A. COURSE INFORMATION

Course Number/Section: COSC 1100.022.
Class Meeting Time: TR 10:00 a.m. - 10:50 a.m.
Class Location: CI 228.
Course Website: Blackboard Website.

B. INSTRUCTOR INFORMATION

Instructor: Agatha Owora.
Office Location: RFEB 316M (Virtual Office Link).
Office Hours: TR: 11:00 a.m. - 2:00 p.m.
Telephone: (361) 825-3688.
E-mail: agatha.owora@tamucc.edu.
Appointments: Please email for appointments.

C. COURSE DESCRIPTION

Catalog Description
This course focuses on beginning to develop professional skills that computer scientists will need to be successful in their careers and lives. Communication skills will include writing and giving oral presentations. Ethical issues will be explored. This is a class for computing professionals. As such, professional decorum will be required at all times.

Extended Course Description
This course is structured to equip you with the skills and mindset to excel in your Computer Science classes. Some of the topics covered provide you with skills that you can transfer to your careers after graduation. Because we live in a world that is team driven, most of the class activities will involve group discussions and activities that will help you learn how to collaborate with diverse personalities.

D. PREREQUISITES AND COREQUISITES

Prerequisites
None.

Corequisites
COSC 1435 - Introduction to Problem Solving with Computers I.
UNIV 1101 - First Year Seminar I.

E. REQUIRED TEXTBOOK(S), READINGS AND SUPPLIES

Required Textbook(s)
None.
F. STUDENT LEARNING OUTCOMES AND ASSESSMENT

Assessment is a process used by instructors to help improve learning. Assessment is essential for effective learning because it provides feedback to both students and instructors. A critical step in this process is making clear the course’s student learning outcomes that describe what students are expected to learn to be successful in the course. The student learning outcomes for this course are listed below. By collecting data and sharing it with students on how well they are accomplishing these learning outcomes students can more efficiently and effectively focus their learning efforts. This information can also help instructors identify challenging areas for students and adjust their teaching approach to facilitate learning.

By the end of this course, students should be able to:

1. Identify your responsibilities as a college student.
2. Identify the various resources available on campus and online to achieve success.
3. Develop personal skills that enable you to interact with people and deal with situations.
4. Develop verbal and written communication skills.
5. Form healthy teams that enable you achieve your goals.
6. Evaluate current decisions against your personal vision and future goals.

G. INSTRUCTIONAL METHODS AND ACTIVITIES

Instructions will be delivered through in-class lectures, power point presentations, video lectures, and documents uploaded to Blackboard. Students are expected to go through the material on Blackboard before coming to class for the lecture.

H. MAJOR COURSE REQUIREMENTS AND GRADING

You will be given 2 projects and 6 assignments. The details and dates of the projects and assignments will be available in Blackboard.

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<thead>
<tr>
<th>ACTIVITY</th>
<th>FINAL GRADE %</th>
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<tbody>
<tr>
<td>Assignments</td>
<td>60%</td>
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<tr>
<td>Projects</td>
<td>40%</td>
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I. COURSE CONTENT/SCHEDULE

<table>
<thead>
<tr>
<th>WEEK</th>
<th>TOPIC</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>- Orientation</td>
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<tr>
<td>Week 2</td>
<td>- Responsibility</td>
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<tr>
<td>Week 3</td>
<td>- Responsibility</td>
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<td>Week 4</td>
<td>- Resource Management</td>
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<td>Week 5</td>
<td>- Resource Management</td>
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<td>Week 6</td>
<td>- Emotional Intelligence</td>
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<tr>
<td>Week 7</td>
<td>- Emotional Intelligence</td>
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<td>Week 8</td>
<td>- Project One</td>
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<td>Week 9</td>
<td>- Communication</td>
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<tr>
<td>Week 10</td>
<td>- Communication</td>
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<td>Week 11</td>
<td>- Team Building</td>
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<tr>
<td>Week 12</td>
<td>- Team Building</td>
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<tr>
<td>Week 13</td>
<td>- Vision and Goals</td>
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<tr>
<td>Week 14</td>
<td>- Vision and Goals</td>
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<tr>
<td>Week 15</td>
<td>- Project Two Preparations</td>
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<td>Week 16</td>
<td>- Project Two</td>
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Note: Changes in this course schedule may be necessary and will be announced to the class by the instructor.

J. COURSE POLICIES

- COVID-19
  Face Coverings—Face coverings (cloth face covering, surgical mask, etc.) must be properly worn in all non-private spaces including classrooms, teaching laboratories, common spaces such as lobbies and hallways, public study spaces, libraries, academic resource and support offices, and outdoor spaces where 6 feet of physical distancing is difficult to reliably maintain. Extra masks will be made available if needed.

- Attendance/Tardiness
  You are responsible for any material covered or handed out, or announcements made in your absence. Records of your attendance will be maintained and reported to the university.

- Late Work
  Late assignments or project presentations and submissions will receive a grade of 0. No extra or make up assignments or projects will be available.
• **Student Mental Health and Wellbeing**
  As a student, there may be times when personal stressors interfere with your academic performance and/or negatively impact your daily life. If you are experiencing emotional distress or mental health issues, please visit the Counseling Center located in the Driftwood Building during walk-in hours or call (361) 825-2703. Counselors are available by phone 24/7 to assist students who are in crisis. Services are free and confidential. For access to self-help resources and anonymous mental health screenings, visit the Counseling Center website. In an emergency, call 911 or University Police at (361) 825-4444.

