professor at the end of the semester. If you have questions about your lab grade, you must communicate with your lab instructor/professor.**

**Weighted Lab Score**
\[
= ((\text{Lab Points Earned} \div \text{Lab Points Possible}) \times 100) \times 0.40
\]

The weighted lecture score will be added to the weighted laboratory score to calculate the final semester score.

**Final Semester Score** = Weighted Lecture Score + Weighted Lab Score

**Example 1.**

If a student scores perfectly on every assignment in lecture, they would earn 1,390 points of 1,390 possible points. The weighted lecture average would be calculated as follows:

\[
\text{Weighted Lecture Score} = ((1,390 \div 1,390) \times 100) \times 0.60
\]

\[
\text{Weighted Lecture Score} = (1 \times 100) \times 0.60
\]

\[
\text{Weighted Lecture Score} = 60
\]

If the same student scores perfectly on every assignment in lab, they would earn 400 points of 400 possible points (**Note: this may not accurately reflect the actual number of points available in Ecology Lab; this is only an example if these number of points were possible**). The weighted lab average would be calculated as follows:

\[
\text{Weighted Lab Score} = ((400 \div 400) \times 100) \times 0.40
\]

\[
\text{Weighted Lab Score} = (1 \times 100) \times 0.40
\]

\[
\text{Weighted Lab Score} = 40
\]

To determine the final semester grade for this same student, the following calculation would be made:

\[
\text{Final Semester Score} = 60 + 40
\]

\[
\text{Final Semester Score} = 100
\]
This student would receive an A as the final course grade.

Example 2.
If a student earns 810 points throughout the entire lecture courses of 1,390 possible points, the weighted lecture average would be calculated as follows:

\[ \text{Weighted Lecture Score} = \left( \frac{810}{1,390} \times 100 \right) \times 0.60 \]
\[ \text{Weighted Lecture Score} = (0.5827 \times 100) \times 0.60 \]
\[ \text{Weighted Lecture Score} = 34.96 \]

If the same student earned 325 points of 400 possible points (**Note: this may not accurately reflect the actual number of points available in Ecology Lab; this is only an example if these number of points were possible). The weighted lab average would be calculated as follows:

\[ \text{Weighted Lab Score} = \left( \frac{325}{400} \times 100 \right) \times 0.40 \]
\[ \text{Weighted Lab Score} = (0.8125 \times 100) \times 0.40 \]
\[ \text{Weighted Lab Score} = 32.5 \]

To determine the final semester grade for this same student, the following calculation would be made:

\[ \text{Final Semester Score} = 34.96 + 32.5 \]
\[ \text{Final Semester Score} = 67.46 \]

This student would receive a D as the final course grade.

