Subject: Criminal Justice

Subject Librarian Liaison: Edward Kownslar

Section I: Program Descriptions

Description of Undergraduate Program: (Source: 2009-2010 Undergraduate Catalog)

“The Criminal Justice Program leads to a Bachelor of Science Degree in Criminal Justice and supports the Bachelor of Applied Science Degree with courses applicable to the Criminal Justice, Community and Mental Health, and Legal Studies tracks. The program has two main objectives: to provide an advanced understanding of the criminal justice system and its components, and to provide either a concentration of knowledge and application of skills in a specialized subfield of study or a broad exploration of the discipline based on individual student needs through the selection of disciplinary electives. The curriculum is planned to offer preparation for a professional career by integrating a core of Criminal Justice courses into a general program of the arts, sciences, humanities and social sciences. The student in consultation with faculty will determine the most desirable course offerings from core courses and recommended electives to achieve his/her particular educational goals. The program may be used as preparation for entry into graduate work or law school. Criminal Justice courses are recommended as social science electives for non majors.”

“Bachelor of Science in Criminal Justice graduates will be able to:
• Demonstrate an understanding of the operation and purposes of the major components of the criminal justice system (police, courts, and corrections)
• Demonstrate the ability to critically analyze the criminal justice system and its aims and objectives
• Demonstrate the ability to apply professional standards of writing and research to criminal justice issues”

Tracks Offered for Undergraduate Major:

(Source: 2009-2010 Undergraduate Catalog)

Students may choose to concentrate their Criminal Justice electives in one of the following subfields:
Theoretical Perspectives
Corrections
Courts
Law Enforcement

Undergraduate Catalog Course Listings for Criminal Justice: The course listings are available in the University’s Undergraduate Catalog, which is available at: http://www.tamucc.edu/academics/index.html

Description of Graduate Program: (Source: 2007-2008 Graduate Catalog)
There is no Graduate program in Criminal Justice. However a Criminal Justice Track is offered in the Master’s in the Public Administration Program.

The following is a description of the Master’s in Public Administration Program:

“The Master of Public Administration (MPA) program is designed to prepare students for managerial careers in the public and not-for-profit sectors of the economy. The MPA has been designed to meet the needs of full-time employees wishing to earn their degree through part-time study. Students in the program will take a core of eight courses in order to increase their understanding of administrative theory, policy making, data analysis, public budgeting and finance, and human resource management. Additionally, each student will select one of five program tracks, which specify the remaining course work in their program. The student may choose from specialized tracks in public management, non-profit management, criminal justice, health care administration, and environmental science.”

“Graduates of the Master of Public Administration program will be able to:
• demonstrate knowledge and understanding of the underlying concepts and principles of public administration and the ability to evaluate and interpret them in the context of the Texas Coastal Bend community, the state and the nation.
• demonstrate the ability to interpret, evaluate and present qualitative and quantitative data, develop lines of argument and make sound judgments in accordance with theories and concepts of public administration.
• evaluate the appropriateness of policy and management options related to the public sectors and communicate results accurately, reliably and with structured coherent arguments.
• carry out budgeting operations, policy and program analysis.
• be sufficiently prepared for further training and to develop new skills within a public management environment.”

Tracks Offered for Graduate Major:
(Source: 2008-2009 Graduate Catalog)

Criminal Justice Track
Students who elect a focus on criminal justice within the MPA program will take, in
addition to the core:
BOTH of the following criminal justice courses (6 semester hours):
CRIJ 5302 Foundations of Criminal Justice
CRIJ 5351 Seminar in Criminal Justice Management
TWO of the following criminal justice courses (6 semester hours):
CRIJ 5310 Seminar in the Judicial Process
CRIJ 5320 Correctional Theory and Policy
CRIJ 5330 Seminar in Juvenile Justice
CRIJ 5380 Issues in Justice Administration: Ethics for Criminal Justice Managers
CRIJ 5380 Issues in Justice Administration: The Prison
ONE of the following courses (3 semester hours)
PADM 5300 U.S. Government Institutions
PADM 5303 Administrative Ethics
PADM 5306 Public Sector Fiscal Management & Analysis
PADM 5307 Communications and Organizations
PADM 5308 Administrative Law
PADM 5313 Survey Research for Public Administrators
PADM 5314 Cultural Analysis and Intervention
PADM 5335 Program Evaluation
PADM 5360 Strategic Planning
PADM 5396 Independent Study
PADM 5397 Internship