K. **COLLEGE AND UNIVERSITY POLICIES**

• **Academic Integrity (University)**
  University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct, for which a student is subject to penalty, includes all forms of cheating, such as illicit possession of examinations or examination materials, falsification, forgery, complicity or plagiarism (Plagiarism is the presentation of the work of another as one’s own work). In this class, academic misconduct, or complicity in an act of academic misconduct on an assignment, quiz, test, lab, or exam will result in a failing grade.

• **Classroom/Professional Behavior**
  Texas A&M University-Corpus Christi, as an academic community, requires that each individual respect the needs of others to study and learn in a peaceful atmosphere. Under Article III of the Student Code of Conduct, classroom behavior that interferes with either (a) the instructor’s ability to conduct the class or (b) the ability of other students to profit from the instructional program may be considered a breach of the peace and is subject to disciplinary sanction outlined in article VII of the Student Code of Conduct. Students engaging in unacceptable behavior may be instructed to leave the classroom. This prohibition applies to all instructional forums, including classrooms, electronic classrooms, labs, discussion groups, field trips, etc.

• **Statement of Civility**
  Texas A&M University-Corpus Christi has a diverse student population that represents the population of the state. Our goal is to provide you with a high-quality educational experience that is free from repression. You are responsible for following the rules of the university, city, state, and federal government. We expect that you will behave in a manner that is dignified, respectful and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation, or disability. Behaviors that infringe on the rights of another individual will not be tolerated.

• **Deadline for Dropping a Course with a Grade of W (University)**
  I hope that you never find it necessary to drop this or any other class. However, events can sometimes occur that make dropping a course necessary or wise. Please consult with your academic advisor, the Financial Aid Office, and me, before you decide to drop this course. Should dropping the course be the best course of action, you must initiate the process to
drop the course by going to the Student Services Center and filling out a course drop form. Just stopping attendance and participation WILL NOT automatically result in your being dropped from the class. Please consult the Academic Calendar for the last day to drop a course.

- **Grade Appeals (College of Science and Engineering)**
  As stated in University Procedure 13.02.99.C0.03, Student Grade Appeal Procedures, a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is required to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see University Procedure 13.02.99.C0.03, Student Grade Appeal Procedures. These documents are accessible through the University Rules website. For assistance and/or guidance in the grade appeal process, students may contact the chair or director of the appropriate department or school, the Office of the College of Science and Engineering Dean, or the Office of the Provost.

- **Disability Services**
  The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please call (361) 825-5816 or visit Disability Services in Corpus Christi Hall 116.

  If you are a returning veteran and are experiencing cognitive and/or physical access issues in the classroom or on campus, please contact the Disability Services office for assistance at Disability Service Website.

- **Civil Rights Complaints**
  Texas A&M University-Corpus Christi is committed to fostering a culture of caring and respect that is free from discrimination, relationship violence and sexual misconduct, and ensuring that all affected students have access to services. For information on reporting Civil Rights complaints, options and support resources (including pregnancy support accommodations) or university policies and procedures, please contact the University Title IX Coordinator, Sam Ramirez (samuel.ramirez@tamucc.edu) or Deputy Title IX Coordinator, Rosie Ruiz (rosie.ruiz@tamucc.edu) (361) 825-5826, or visit website at Title IX/Sexual Assault/Pregnancy.

**Limits to Confidentiality.** Essays, journals, and other materials submitted for this class are generally considered confidential pursuant to the University's student record policies. However, students should be aware that University employees, including instructors, are not able to maintain confidentiality when it conflicts with their responsibility to report
alleged or suspected civil rights discrimination that is observed by or made known to an employee in the course and scope of their employment. As the instructor, I must report allegations of civil rights discrimination, including sexual assault, relationship violence, stalking, or sexual harassment to the Title IX Coordinator if you share it with me.

These reports will trigger contact with you from the Civil Rights/Title IX Compliance office who will inform you of your options and resources regarding the incident that you have shared. If you would like to talk about these incidents in a confidential setting, you are encouraged to make an appointment with counselors in the University Counseling Center.

- **Statement of Academic Continuity**
  In the event of an unforeseen adverse event, such as a major hurricane and classes could not be held on the campus of Texas A&M University–Corpus Christi; this course would continue using Blackboard and/or email. In addition, the syllabus and class activities may be modified to allow continuation of the course. Ideally, University facilities (i.e., emails, web sites, and Blackboard) will be operational within two days of the closing of the physical campus. However, students need to make certain that the course instructor has a primary and a secondary means of contacting each student.

L. **OTHER INFORMATION**

- **Academic Advising**
  The College of Science & Engineering requires that students meet with an Academic Advisor as soon as they are ready to declare a major. The Academic Advisor will set up a degree plan, which must be signed by the student, a faculty mentor, and the department chair. Meetings are by appointment only; advisors do not take walk-ins. Please call or stop by the Advising Center to check availability and schedule an appointment. The College’s Academic Advising Center is in Center for Instruction 350 or can be reached at (361) 825-3928.

**GENERAL DISCLAIMER**

I reserve the right to modify the information, schedule, assignments, deadlines, and course policies in this syllabus if necessary. I will announce such changes in a timely manner during regularly scheduled lecture periods.