### COURSE CONTENT/SCHEDULE

<table>
<thead>
<tr>
<th>DATE (BY DAY OR WEEK)</th>
<th>TOPIC</th>
<th>WEEKLY CHAPTER READINGS</th>
<th>Weekly Quiz</th>
<th>Discussion Forum Assignment</th>
<th>Exams</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1- Aug 19th</td>
<td>Introduction and Ecology and Evolution/Distributions</td>
<td>1, 2, and 4-7</td>
<td>Introduction (Due Aug 22)</td>
<td></td>
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<tr>
<td>Week 2- Aug 23rd</td>
<td>Population Growth Parameters and Life Tables Limitations on Population</td>
<td>8</td>
<td>Due Aug 28</td>
<td></td>
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<tr>
<td>Week 3- Aug 30th</td>
<td>Growth and Experiments in Ecology (Exam 1 Review Provided)</td>
<td>9</td>
<td>Due Sept 4</td>
<td>Ecological Organization (Due Sept 5)</td>
<td></td>
</tr>
<tr>
<td>Week 4- Sept 6th</td>
<td>Competition</td>
<td>10</td>
<td></td>
<td></td>
<td>EXAM I: Includes Weeks 1-3</td>
</tr>
<tr>
<td>Week</td>
<td>Dates</td>
<td>Topic</td>
<td>Due</td>
<td>Notes</td>
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<tr>
<td>5</td>
<td>Sept 13th</td>
<td>Predator-Prey Interactions</td>
<td>11</td>
<td>Due Sept 18</td>
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<tr>
<td>6</td>
<td>Sept 20th</td>
<td>Coevolution, Symbiosis and Behavioral Ecology (Exam 2 Review Provided)</td>
<td>12 and 3</td>
<td>Competitive Exclusion (Due Sept 25)</td>
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<tr>
<td>7</td>
<td>Sept 27th</td>
<td>Exam 2</td>
<td></td>
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<tr>
<td>8</td>
<td>Oct 4th</td>
<td>Life History Strategies and Succession</td>
<td>18</td>
<td>Due Oct 9</td>
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<tr>
<td>9</td>
<td>Oct 11th</td>
<td>Biodiversity Part 1 and 2</td>
<td>19</td>
<td>Due Oct 16</td>
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<td>10</td>
<td>Oct 18th</td>
<td>Biodiversity Part 3 and Primary Productivity</td>
<td>19 and 22</td>
<td>Due Oct 23</td>
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<tr>
<td>11</td>
<td>Oct 25th</td>
<td>Secondary Productivity and Ocean Productivity (Exam 3 Review Provided)</td>
<td>23</td>
<td>Due Oct 30</td>
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<tr>
<td>12</td>
<td>Nov 1st</td>
<td>Exam 3</td>
<td></td>
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<tr>
<td>13</td>
<td>Nov 8th</td>
<td>Food Webs and Island Biogeography</td>
<td>20 and 21</td>
<td>Due Nov 13</td>
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<tr>
<td>14</td>
<td>Nov 15th</td>
<td>Metapopulations and Human Impacts</td>
<td>25 and 26</td>
<td>Due Nov 20</td>
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<td>15</td>
<td>Nov 22nd - 24th</td>
<td>Final Exam Review Provided</td>
<td></td>
<td>Global Ecology (Due Nov 21)</td>
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<td>16</td>
<td>Nov 29th</td>
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EXAM II: Includes Weeks 4-6 (Due Oct 2)

EXAM III: Includes Weeks 8-11 (Due Nov 13)

FINAL EXAM, comprehensive plus Weeks 12-15 (Due Friday, Dec 4)

Note: Changes in this course schedule may be necessary and will be announced to the class by the Instructor. The assignments and exams shown are directly related to the Student Learning Outcomes described in Section F.

The time and point schedule may require adjustment. Additional assignments may or may not be provided at the Instructor’s discretion. Such assignments might include homework, group projects, reading assignments, quizzes, etc. Every attempt will be made to follow the time and evaluation schedules shown here. It is the student’s duty to regularly visit BlackBoard and check email to be aware of all assignments, deadlines, and changes to such.
COURSE POLICIES

COVID-19

Face Coverings – (cloth face covering, surgical mask, etc.) must be properly worn in all non-private spaces including classrooms, teaching laboratories, common spaces such as lobbies and hallways, public study spaces, libraries, academic resource and support offices, and outdoor spaces where 6 feet of physical distancing is difficult to reliably maintain. Extra masks will be made available if needed.

Attendance/Tardiness

Students with a university approved scheduled absence (athletics, military duty, etc.) must contact the lecture instructor well in advance of a scheduled absence, especially if the absence coincides with an exam. If a student has a University approved scheduled absence may be allowed to take an exam early (within one week of the scheduled exam) when the student notifies the instructor of a pre-planned excused absence at least two weeks in advance to the absence. Students who do not arrange to take exams ahead of time will not be eligible for this special consideration. A written excuse from the university department involved is required.

Late Work and Make-up Exams

You may always turn in assignments early. Except for excused absences, late assignments will not be accepted. If you know in advance that you will have an excused absence when an assignment is due, you must turn in that assignment before its due date. You should turn in assignments that were missed because of an unexpected, excused absence as soon as possible.