Graduate Catalog Course Listings for the Criminal Justice Track in Public Administration: The course listings are available in the University’s Graduate Catalog, which is available at:  http://www.tamucc.edu/academics/index.html

**Section II:  Collection Levels**

The designated collection levels will provide the appropriate support for the University’s curriculum and academic programs.

The library adheres to library collection standards set by the State Higher Education Coordinating Board (http://www.thecb.state.tx.us/), the Southern Association of Colleges and Schools (http://www.sacs.org/), and other accreditation agencies. Higher priority will be given to research conducted in the local geographic area.

<table>
<thead>
<tr>
<th>Subjects</th>
<th>LC Call Number Range</th>
<th>Collection</th>
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</thead>
<tbody>
<tr>
<td>Criminal Anthropology</td>
<td>HV 6035 - HV 6197</td>
<td>3</td>
</tr>
<tr>
<td>Criminal Classes</td>
<td>HV 6201- HV 6249</td>
<td>3</td>
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</table>
Victimology
HV 6250 - HV 6250.4  3

Crimes and Offenses
HV 6251- HV 6773.55  3

Crimes and Criminal Classes
HV 6774 - HV 7220.5  3

Criminal Justice Administration
HV 7231 - HV 9960  3

Constitutional Law
K 3154 – K 3370  3

Criminal Law and Procedure
K 5000 – K 5582  3

**Section III: Preferred Collection Formats and Languages**

Preferred Collection Format(s): Electronic for periodicals and indexes; print for monographs.

Lower-Priority Collection Formats: Print, Microform

Language: English is the language of the collection; Spanish is secondary.

**Section IV: Noteworthy Publishers:**

Jones and Bartlett [http://www.jbpub.com/criminaljustice/](http://www.jbpub.com/criminaljustice/)
Sage [http://www.sagepub.com](http://www.sagepub.com)
Section V: Specialized Lists/Bibliographies in this Subject Area:

2. Resources for College Libraries  http://www.rclweb.net/

Section VI: Weeding Policy
(INCLUDING FREQUENCY OF COLLECTION ASSESSMENT):

Due to the changing nature of the field, the collections for Criminal Justice (in the Main and Reference collections) will be examined, and weeded, every three years.

Weeding criteria include (1) Currency and relevance of material to the curriculum; (2) Updated/revised editions; and (3) Physical condition of the title (please see the “Weeding” section of the General Collection Development Policy).

Section VII: Gift Policy:

The library will accept donations of materials (monographs, periodicals, etc.) in this subject area. All donors are encouraged to fill out, and sign, a form with the Technical Services Department when the library accepts those materials. If the donor allows the library to keep all donated materials, then the library has the discretion about whether to integrate those materials into the collections or use them in another capacity, such as: (1) Donating those titles to another library; (2) Including them in the annual book sale; or (3) Recycling the materials if no other parties or organizations can use the materials. However, the donor can also specify on the form that they would like all donated materials returned to them if the library cannot add those materials to the collections.

The library will add gift books to the collections only if they support the curriculum and student research in Criminal Justice.

The Library will generally add print periodical titles to its collections under the following conditions: (1) The library already has a current subscription to that title; (2) The library has determined that there is adequate room for older print volumes of that title; (3) The library does not own those titles but they fit the subject’s selection criteria.

Revised by M. Pfeifer, 6/27/09

Approved by Library Director, 8/15/2009.