Pointers for Copyright Compliance

Texas A&M University-Corpus Christi has an annual Copyright Clearance Center license. Faculty can go to the site to determine whether or not they can use content without having to ask for permission.

- Simply enter the title of the book or journal and search.

- If “Academic License – Digital/Print” is checked, click on that link to see acceptable uses of articles from that journal.

If the needed content is not covered by the license, permission must be obtained for its use. Faculty can obtain permission, but this usually involves payment of a fee. If the faculty member is uploading to his/her BlackBoard course, the department or college will have to pay the fee.
An alternative is placing the material on E-Reserves through Bell Library, in which case the library will pay the royalty fee. Here are the steps for placing material on E-Reserves, [http://rattler.tamucc.edu/dept/access/circ/facguidelines.html](http://rattler.tamucc.edu/dept/access/circ/facguidelines.html).

**Links to E-Resources for Which the Library Has Paid**

> If Bell Library has license agreements that allow our university community access to e-resources, links to that material can be placed in BlackBoard. The link must include the prefix, [https://manowar.tamucc.edu/login?url=](https://manowar.tamucc.edu/login?url=) This will prompt off-campus users to authenticate themselves.

1. Resources in EBSCO and certain other databases (ProQuest databases, and Films on Demand, for example) already include the prefix. Find the needed item and look for the permalink or direct URL. This is the link that can be placed in BlackBoard.
2. For those databases that do not include the prefix in a direct link, add the prefix to the front of the URL in order to link to it from BlackBoard. This URL is an example: [https://manowar.tamucc.edu/login?url=http://search.proquest.com/docview/204980327?accountid=7084](https://manowar.tamucc.edu/login?url=http://search.proquest.com/docview/204980327?accountid=7084)

> If Bell Library does not subscribe to the e-resource, faculty members can check the Copyright Clearance Center site to determine whether or not permission must be obtained in order to use the material.

When images, charts, graphs, or any other e-resources are used, check Terms of Use from the creator of those works and see if the use is a **fair use**.

**If in doubt about fair use, ask the copyright holder!**

dh, 6/2016