Extra Credit

There is no individual extra credit. The grading scale is NOT subject to discussion. In other words, begging for points or last-minute extra credit will get you nowhere. THERE IS NO SUCH THING AS EXTRA CREDIT. There are ample opportunities for improving your grade throughout the course.

If you find yourself struggling with class, please come talk to me during office hours and we will review concepts that may be challenging. The sooner you see me, the better.

Participation

Consistent lack of participation in the course requirements will have a negative effect on your score, and it is up to you to stay organized and on track with assignments and other course deliverables.

Email

Email is the preferred and quickest way to resolve student issues. However, if your issue
requires more in-depth discussions, please adhere to the virtual office hours instructions. All communication with me via email must be through your school email address (yourname@islander.tamucc.edu). I will communicate with you through this email, so you must set up your account and check it regularly. It is your responsibility to check email frequently for important course announcements and updates. Confidential information will not be shared to any non-TAMU-CC email addresses.

Virtual Office Hours
If you would like to virtually meet with the Professor during office hours you must email the Professor with an appointment request at least 12 hours prior to your preferred meeting time. The Professor will create a Webex meeting room, and all meetings will be recorded.

COLLEGE AND UNIVERSITY POLICIES

Academic Integrity (University)
University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, falsification, forgery, complicity, or plagiarism. (Plagiarism is the presentation of the work of another as one’s own work.) In this class, academic misconduct, or complicity in an act of academic misconduct on an assignment or test will result in a failing grade.

Classroom/Professional Behavior
Texas A&M University-Corpus Christi, as an academic community, requires that each individual respect the needs of others to study and learn in a peaceful atmosphere. Under Article III of the Student Code of Conduct, classroom behavior that interferes with either (a) the instructor’s ability to conduct the class or (b) the ability of other students to profit from the instructional program may be considered a breach of the peace and is subject to disciplinary sanction outlined in article VII of the Student Code of Conduct. Students engaging in unacceptable behavior may be instructed to leave the classroom. This prohibition applies to all instructional forums, including classrooms, electronic classrooms, labs, discussion groups, field trips, etc.

Statement of Civility
Texas A&M University-Corpus Christi has a diverse student population that represents the population of the state. Our goal is to provide you with a high-quality educational experience that is free from repression. You are responsible for following the rules of the University, city, state, and federal government. We expect that you will behave in a manner that is dignified, respectful and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation, or disability. Behaviors that infringe on the rights of another individual will not be tolerated.
Deadline for Dropping a Course with a Grade of W (University)

I hope that you never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. Please consult with your academic advisor, the Financial Aid Office, and me, before you decide to drop this course. Should dropping the course be the best course of action, you must initiate the process to drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation WILL NOT automatically result in your being dropped from the class. Please consult the Academic Calendar (http://www.tamucc.edu/academics/calendar/) for the last day to drop a course.

Grade Appeals (College of Science and Engineering)

As stated in University Procedure 13.02.99.C0.03, Student Grade Appeal Procedures, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is required to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Procedure 13.02.99.C0.03, Student Grade Appeal Procedures. These documents are accessible through the University Rules website at http://academicaffairs.tamucc.edu/rules_procedures/assets/13.02.99.c0.03_student_grade_appeals.pdf). For assistance and/or guidance in the grade appeal process, students may contact the chair or director of the appropriate department or school, the Office of the College of Science and Engineering Dean, or the Office of the Provost.

Disability Services

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call (361) 825-5816 or visit Disability Services in Corpus Christi Hall 116.

If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at (361) 825-5816.

http://disabilityservices.tamucc.edu/
Civil Rights Complaints
Texas A&M University-Corpus Christi is committed to fostering a culture of caring and respect that is free from discrimination, relationship violence and sexual misconduct, and ensuring that all affected students have access to services. For information on reporting Civil Rights complaints, options and support resources (including pregnancy support accommodations) or university policies and procedures, please contact the University Title IX Coordinator, Sam Ramirez (Samuel.ramirez@tamucc.edu) or Deputy Title IX Coordinator, Rosie Ruiz (Rosie.Ruiz@tamucc.edu) x5826, or visit website at Title IX/Sexual Assault/Pregnancy.

Limits to Confidentiality. Essays, journals, and other materials submitted for this class are generally considered confidential pursuant to the University’s student record policies. However, students should be aware that University employees, including instructors, are not able to maintain confidentiality when it conflicts with their responsibility to report alleged or suspected civil rights discrimination that is observed by or made known to an employee in the course and scope of their employment. As the instructor, I must report allegations of civil rights discrimination, including sexual assault, relationship violence, stalking, or sexual harassment to the Title IX Coordinator if you share it with me.

These reports will trigger contact with you from the Civil Rights/Title IX Compliance office who will inform you of your options and resources regarding the incident that you have shared. If you would like to talk about these incidents in a confidential setting, you are encouraged to make an appointment with counselors in the University Counseling Center.

Statement of Academic Continuity
In the event of an unforeseen adverse event, such as a major hurricane and classes could not be held on the campus of Texas A&M University–Corpus Christi; this course would continue through the use of Blackboard and/or email. In addition, the syllabus and class activities may be modified to allow continuation of the course. Ideally, University facilities (i.e., emails, web sites, and Blackboard) will be operational within two days of the closing of the physical campus. However, students need to make certain that the course instructor has a primary and a secondary means of contacting each student.

Campus Emergencies
At TAMU-CC, your safety is a top concern. We actively prepare for natural disasters or human-caused incidents with the ultimate goal of maintaining a safe and secure campus.

- For any emergency, dial the University Police Department (UPD) at 361-825-4444 or dial 911. It is a good idea to have the UPD emergency number (and nonemergency number 361-825-4242) saved in your cell phone.
- There are nearly 200 classroom telephones throughout campus. If you feel threatened or need help and do not have a cell phone, dial 4444 (emergency)
or 4242 (non-emergency) to be connected to UPD.

- If you hear a fire alarm, you will immediately evacuate the building and proceed to an open outdoor location away from the building.
  - Proceed to the nearest building exit or evacuation stairway. Do not use the elevator. Persons who need help navigating stairs should proceed to a marked Area of Rescue Assistance, if possible. Persons with disabilities should speak with their faculty about how to best assist them in case of an emergency. Review the evacuation route (see specific Building Emergency Plan).

- TAMU-CC employs the Code Blue Emergency Notification System, an alert system which connects the campus community during emergency situations.
  - The notifications include emails, text and pre-recorded messages, as appropriate.
  - Code Blue emergencies may include severe weather warnings, threats, school closures, delays, evacuations and other incidents which disrupt regular campus activities.
  - Students can update personal contact information anytime at https://emergency.tamucc.edu/contactform/

- Shelter in Place via Code Blue.
  - "Shelter-in-place" means to take immediate shelter where you are and may be implemented for severe weather, hazardous material spills, active shooters or other dangerous situations.
  - If there is a shelter in place for a tornado warning, our preferred location is the bottom floor of this building, away from windows and doors.

- Active Threat Protocol. There are three things you could do that make a difference if there is an active threat: Run, Hide, and/or Fight. For more information about the Run, Hide, Fight protocol, including what to do when law enforcement arrives, visit http://safety.tamucc.edu/ems/activethreat.htm

For the Quick Campus Guide to Campus Emergencies (including a list of Areas of Rescue Assistance and additional protocols on assisting persons with physical disabilities, hurricanes, bomb threats, animal bites, crime reporting, elevator entrapment, etc.), visit https://safety.tamucc.edu/uploads/Site/finalbooklet.pdf

OTHER INFORMATION

Academic Advising

The College of Science & Engineering requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. Meetings are by appointment only; advisors do not take walk-ins. Please call or stop by the Advising Center to check availability and schedule an
appointment. The College’s Academic Advising Center is located in Center for Instruction 350 or can be reached at (361) 825-3928.

GENERAL DISCLAIMER

I reserve the right to modify the information, schedule, assignments, deadlines, and course policies in this syllabus if and when necessary. I will announce such changes in a timely manner during regularly scheduled lecture periods.